

# LEWISTON FINANCE COMMITTEE MEETING

## Agenda

Finance Committee meeting, **Monday**, December 23, 2013 at **5:15** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meetings dated November 18, 2013 and December 2, 2013.
3. Recommendation from the Purchasing Director regarding award of Bid 2013-060 for a 1 Ton Flat Bed Dump Truck.
4. Recommendation from the Purchasing Director regarding award of Bid 2013-062 for four (4) various sized Pick Up Trucks.
5. Other Business
6. Adjourn

# **FINANCE COMMITTEE LEWISTON, MAINE**

## **Minutes of November 18, 2013**

**PRESENT:** Councilor Mark Cayer, Michael Marcotte, Councilor Doreen Christ, Robert Reed and Stavros Mendros.

**OTHERS PRESENT:** City Administrator Ed Barrett, Public Works Director David Jones, Planning Director David Hediger, and Director of Purchasing Norman Beauparlant.

Meeting was called to order at 5:12 p.m. by Chairman Mendros.

On motion of Mr. Reed, seconded by Councilor Cayer it was

**VOTED:**

**(117-2013)** To approve the minutes of the previous meeting dated November 4, 2013 and to accept and place them on file as presented by the Clerk.

**VOTE: 5-0**

At this time, the Committee discussed the material provided by the Purchasing Director related to the Simard-Payne Park Improvements Phase I and the value engineering work done as authorized by the Committee at its meeting of October 21, 2013.

Chairman Mendros asked for a motion to suspend all rules to allow the project to be reconsidered.

On motion of Mr. Reed, seconded by Councilor Cayer it was

**VOTED:**

**(118-2013)** To suspend all rules and reconsider Bid 2013-030.

**VOTE: 5-0**

Motion originally approved 4-1 with Councilor Cayer opposed, now back on the table for consideration.

Original motion of Mr. Marcotte, seconded by Mr. Reed was

**VOTED:**

**(119-2013)** To reject the bid from the sole contractor J. Pratt Construction and to re-bid the project.

**VOTE: 0-5**

**FINANCE COMMITTEE MINUTES**

**November 18, 2013**

On motion of Mr. Reed, seconded by Councilor Cayer it was

**VOTED:**

**(120-2013)** To suspend the Rules of the Finance Committee to allow for consideration of a single bid.

**VOTE: 4-1**  
**Mr. Marcotte opposed**

On motion of Mr. Reed, seconded by Councilor Cayer it was

**VOTED:**

**(121-2013)** To award Bid 2013-030 on the Simard-Payne Park Improvements Phase I Walkway to J. Pratt Construction Inc., Hebron, Maine, at their Value Engineered price as presented of \$489,919.

**VOTE: 5-0**

At this time, the Committee moved to agenda item 7 regarding Change Orders authorized to the work to the Simard-Payne Park Pedestrian Bridge.

The Purchasing Director requested that Change Orders authorized so as to not delay the project be ratified.

On motion of Mr. Marcotte, seconded by Mr. Reed it was

**VOTED:**

**(122-2013)** To ratify Change Order #1 and Change Order #2 to the contract with Scott Construction Corp. to correct and adjust the project costs to comply with Federal Wage Requirement at a cost of \$1,550 for an adjusted base contract of \$113,283.

**VOTE: 5-0**

On motion of Councilor Cayer, seconded by Mr. Reed it was

**VOTED:**

**(123-2013)** To ratify Change Order #3 to the contract with Scott Construction Corp. to allow for the installation of new timbers on each side of the canal that were found to rotted ones exposed in the amount of \$5,350.

**VOTE: 5-0**

## FINANCE COMMITTEE MINUTES

November 18, 2013

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

**VOTED:**

**(124-2013)** To award Bid 2013-057 for seasonal requirements of Cold Patch to Harry C. Crooker & Sons, Topsham, Maine, low bidder at their bid prices of \$110/ton for pick up by City crews and \$116/ton for delivered to the City Operations Center on River Road

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Cayer it was

**VOTED:**

**(125-2013)** To award Bid 2013-063 for ACM Abatement at 155 Bartlett Street to Atlantic Environmental Contractors, Lewiston, Maine, low bidder at their bid price of \$14,700.

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Mr. Reed it was

**VOTED:**

**(126-2013)** To authorize Change Order #2 to the contract with St. Laurent & Son on the Jepson Brook CSO Phase II Project (Bid 2012-004) in the credit amount of \$232,175.11 as part of the closeout of the project.

