

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, December 30, 2013 at **5:15** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meetings dated November 18, 2013 and December 2, 2013.
3. Recommendation from the Purchasing Director regarding award of Bid 2013-060 for a 1 Ton Flat Bed Dump Truck.
4. Recommendation from the Purchasing Director regarding award of Bid 2013-062 for four (4) various sized Pick Up Trucks.
5. Other Business
6. Adjourn

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of November 18, 2013

PRESENT: Councilor Mark Cayer, Michael Marcotte, Councilor Doreen Christ, Robert Reed and Stavros Mendros.

OTHERS PRESENT: City Administrator Ed Barrett, Public Works Director David Jones, Planning Director David Hediger, and Director of Purchasing Norman Beauparlant.

Meeting was called to order at 5:12 p.m. by Chairman Mendros.

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(117-2013) To approve the minutes of the previous meeting dated November 4, 2013 and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

At this time, the Committee discussed the material provided by the Purchasing Director related to the Simard-Payne Park Improvements Phase I and the value engineering work done as authorized by the Committee at its meeting of October 21, 2013.

Chairman Mendros asked for a motion to suspend all rules to allow the project to be reconsidered.

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(118-2013) To suspend all rules and reconsider Bid 2013-030.

VOTE: 5-0

Motion originally approved 4-1 with Councilor Cayer opposed, now back on the table for consideration.

Original motion of Mr. Marcotte, seconded by Mr. Reed was

VOTED:

(119-2013) To reject the bid from the sole contractor J. Pratt Construction and to re-bid the project.

VOTE: 0-5

FINANCE COMMITTEE MINUTES

November 18, 2013

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(120-2013) To suspend the Rules of the Finance Committee to allow for consideration of a single bid.

VOTE: 4-1
Mr. Marcotte opposed

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(121-2013) To award Bid 2013-030 on the Simard-Payne Park Improvements Phase I Walkway to J. Pratt Construction Inc., Hebron, Maine, at their Value Engineered price as presented of \$489,919.

VOTE: 5-0

At this time, the Committee moved to agenda item 7 regarding Change Orders authorized to the work to the Simard-Payne Park Pedestrian Bridge.

The Purchasing Director requested that Change Orders authorized so as to not delay the project be ratified.

On motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(122-2013) To ratify Change Order #1 and Change Order #2 to the contract with Scott Construction Corp. to correct and adjust the project costs to comply with Federal Wage Requirement at a cost of \$1,550 for an adjusted base contract of \$113,283.

VOTE: 5-0

On motion of Councilor Cayer, seconded by Mr. Reed it was

VOTED:

(123-2013) To ratify Change Order #3 to the contract with Scott Construction Corp. to allow for the installation of new timbers on each side of the canal that were found to rotted ones exposed in the amount of \$5,350.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

November 18, 2013

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(124-2013) To award Bid 2013-057 for seasonal requirements of Cold Patch to Harry C. Crooker & Sons, Topsham, Maine, low bidder at their bid prices of \$110/ton for pick up by City crews and \$116/ton for delivered to the City Operations Center on River Road

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Cayer it was

VOTED:

(125-2013) To award Bid 2013-063 for ACM Abatement at 155 Bartlett Street to Atlantic Environmental Contractors, Lewiston, Maine, low bidder at their bid price of \$14,700.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Mr. Reed it was

VOTED:

(126-2013) To authorize Change Order #2 to the contract with St. Laurent & Son on the Jepson Brook CSO Phase II Project (Bid 2012-004) in the credit amount of \$232,175.11 as part of the closeout of the project.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(127-2013) To accept Change Order #1 to the contract with St. Laurent & Son for a project time extension of 253 days moving substantial completion of the project to July 11, 2014

VOTE: 5-0

At this time, the Purchasing Director indicated that proposals for Bid 2013-064 for the Demolition of 155 Bartlett Street were due on November 19, 2013 and given the time of year and the need to ensure the building is demolished as soon as ACM Abatement is complete, the Purchasing Director requested that he be allowed to award the bid and bring the award back to the Committee at its December 2, 2013 meeting.

FINANCE COMMITTEE MINUTES

November 18, 2013

On motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(128-2013) To allow the Purchasing Director to award the contract for the (Bid 2013-064) Demolition of 155 Bartlett Street and to bring the award to the Finance Committee on December 2, 2013 for ratification.

VOTE: 5-0

At this time, the Purchasing Director presented the results of the auction held on surplus materials that had been taken to the Auburn auction held on October 24, 2013 at the Auburn/Lewiston Airport facility.

The Purchasing Director noted that fifteen (15) items had been sent and the auction resulted in a net amount received by the City of \$17,121.

VOTED:

To adjourn at 6:13 p.m.

