

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, February 24, 2014 at **5:15** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated February 10, 2014.
3. Recommendation from the Purchasing Director regarding award of Bid 2014-003 on the East Avenue Water Main Replacement Project.
4. Other Business
5. Adjourn

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of February 10, 2014

PRESENT: Michael Marcotte, Robert Reed, Nelson Peters, Councilor Doreen Christ and Councilor Leslie Dubois.

OTHERS PRESENT: Director of Budget/ Purchasing Norman Beauparlant.

Meeting was called to order at 5:15 p.m. by Chairman Marcotte.

On motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(008-2014) To approve the minutes of the previous meeting dated January 27, 2014 and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

Following discussion by the Committee and on motion of Councilor Christ, seconded by Mr. Reed the following action was taken by the Committee with regard to making recommendation to the City Council on the FY 2015 Lewiston Capital Improvement Plan (LCIP).

VOTED:

(009-2014)

The Finance Committee has reviewed the Fiscal Year 2015 Lewiston Capital Improvement Program. The Finance Committee recognizes that this document is a long term planning tool utilized by the City Council and Administration, and that all projects are subject to the scrutiny of the budget process. If projects as requested are approved, including the Administrator's recommendation and School Department recommendations, the proposed FY15 bond authorization amount would exceed the 80% bond issue authorization limitation as established by City Ordinance (Chapter 2, Article II, Section 2-34: Council action on bond authorization).

The purpose of the 80% limit is to aggressively reduce our heavy long term debt while minimizing the impact on the current year. Whereas the City of Lewiston overrode the limit by 188% just two short years ago, thereby dissolving any gradual gains, we urge the Council to hold the line this year.

Further, the Committee expresses concern about the level of debt service carried in each of the Enterprise Funds as the rate and fee structures impact the personal budgets of Lewiston residents as much as the General Fund does with its mil rate and tax structure and the school side borrowing to be carried by the property taxpayers of the City of Lewiston. Therefore, we would recommend that City Ordinance (Chapter 2, Article II, Section 2-34: Council action on bond authorization) be revised to include provisions aimed at reducing debt separately in each category: municipal debt, school debt supported by the property tax, and Enterprise Fund debt.

FINANCE COMMITTEE MINUTES

February 10, 2014

The Finance Committee wishes to commend the staff and administration of the City for the recent work in refinancing the outstanding debt as had been recommended in last year's LCIP review. We urge the City to continue those efforts as the opportunities present themselves. We also recommend the utilization of the unallocated balances in future bonds should first be used to reduce the principal outstanding before considering additional purchases not previously requested or indicated. We also ask that scrutiny be given to the amounts requested as we often see significant changes in estimates versus actual purchases, creating many of these unallocated fund balances.

We encourage City management to be prudent in spending of funds and focus on core services and those items deemed necessary at this time. Exceptions should be made where continued use of existing property would be more expensive in terms of operations and maintenance than the cost of purchasing new.

VOTE: 5-0

VOTED:

To adjourn at 5:31 p.m.

Norman Beauparlant
Clerk
Finance Committee



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2014-003 East Avenue Water Main Replacement
date: February 10, 2014

Bids were opened on February 18, 2014 for the East Avenue Water Main Replacement that has been budgeted for as part of the overall Water Main Replacement Bond Issue authorized by the City Council. The total Bond authorized was \$1,713,000 for Distribution Main Replacement with approximately \$667,000 budgeted for the East Avenue project.

The project as bid will replace approximately 2,000 LF of 6" cast iron water main with new 8" and 12" main on East Avenue from Fairlawn Avenue to Montello Street. The project is scheduled to be completed by no later than August 30, 2014.

The bids have been evaluated by the Public Works Department. A total of seven (7) bids were received for the work.

It is recommended that the bid be awarded to St. Laurent & Son, Lewiston, Maine, low bidder at their total bid price of \$444,495 based on estimated quantities.

NJB/syt



Department of Public Works

David A. Jones, P.E.
Director



TO: Norman Beuparlant
FROM: Jeff Beaulé, Project Engineer
DATE: 2/19/14

SUBJECT: East Avenue Water Main Replacement Award Recommendation

The Engineering Division recommends award of the above project, Bid No. 2014-003, to the apparent low bidder St. Laurent and Son, Inc. in the amount of \$444,495.00.

St. Laurent and Son has successfully completed many water main replacement projects for the City of Lewiston and the bid price is within the project budget. Funding for this project is included in the FY14 Water bond issue "Distribution Water Main Replacement"

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East Avenue Water Main Replacement

