

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, December 2, 2013 at **5:15** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated November 18, 2013.
3. Recommendation from the Purchasing Director regarding award of Bid 2013-061 for a 1 Ton Van for the Water & Sewer Division.
4. Recommendation from the Purchasing Director regarding award of Bid 2013-058 purchase of three (3) Police Cruisers.
5. Recommendation from the Purchasing Director regarding award of Bid 2013-059 purchase of One (1) 4X4 SUV for Police Department
6. Request from the Purchasing Director to ratify award of Bid 2013-064 on the Demolition and Removal of Structure at 155 Bartlett Street.
7. Other Business
8. Adjourn

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of November 18, 2013

PRESENT: Councilor Mark Cayer, Michael Marcotte, Councilor Doreen Christ, Robert Reed and Stavros Mendros.

OTHERS PRESENT: City Administrator Ed Barrett, Public Works Director David Jones, Planning Director David Hediger, and Director of Purchasing Norman Beauparlant.

Meeting was called to order at 5:12 p.m. by Chairman Mendros.

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(117-2013) To approve the minutes of the previous meeting dated November 4, 2013 and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

At this time, the Committee discussed the material provided by the Purchasing Director related to the Simard-Payne Park Improvements Phase I and the value engineering work done as authorized by the Committee at its meeting of October 21, 2013.

Chairman Mendros asked for a motion to suspend all rules to allow the project to be reconsidered.

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(118-2013) To suspend all rules for this item.

VOTE: 5-0

Motion originally rejected now back on the table for consideration. Original motion was to reject bid received from J. Pratt Construction with no discussion. The motion to reject the bid was voted 0-5.

FINANCE COMMITTEE MINUTES

November 18, 2013

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(119-2013) To suspend the Rules of the Finance Committee to allow for consideration of a single bid.

VOTE: 4-1
Mr. Marcotte opposed

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(120-2013) To award Bid 2013-031 on the Simard-Payne Park Improvements Phase I Walkway to J. Pratt Construction Inc., Hebron, Maine, at their Value Engineered price as presented of \$489,919.

VOTE: 5-0

At this time, the Committee moved to agenda item 7 regarding Change Orders authorized to the work to the Simard-Payne Park Pedestrian Bridge.

The Purchasing Director requested that Change Orders authorized so as to not delay the project be ratified.

On motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(121-2013) To ratify Change Order #1 and Change Order #2 to the contract with Scott Construction Corp. to correct and adjust the project costs to comply with Federal Wage Requirement at a cost of \$1,550 for an adjusted base contract of \$113,283.

VOTE: 5-0

On motion of Councilor Cayer, seconded by Mr. Reed it was

VOTED:

(122-2013) To ratify Change Order #3 to the contract with Scott Construction Corp. to allow for the installation of new timbers on each side of the canal that were found to rotted ones exposed in the amount of \$5,350.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

November 18, 2013

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(123-2013) To award Bid 2013-057 for seasonal requirements of Cold Patch to Harry C. Crooker & Sons, Topsham, Maine, low bidder at their bid prices of \$110/ton for pick up by City crews and \$116/ton for delivered to the City Operations Center on River Road

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Cayer it was

VOTED:

(124-2013) To award Bid 2013-063 for ACM Abatement at 155 Bartlett Street to Atlantic Environmental Contractors, Lewiston, Maine, low bidder at their bid price of \$14,700.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Mr. Reed it was

VOTED:

(125-2013) To authorize Change Order #2 to the contract with St. Laurent & Son on the Jepson Brook CSO Phase II Project (Bid 2012-004) in the credit amount of \$232,175.11 as part of the closeout of the project.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(126-2013) To accept Change Order #1 to the contract with St. Laurent & Son for a project time extension of 253 days moving substantial completion of the project to July 11, 2014

VOTE: 5-0

At this time, the Purchasing Director indicated that proposals for Bid 2013-064 for the Demolition of 155 Bartlett Street were due on November 19, 2013 and given the time of year and the need to ensure the building is demolished as soon as ACM Abatement is complete, the Purchasing Director requested that he be allowed to award the bid and bring the award back to the Committee at its December 2, 2013 meeting.