Norman Beauparlant, Purchasing Director
Finance Committee Clerk

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of December 2, 2013

PRESENT: Councilor Mark Cayer, Michael Marcotte, Robert Reed and Stavros Mendros. Councilor Doreen Christ arrived at 5:22 p.m.

OTHERS PRESENT: Public Works Director David Jones, Deputy Police Chief James Minkowsky, Fleet Operations Manager Phil Brienza, and Director of Purchasing Norman Beauparlant.

Meeting was called to order at 5:14 p.m. by Chairman Mendros.

After discussion by the Committee, no action taken on the minutes to allow for reworking of votes taken on Simard-Payne Park Improvements. Minutes to be brought back at the next meeting for review and acceptance.

Councilor Christ arrived at 5:22 p.m.

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Mr. Reed it was

VOTED:

(129-2013) To award Bid 2013-061 for a one (1) ton work van to O'Connor GMC, Augusta, Maine, low bidder meeting specifications at their bid price of \$25,667 and to accept the trade in allowance of \$880 for a 2001 ¾ ton van for a net award of \$24,779.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(130-2013) To award Bid 2013-058 for three (3) Cruisers to Quirk Auto Group, Augusta, Maine, at their bid price of \$74,490 for three (3) V-6 Cruisers and to accept the trade in allowance of \$7,040. In addition to accept the alternate batteries at a cost of \$225 each for a total net award after trade of \$68,125.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

December 2, 2013

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(131-2013) To award Bid 2013-059 for one (1) 4X4 SUV for the Police Department to Quirk Auto Group, Augusta, Maine, at their bid price of \$29,127 and further to accept the trade in allowance of \$9,000 for a net award of \$20,127.

VOTE: 4-1

Mr. Marcotte opposed

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Cayer it was

VOTED:

(132-2013) To ratify the award Bid 2013-064 made by the Purchasing Director to St. Laurent & Son, Lewiston, Maine, for the Demolition of 155 Bartlett Street low bidder at their bid price of \$15,991.

VOTE: 5-0

VOTED:

To adjourn at 5:59 p.m.

Norman Beuparlant, Purchasing Director
Finance Committee Clerk



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-060 1 Ton Flat Bed Dump Truck
date: December 30, 2013

Bids were opened on Thursday, December 19, 2013 for the replacement of a 1999 Chevrolet C3500 Dump Truck for use by the Public Works Department.

The Municipal Garage Capital account for the replacement of a number of vehicles was authorized by the City Council to be funded from fund balance in the amount of \$638,250.

A number of large units have already been bid and awarded. This bid and Bid 2013-062 to be considered make up the remaining items to be purchased.

The bids submitted have been reviewed by the Fleet Operations Manager and after taking into consideration all aspects of the bid requirements, it is recommended that Bid 2013-060 be awarded to O'Connor Motors at their bid price of \$35,327 including the trade in allowance and the add option of 9' X 8' X 5' removable enclosure.

NJB/syt



Department of Public Works

Dave A. Jones, P.E.
Director



1-Ton Flatbed Dump Truck

Bid # 2013-060

There were three bids submitted for the dump truck the results are as follow:

Auburn Motors 2014 Ford F-350 **\$31,036.00**

With the costs to paint and add accessories = \$34,356.00

The unit did not meet spec for the following reasons. After contacting the dealer the costs were supplied by the dealer for the items missing on there bid.

- Unit will have to be painted cost approx. \$2500.00
- Alternator could have been ordered that would meet spec. The cost from the factory would add \$75.00
- Dual batteries not offered, this could have been installed after market by the body company. Would add approx. to the cost is \$745.00
- If we paint the unit, warranty for the paint would be from the body shop. The rust through warranty would be from manufacturer.

Stoneham Ford 2014 F-350 **\$34,804.00**

With the costs to add the dual batteries = \$ 35,354.00

The unit did not meet spec for the following reasons. After contacting the dealer the costs were supplied by the dealer for the items missing on their bid.

- Dual batteries not offered, this could have been installed after market by the body Company. This would add approx. \$550.00 to the cost of the unit.
- Dump body bulkhead is 56" does not meet the height requirements of 60" and was to be made of steel not aluminum. This enclosure will be built at the body company's installation site so the company should have been able to meet the height requirement.
- Vehicle can have warranty work at any ford dealer; the dump body will be installed at a company in Rhode Island, so will warranty work need to go to Rhode Island.
- Unit would have to be painted cost is in their pricing. Warranty for the paint would be through the dealership in Mass and rust through would be through the manufacturer.

1-Ton Flatbed Dump Truck cont.

O'Connor's Motor co. 2015 Chevrolet 3500 \$35,327.00

Does meet spec.