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

**VOTED:**

**(127-2013)** To accept Change Order #1 to the contract with St. Laurent & Son for a project time extension of 253 days moving substantial completion of the project to July 11, 2014

**VOTE: 5-0**

At this time, the Purchasing Director indicated that proposals for Bid 2013-064 for the Demolition of 155 Bartlett Street were due on November 19, 2013 and given the time of year and the need to ensure the building is demolished as soon as ACM Abatement is complete, the Purchasing Director requested that he be allowed to award the bid and bring the award back to the Committee at its December 2, 2013 meeting.

**FINANCE COMMITTEE MINUTES**

**November 18, 2013**

On motion of Mr. Marcotte, seconded by Mr. Reed it was

**VOTED:**

**(128-2013)** To allow the Purchasing Director to award the contract for the (Bid 2013-064) Demolition of 155 Bartlett Street and to bring the award to the Finance Committee on December 2, 2013 for ratification.

**VOTE: 5-0**

At this time, the Purchasing Director presented the results of the auction held on surplus materials that had been taken to the Auburn auction held on October 24, 2013 at the Auburn/Lewiston Airport facility.

The Purchasing Director noted that fifteen (15) items had been sent and the auction resulted in a net amount received by the City of \$17,121.

**VOTED:**

To adjourn at 6:13 p.m.

---

Norman Beauparlant, Purchasing Director  
Finance Committee Clerk

# FINANCE COMMITTEE LEWISTON, MAINE

## Minutes of December 2, 2013

**PRESENT:** Councilor Mark Cayer, Michael Marcotte, Robert Reed and Stavros Mendros. Councilor Doreen Christ arrived at 5:22 p.m.

**OTHERS PRESENT:** Public Works Director David Jones, Deputy Police Chief James Minkowsky, Fleet Operations Manager Phil Brienza, and Director of Purchasing Norman Beauparlant.

Meeting was called to order at 5:14 p.m. by Chairman Mendros.

After discussion by the Committee, no action taken on the minutes to allow for reworking of votes taken on Simard-Payne Park Improvements. Minutes to be brought back at the next meeting for review and acceptance.

Councilor Christ arrived at 5:22 p.m.

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Mr. Reed it was

**VOTED:**

**(129-2013)** To award Bid 2013-061 for a one (1) ton work van to O'Connor GMC, Augusta, Maine, low bidder meeting specifications at their bid price of \$25,667 and to accept the trade in allowance of \$880 for a 2001 ¾ ton van for a net award of \$24,779.

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

**VOTED:**

**(130-2013)** To award Bid 2013-058 for three (3) Cruisers to Quirk Auto Group, Augusta, Maine, at their bid price of \$74,490 for three (3) V-6 Cruisers and to accept the trade in allowance of \$7,040. In addition to accept the alternate batteries at a cost of \$225 each for a total net award after trade of \$68,125.

**VOTE: 5-0**

**FINANCE COMMITTEE MINUTES**

**December 2, 2013**

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Cayer it was

**VOTED:**

**(131-2013)** To award Bid 2013-059 for one (1) 4X4 SUV for the Police Department to Quirk Auto Group, Augusta, Maine, at their bid price of \$29,127 and further to accept the trade in allowance of \$9,000 for a net award of \$20,127.

**VOTE: 4-1**

**Mr. Marcotte opposed**

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Cayer it was

**VOTED:**

**(132-2013)** To ratify the award Bid 2013-064 made by the Purchasing Director to St. Laurent & Son, Lewiston, Maine, for the Demolition of 155 Bartlett Street low bidder at their bid price of \$15,991.

**VOTE: 5-0**

**VOTED:**

To adjourn at 5:59 p.m.

---

Norman Beuparlant, Purchasing Director  
Finance Committee Clerk



## Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeuparlant@lewistonmaine.gov](mailto:nbeuparlant@lewistonmaine.gov)



### Item # 3

**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Director  
**subject:** Bid 2013-060 1 Ton Flat Bed Dump Truck  
**date:** December 23, 2013

Bids were opened on Thursday, December 19, 2013 for a one (1) ton flat bed dump truck for use by the Public Works Department.

The bids are being evaluated at this time and it is anticipated that a recommendation will be made at the meeting.