Bid #: 2014-003											
				St. Laurent & Son		Longchamps & Sons		Steve McGee Construc.		Glidden Excavating	
				Lewiston ME		Lisbon ME		W. Gardiner ME		Gorham ME	
#	Qty	Unit	Description	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
1	50	LF	Install 2" PE Water Main	32.00	\$ 1,600.00	100.00	5,000.00	25.00	1,250.00	33.00	1,650.00
2	1,650	LF	Install 6"-8" DI Water Main	30.00	49,500.00	36.38	60,027.00	34.00	56,100.00	42.00	69,300.00
3	2,000	LF	Install 12"-14" DI Water Main	34.00	68,000.00	36.38	72,760.00	39.00	78,000.00	42.00	84,000.00
4	3	EA	Install Hydrant	1,000.00	3,000.00	1,000.00	3,000.00	1,000.00	3,000.00	2,000.00	6,000.00
5	320	LF	F&I 8" PVC Sewer	27.00	8,640.00	82.00	26,240.00	90.00	28,800.00	105.00	33,600.00
6	45	EA	Tap & connect 3/4" or 1" Water Srvc	65.00	2,925.00	450.00	20,250.00	800.00	36,000.00	600.00	27,000.00
7	260	LF	Install 3/4" copper srvc, connect to existing at old main	145.00	37,700.00	35.00	9,100.00	25.00	6,500.00	50.00	13,000.00
8	5	EA	Test Pits	215.00	1,075.00	500.00	2,500.00	300.00	1,500.00	385.00	1,925.00
9	200	CY	Rock & Boulder Excavation	100.00	20,000.00	0.01	2.00	85.00	17,000.00	210.00	42,000.00
10	800	CY	Aggregate Base	15.00	12,000.00	16.00	12,800.00	20.00	16,000.00	24.00	19,200.00
11	1,600	CY	Aggregate Sub-Base	13.00	20,800.00	16.00	25,600.00	18.00	28,800.00	19.00	30,400.00
12	200	CY	Select Backfill	11.50	2,300.00	15.00	3,000.00	14.00	2,800.00	14.00	2,800.00
13	700	TON	F&I 19mm HMA	88.90	62,230.00	85.00	59,500.00	95.00	66,500.00	88.90	62,230.00
14	400	TON	F&I 9.5mm HMA	103.45	41,380.00	93.55	37,420.00	105.00	42,000.00	103.45	41,380.00
15	75	TON	F&I HMA, hand placed	125.00	9,375.00	120.00	9,000.00	145.00	10,875.00	125.00	9,375.00
16	1	LS	Miscellaneous Work	12,000.00	12,000.00	17,000.00	17,000.00	25,000.00	25,000.00	15,000.00	15,000.00
17	1	LS	Mobilization & Clean up	39,600.00	39,600.00	60,000.00	60,000.00	30,000.00	30,000.00	20,000.00	20,000.00
18	200	SY	Loam & Seed	5.60	1,120.00	7.00	1,400.00	6.00	1,200.00	12.00	2,400.00
19	5,000	SY	Prepare trench & sidewalk for paving	5.30	26,500.00	5.00	25,000.00	2.50	12,500.00	4.50	22,500.00
20	1,500	HR	Flagger	16.50	24,750.00	16.00	24,000.00	20.00	30,000.00	20.00	30,000.00
TOTAL				\$	444,495.00	\$	473,599.00	\$	493,825.00	\$	533,760.00
60420-6069002											
Bid #: 2014-003											
				Gendron & Gendron		C H Stevenson		Pratt & Sons			
				Lewiston ME		Wayne ME		Mechanic Falls ME			
#	Qty	Unit	Description	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$		
1	50	LF	Install 2" PE Water Main	51.80	2,590.00	73.00	3,650.00	140.00	7,000.00		
2	1,650	LF	Install 6"-8" DI Water Main	45.00	74,250.00	61.00	100,650.00	66.00	108,900.00		
3	2,000	LF	Install 12"-14" DI Water Main	45.00	90,000.00	64.00	128,000.00	90.00	180,000.00		
4	3	EA	Install Hydrant	1,500.00	4,500.00	2,500.00	7,500.00	3,750.00	11,250.00		
5	320	LF	F&I 8" PVC Sewer	47.00	15,040.00	120.00	38,400.00	118.00	37,760.00		
6	45	EA	Tap & connect 3/4" or 1" Water Srvc	1,260.00	56,700.00	380.00	17,100.00	220.00	9,900.00		
7	260	LF	Install 3/4" copper srvc, connect to existing at old main	32.00	8,320.00	42.00	10,920.00	75.00	19,500.00		
8	5	EA	Test Pits	880.00	4,400.00	500.00	2,500.00	200.00	1,000.00		
9	200	CY	Rock & Boulder Excavation	200.00	40,000.00	295.00	59,000.00	350.00	70,000.00		
10	800	CY	Aggregate Base	24.00	19,200.00	15.00	12,000.00	20.00	16,000.00		
11	1,600	CY	Aggregate Sub-Base	23.00	36,800.00	13.00	20,800.00	16.00	25,600.00		
12	200	CY	Select Backfill	16.00	3,200.00	30.00	6,000.00	12.00	2,400.00		
13	700	TON	F&I 19mm HMA	90.00	63,000.00	120.00	84,000.00	100.00	70,000.00		
14	400	TON	F&I 9.5mm HMA	104.00	41,600.00	138.00	55,200.00	116.00	46,400.00		
15	75	TON	F&I HMA, hand placed	130.00	9,750.00	162.00	12,150.00	140.00	10,500.00		
16	1	LS	Miscellaneous Work	28,000.00	28,000.00	95,000.00	95,000.00	40,000.00	40,000.00		
17	1	LS	Mobilization & Clean up	32,000.00	32,000.00	39,000.00	39,000.00	50,000.00	50,000.00		
18	200	SY	Loam & Seed	13.00	2,600.00	15.00	3,000.00	6.00	1,200.00		
19	5,000	SY	Prepare trench & sidewalk for paving	7.20	36,000.00	5.75	28,750.00	10.00	50,000.00		
20	1,500	HR	Flagger	20.00	30,000.00	20.00	30,000.00	17.50	26,250.00		
TOTAL				\$	597,950.00	\$	753,620.00	\$	783,660.00		