

**2014 LEWISTON CITY COUNCIL ELECT INFORMAL
ORGANIZATIONAL MEETING AGENDA**

Tuesday, December 10, 2013

Administrative Conference Room

6:00 p.m.

1. Review and discussion of the appointment of various Councilors to a variety of Boards, Commissions, and Committees.
2. Discussion of potential interest in the position of Council President.
3. Adjourn.

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INFORMAL ORGANIZATIONAL MEETING AGENDA
TUESDAY, December 10, 2013
Administration Conference Room
First Floor of City Hall
6:00 P.M.

The members of the 2014 Lewiston City Council Elect will hold an informal meeting for the purpose of reviewing and discussing the appointment of various Councilors to a variety of Boards, Commissions, and Committees. The actual appointments will be made at the regular Council Meeting of January 7, 2014. The Council Elect may also discuss potential interest in the position of Council President. The Council President will be elected at the Inauguration scheduled for January 6, 2014.

**LEWISTON CITY COUNCIL REPRESENTATIVES TO
VARIOUS CITY BOARDS AND COMMITTEES
January 2012 - December 2013**

911 Committee	Councilor D'Auteuil
Airport Board of Directors	Councilor Cayer
Androscoggin County Budget Committee*	Councilor D'Auteuil, Councilor Desjardins
Androscoggin Valley Council of Governments General Assembly	Councilors Butler and Cayer
Community Development Block Grant Committee	Councilor Libby
Downtown Neighborhood Action Committee	Councilor Saddlemire
Energy Saving Committee	Councilor Saddlemire
Finance Committee	Councilor Cayer , Councilor Christ
L/A Transit Committee	Councilor Saddlemire
Lake Auburn Watershed Protection Commission	Councilor Butler
Lewiston Auburn Economic Growth Council	Councilor Libby, Mayor Macdonald
Lewiston Auburn Public Health Committee	Council Saddlemire
Lewiston Mill Redevelopment Corp	Mayor Macdonald
Loan Qualification Committee	Councilor D'Auteuil
Library Board of Trustees	Mayor Macdonald
Maine Municipal Association Legislative Policy Committee	Mayor Macdonald
School Committee	Councilor D'Auteuil
South Park Industrial Park Board of Directors	Council President, Mayor
Taxi Appeals Board	Councilor Butler, Councilor Christ
Youth Advisory Council	Councilor Butler

* Elected official is elected by county caucus based upon their residency in the county districts.

INFORMATION REGARDING COUNCIL REPRESENTATIVES ON VARIOUS COMMITTEES

COMMITTEE	AUTHORITY	# OF COUNCIL POSITIONS	MEETING INFO	STIPEND
911 Committee	past practice - organization bylaws and interlocal agreement state a citizen, but has always been a Councilor	1	Tuesdays or Thursdays, usually 8am, 911 Center in Auburn, once a month, meets as needed	No
Airport Board of Directors	organization bylaws and interlocal agreement - requires Councilor	1	1 st Thursday of each month, 5:30pm at AVCOG Offices, Auburn	No
Androscoggin County Budget Committee	County Charter	minimum of 2, potential max of 6*	Meets on a weekly basis during the months of October through December. Days and times will vary but meetings will most likely be held at 6:15pm	No
Androscoggin Valley Council Of Governments General Assembly (AVCOG)	organization bylaws - requires Councilors	2	Meets during the daytime twice per year - spring and fall. Meets at restaurant in Lewiston/Auburn or in western ME area	No
Community Development Block Grant (CDBG) Committee	Policy Manual #13	1	6-10 meetings a year - primarily between Jan and April	No
Downtown Neighborhood Action Committee	Council Order 9/21/2010	up to 2	meets as needed at City Hall, usually bi-weekly in the early evening	No

Energy Saving Committee	City Code - Sec. 2-197	1	meets as needed at City Hall, time vary, usually meets monthly in the late afternoon	No
Finance Committee	Charter - Sec 6.15	2	Twice a month on Mondays at 5:15pm, City Hall	\$480/yr
L/A Transit Committee (LATC)	organization bylaws and interlocal agreement - requires Councilor	1	meet monthly, usually 2 nd Thursday of month, 12noon, AVCOG offices	No
Lake Auburn Watershed Protection Commission	organization bylaws and interlocal agreement - requires Councilor	1	Wednesdays at 3:30pm at AVCOG offices in Auburn, meet every two months	No
Lewiston Auburn Economic Growth Council Board of Directors (LAEGC)	organization bylaws and interlocal agreement - requires Councilor	1	meet on Fridays, monthly at 7:30am at Chamber Office	No
Lewiston Auburn Public Health Committee	Per February 19, 2008 Interlocal Agreement with Auburn	1	Meets the first Thursday of each month at 3pm at City Hall	No
Lewiston Mill Redevelopment Corp	Corporate Bylaws	Mayor only	About once a year	No
Library Board of Directors	City Ordinance - Chapter 48	Mayor only	Meets 2 nd Thursday of each month at 5:30pm	No
Loan Qualification Committee	City Policy Manual #27	1	meets as needed - typically no more than once a month	No
Maine Municipal Association's Legislative Policy Comm (MMA LCP)	past practice - Lewiston has 2 full members and 2 alt members - can be staff or elected officials	varies	Thursdays during Legislative session, subcommittee meetings at 10am, full group at 1pm in Augusta	No

School Committee	Charter - Sec. 5.01	1	2 Mondays each month, 6:45pm, locations vary, more meetings at budget time	\$1200/yr
South Park Industrial Park Board of Directors	Articles of Incorporation and Bylaws	Mayor and Council President	Typically meets 2-4 times a year	No
Taxi Appeals Board	City Code - Chapter 82	2	Meets as needed at City Hall - maybe 4 meetings/yr	No
Youth Advisory Council (LYAC)	City Policy Manual #74	1	monthly at City Hall; usually early evenings	No

* Elected official is elected by county caucus for a three year term based upon their residency in the county districts. Per the County Charter, there must be at least one elected official from each county district serving in the County Budget Committee. There are seven county districts in total. Of the seven districts, three county districts are located in Lewiston - 2 districts are located 100% in Lewiston and 1 is partially in Lewiston as well as in Durham and Greene. At a minimum, there will be one City Councilor from each of the two county districts entirely in Lewiston. At a maximum, there could be two Lewiston City Councilors from each of the three districts. At present, District 3 is filled by a Selectman from Durham and a Selectman from Greene. District 2 is filled by a Lewiston resident and Councilor D'Auteuil. District 1 will have a vacancy in the elected official's seat once Councilor Desjardin's term is up on the City Council. Incoming Lewiston City Councilors residing in Androscoggin County District 1 who are eligible to serve are Councilors Libby, Cayer and Lachance. When filling a vacancy, the County Budget Committee makes the final appointment but the City Council can certainly nominate a Councilor among the three that are eligible to serve.