After considering all aspects of the bid proposals, O'Connor's Motors was the only bidder meeting all requirements. Auburn Motors would have to pull the truck apart to repaint it which would impact the warranty. Public Works recommends the Bid should be awarded to O'Connor's Motors for the bid amount of \$35,327.00



David Jones, Director of Public Works

TABULATION

BID TITLE: 1 TON FLAT BED DUMP TRUCK
BID #: 2013-060
OPEN DATE/TIME: DECEMBER 19, 2013 @ 2:00 P.M.
REQUESTING DEPT: PUBLIC WORKS

Description	O'Connor Motors Augusta ME	Stoneham Motor Stoneham MA	Auburn Motor Sales Auburn ME
Unit (no trade)	\$32,355.00	\$34,479.00	\$30,926.00
Trade-In Allowance	(\$1,588.00)	(\$3,000.00)	(\$4,500.00)
Net Amount	\$30,767.00	\$31,479.00	\$26,426.00
Add Option: only	\$4,560.00	\$3,325.00	\$4,610.00
Net with Add Option	\$35,327.00	\$34,804.00	\$31,036.00
Make	Chevrolet	Ford	Ford
Model	3500	F350	F350
Year	2015	2014	2014
Delivery Time	14-16 weeks	14-16 weeks	6-9 weeks
Terms	Net 14 days	Net 30	



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 4

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-062 Four (4) Various sized Pick Up Truck
date: December 30, 2013

All of the units bid replace a number of vehicles at the Public Works that were authorized as part of the FY 2014 Budget and like the previous bid are funded from fund balances.

The amount available for the purchase at this time is \$228,027 less the amount of the previous bid of \$35,327.

The bids have been evaluated by the Fleet Operations Manager and Public Works Director and it is recommended that the award be made as follows:

Item	Description	Vendor	Award \$
1	1 - ¾ ton w/power tailgate	O'Connor Motors	\$30,040
2	1 - ½ ton V-8	O'Connor Motors	\$24,553
3	2 - ½ ton V-6	Auburn Motor Sales	\$41,764
Total Award			\$96,357

NJB/syt



Department of Public Works

Dave A. Jones, P.E.
Director



4 Pick Up Trucks

Bid # 2013-062

There were three bids submitted for consideration for the 4 pickup trucks. The results are as follow:

1- ¾ Ton Pickup with Power Tailgate

Auburn motors 2014 F-250 \$26,629.00

With the costs to paint and add accessories = \$30,949.00

- Dual batteries not offered, this could have been installed after market by the body company. This would add approx. \$745.00 to the cost of the unit.
- Unit will have to be painted at a cost of \$3,500
- Factor applied sprayed on bed liner does not go over top rail. The plastic rail covers are easily broken and they move causing the units to rust. Added cost to spray top rail \$75.00

Stoneham Ford 2014 F-250 \$28,950.00

With the costs to add accessories = \$29,500.00

- Dual batteries not offered, this could have been installed after market by the equipment company. This would add approx. \$550.00 to the cost of the unit.
- Unit would have to be painted cost is in their pricing. Warranty for the paint would be through the dealership in Mass and rust through would be through the manufacturer.
- The power lift gate will be installed at an equipment dealer in Rhode Island. Vehicle can have warranty work at any ford dealer. The power lift gate would need to go to Rhode Island for warranty work.
- Factor applied sprayed on bed liner does not go over top rail. The plastic top rail covers are easily broken and they move causing the units to rust. The spec requires the spray in bed liner to be ether line-X, Gator hide or Reflex spray in liner. The warranty would be through the dealer that applied the liner so the unit would need to go to Rhode Island for repair.

O'Conner Motor Co 2015 Chevrolet 2500 \$ 30,040.00

- Payload capacity is undetermined at this time. The overall G.V.W. is up by 300 Lbs. The unavailability of this figure is due to new changes in 2014/2015 model year and all numbers have not been released at this time.

1- 1/2 Ton Pickup truck (V-8)

Auburn Motors 2014 F-150 **\$22,087.00**

With the costs to paint and add accessories =\$25,662.00

- Unit will have to be painted \$3,500
- Factor applied sprayed on bed liner does not go over top rail. The plastic rail covers are easily broken and they move causing the units to rust. Added cost to spray top rail \$75.00.

Stoneham Ford 2014 F-150 **\$ 23,565.00**

- Unit would have to be painted cost is in their pricing. Warranty for the paint would be through the dealership in Mass and rust through would be through the manufacturer.
- Factor applied sprayed on bed liner does not go over top rail. The plastic top rail covers are easily broken and they move causing the units to rust. The spec requires the spray in bed liner to be ether lineX, Gator hide or Reflex spray in liner. The warranty would be through the dealer that applied the liner so the unit would need to go to Rhode Island for repair.