NJB/syt



## TABULATION

**BID TITLE:** 1 TON FLAT BED DUMP TRUCK  
**BID #:** 2013-060  
**OPEN DATE/TIME:** DECEMBER 19, 2013 @ 2:00 P.M.  
**REQUESTING DEPT:** PUBLIC WORKS

Description	O'Connor Motors Augusta ME	Stoneham Motor Stoneham MA	Auburn Motor Sales Auburn ME
Unit (no trade)	\$32,355.00	\$34,479.00	\$30,926.00
Trade-In Allowance	(\$1,588.00)	(\$3,000.00)	(\$4,500.00)
<b>Net Amount</b>	<b>\$30,767.00</b>	<b>\$31,479.00</b>	<b>\$26,426.00</b>
<u>Add Option: only</u>	\$4,560.00	\$3,325.00	\$4,610.00
<b>Net with Add Option</b>	<b>\$35,327.00</b>	<b>\$34,804.00</b>	<b>\$31,036.00</b>
Make	Chevrolet	Ford	Ford
Model	3500	F350	F350
Year	2015	2014	2014
Delivery Time	14-16 weeks	14-16 weeks	6-9 weeks
Terms	Net 14 days	Net 30	



## Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeuparlant@lewistonmaine.gov](mailto:nbeuparlant@lewistonmaine.gov)



### **Item # 4**

**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Director  
**subject:** Bid 2013-062 Four (4) Various sized Pick Up Truck  
**date:** December 23, 2013

Bids were opened on Thursday, December 19, 2013 for four (4) Pick Up Trucks of various sizes for use by the Public Works Department.

The bids are being reviewed at this time and it is anticipated that a recommendation will be made at the meeting.

The four trucks are as follows:

Item 1	1 – ¾ ton 4X4 w/6.0L V-8
Item 2	1 – ½ ton 4X4 w/6' bed V-8
Item 3	2 – ½ ton 4X4 w/6' bed V-6

NJB/syt

# TABULATION

**BID TITLE:** 4 PICK UP TRUCK  
**BID #:** 2013-062  
**OPEN DATE/TIME:** DECEMBER 19, 2013 @ 2:00 P.M.  
**REQUESTING DEPT:** PUBLIC WORKS

<b>Item 1: (1) 3/4 ton 4X4 Pick Up Truck</b>	<b>O'Connor Motors Augusta ME</b>	<b>Stoneham Motor Stoneham MA</b>	<b>Auburn Motor Sales Auburn ME</b>
<b>Unit (no trade)</b>	\$30,928.00	\$29,657.00	\$27,129.00
<b>Trade-In Allowance</b>	(\$888.00)	(\$707.00)	(\$500.00)
<b>Net Amount</b>	<b>\$30,040.00</b>	<b>\$28,950.00</b>	<b>\$26,629.00</b>
<b>Make</b>	Chevrolet	Ford	Ford
<b>Model</b>	2500	F250	F250
<b>Year</b>	2015	2014	2014
<b>Delivery Time</b>	10-12 weeks	14-16 weeks	6-9 weeks
<b>Terms</b>	Net 14 days	Net 30	std

<b>Item 2: (1) 1/2 ton 4X4 Pick Up Truck</b>	<b>O'Connor Motors Augusta ME</b>	<b>Stoneham Motor Stoneham MA</b>	<b>Auburn Motor Sales Auburn ME</b>
<b>Unit (no trade)</b>	\$26,441.00	\$25,072.00	\$22,587.00
<b>Trade-In Allowance</b>	(\$1,888.00)	(\$1,507.00)	(\$500.00)
<b>Net Amount</b>	<b>\$24,553.00</b>	<b>\$23,565.00</b>	<b>\$22,087.00</b>
<b>Make</b>	Chevrolet	Ford	Ford
<b>Model</b>	1500	F150	F150
<b>Year</b>	2014	2014	2014
<b>Delivery Time</b>	8 weeks	16-18 weeks	6-9 weeks
<b>Terms</b>	Net 14 days	Net 30	

<b>Item 3: (2) 1/2 ton 4X4 Pick Up Trucks</b>	<b>O'Connor Motors Augusta ME</b>	<b>Stoneham Motor Stoneham MA</b>	<b>Auburn Motor Sales Auburn ME</b>
<b>Single Unit (no trade)</b>	\$25,315.00	\$21,991.00	\$21,357.00
<b>Total Both Units (no trade)</b>	<b>\$50,630.00</b>	<b>\$43,982.00</b>	<b>\$42,714.00</b>
<b>Trade-In Allowance (2001 Chevy)</b>	(\$1,588.00)	(\$1,007.00)	(\$500.00)
<b>Trade-In Allowance (2000 Chevy)</b>	(\$1,788.00)	(\$1,507.00)	(\$600.00)
<b>Net Amount (both units less trade ins)</b>	<b>\$47,254.00</b>	<b>\$41,467.00</b>	<b>\$41,614.00</b>
<b>Make</b>	Chevrolet	Ford	Ford
<b>Model</b>	1500	F150	F150
<b>Year</b>	2014	2014	2014
<b>Delivery Time</b>	8 weeks	14-16 weeks	6-9 weeks
<b>Terms</b>	Net 14 days	Net 30	