O'Conner Motor Co. 2014 Chevrolet 1500 **\$ 24,553.00**

- Payload capacity is undetermined at this time. The overall G.V.W. is up by 300 Lbs. The unavailability of this figure is due to new changes in 2014/2015 model year and all numbers have not been released at this time.

2- ½ ton Pickup trucks (V-6)

Auburn Motor 2014 F-150 2 @ \$20,807.00 = \$41,614.00 after trades

Total cost after adding over the rail sprayed in liner \$ 41,764.00

- Factor applied sprayed on bed liner does not go over top rail. The plastic top rail covers are easily broken and they move causing the units to rust. Added cost to spray top rail. \$75.00 per unit.

Stoneham Ford 2014 F-150 2@ \$21,991.00 = \$41,467.00 after trades

- Factor applied sprayed on bed liner does not go over top rail. The plastic top rail covers are easily broken and they move causing the units to rust. The spec requires the spray in bed liner to be ether line-X, Gator hide or Reflex spray in liner. The dealer will apply the proper liner but the warranty would be through the dealer that applied the liner so the unit would need to go to Rhode Island for repair.

O'Connor motor 2014 Chevrolet 1500 2@ \$ 25,315.00 = \$47,254.00 after trades.

- Payload capacity is undetermined at this time. The overall G.V.W. is up by 300 Lbs. The unavailability of this figure is due to new changes in 2014/2015 model year and all numbers have not been released at this time.

After considering all aspects of the bid proposals, Public Works is recommending the bid be broken up as follow. The ¾ ton and ½ ton V-8 pickup trucks be awarded to O'Connor's Motors who was the bidder meeting most of the requirements for all the trucks. For the bid amount of \$30,040.00 for the ¾ ton pickup and \$24,553.00 for the ½ ton V-8 pickup truck. The balance of the trucks would not require any painting and Public Works recommends that Auburn Motors be awarded the two ½ Ton V-6 Pickup trucks for the bid amount of \$41,614.00 plus the added costs of the over the rail sprayed in bed liner of \$150.00 making the total of the bid \$41,764.00



David Jones Director of Public Works

TABULATION

BID TITLE: 4 PICK UP TRUCK
BID #: 2013-062
OPEN DATE/TIME: DECEMBER 19, 2013 @ 2:00 P.M.
REQUESTING DEPT: PUBLIC WORKS

Item 1: (1) 3/4 ton 4X4 Pick Up Truck	O'Connor Motors Augusta ME	Stoneham Motor Stoneham MA	Auburn Motor Sales Auburn ME
Unit (no trade)	\$30,928.00	\$29,657.00	\$27,129.00
Trade-In Allowance	(\$888.00)	(\$707.00)	(\$500.00)
Net Amount	\$30,040.00	\$28,950.00	\$26,629.00
Make	Chevrolet	Ford	Ford
Model	2500	F250	F250
Year	2015	2014	2014
Delivery Time	10-12 weeks	14-16 weeks	6-9 weeks
Terms	Net 14 days	Net 30	std

Item 2: (1) 1/2 ton 4X4 Pick Up Truck	O'Connor Motors Augusta ME	Stoneham Motor Stoneham MA	Auburn Motor Sales Auburn ME
Unit (no trade)	\$26,441.00	\$25,072.00	\$22,587.00
Trade-In Allowance	(\$1,888.00)	(\$1,507.00)	(\$500.00)
Net Amount	\$24,553.00	\$23,565.00	\$22,087.00
Make	Chevrolet	Ford	Ford
Model	1500	F150	F150
Year	2014	2014	2014
Delivery Time	8 weeks	16-18 weeks	6-9 weeks
Terms	Net 14 days	Net 30	

Item 3: (2) 1/2 ton 4X4 Pick Up Trucks	O'Connor Motors Augusta ME	Stoneham Motor Stoneham MA	Auburn Motor Sales Auburn ME
Single Unit (no trade)	\$25,315.00	\$21,991.00	\$21,357.00
Total Both Units (no trade)	\$50,630.00	\$43,982.00	\$42,714.00
Trade-In Allowance (2001 Chevy)	(\$1,588.00)	(\$1,007.00)	(\$500.00)
Trade-In Allowance (2000 Chevy)	(\$1,788.00)	(\$1,507.00)	(\$600.00)
Net Amount (both units less trade ins)	\$47,254.00	\$41,467.00	\$41,614.00
Make	Chevrolet	Ford	Ford
Model	1500	F150	F150
Year	2014	2014	2014
Delivery Time	8 weeks	14-16 weeks	6-9 weeks
Terms	Net 14 days	Net 30	