FINANCE COMMITTEE MINUTES

November 18, 2013

On motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(127-2013) To allow the Purchasing Director to award the contract for the (Bid 2013-064) Demolition of 155 Bartlett Street and to bring the award to the Finance Committee on December 2, 2013 for ratification.

VOTE: 5-0

At this time, the Purchasing Director presented the results of the auction held on surplus materials that had been taken to the Auburn auction held on October 24, 2013 at the Auburn/Lewiston Airport facility.

The Purchasing Director noted that fifteen (15) items had been sent and the auction resulted in a net amount received by the City of \$17,21.

VOTED:

To adjourn at 6:13 p.m.

Norman Beuparlant, Purchasing Director
Finance Committee Clerk



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-061 1 Ton Van for the Water/Sewer Division
date: December 2, 2013

Bids were opened on November 19, 2013 for the replacement of a 2001 Chevrolet $\frac{3}{4}$ ton work van with a 1 ton van for the Water and Sewer Division.

The bids have been evaluated by the Public Works Department and for the reasons stated in the evaluation memo, it is recommended that the award of Bid 2013-061 be made to O'Connor GMC, Augusta, Maine, low bidder meeting specifications at their bid price of \$25,667 and to accept the trade in allowance of \$880 for a net award of \$24,779.

NJB/syt



Department of Public Works

Dave A. Jones, P.E.
Director



1 – TON VAN

BID #: 2013-061

There were (4) four bids submitted for consideration the results are as follow:

2014 Ford E-350 Cargo Van

Auburn Motor Sales Auburn Me.

Did not meet spec for the following reasons:

Spec calls for min.6.0 Liter engine bid showed 5.4 liter engine.

(They have a motor that would meet spec but did not bid that motor)

Spec called for rear swing open doors with swing out glass for ventilation purposes.

Spec called for 6 speed transmission not offered.

\$23,446.00 - (Trade \$300.00) = **\$23,146.00**

2014 Chevrolet CG33705 Cargo van

Emerson Chevrolet Auburn Me.

Did not meet spec for the following reasons:

Spec called for swing out side door W/ swing out glass for ventilation purposes.

Spec called for swing out rear doors W/ swing out glass for ventilation purposes.

Spec called for locking rear differential.

Spec called for min. 130 Amp Alternator.

Spec called for audible back up alarm.

Spec called for Heavy duty trailering package to include 7-Pin electrical socket, and electric brake controller.

Spec called for sprayed in liner on rear cargo area.

(Chevrolet has vans that would meet specs but did not bid those vans)

\$25,335.00 - (Trade 1,200.00) = **\$ 24,135.00**

1 – TON VAN BID #: 2013-061 Cont.

2014 Ford E350 Cargo Van

Stoneham Ford Stoneham Mass.

Did not meet spec for the following reasons:

Spec calls for min.6.0 Liter engine bid showed 5.4 liter engine.

(They have a motor that would meet spec but did not bid that motor)

Spec called for rear swing open doors with swing out glass for ventilation purposes.

Spec called for 6 speed transmission not offered.

\$ 24,676.00 – (Trade 500.00) = **\$24,176.00**

2014 Savana Cargo Van

O'Connor GMC Augusta Me.

Bid meets spec.

\$ 25,667.00 – (Trade 888.00) = **\$24,779.00**

The bid should be awarded to O'Connor GMC for being the bidder that meets spec. for the Bid amount of \$24,779.00



David Jones Director of Public Works

TABULATION

BID TITLE: 1 TON VAN
BID #: 2013-061
OPEN DATE/TIME: NOVEMBER 19, 2013 @ 2:00 P.M.
REQUESTING DEPT: PUBLIC WORKS

Description	Auburn Motor Sales Auburn ME	Emerson Chevrolet Auburn ME	Stoneham Motors Stoneham MA	O'Connor GMC Augusta ME
Unit (1 Ton Van: no trade)	\$23,446.00	\$25,335.00	\$24,676.00	\$25,667.00
Trade-In Allowance	(300.00)	(1,200.00)	(500.00)	(888.00)
Net Amount (Unit - Trade)	\$23,146.00	\$24,135.00	\$24,176.00	\$24,779.00
Make	Ford	Chevrolet	Ford	GMC
Model	Super Cargo	CG33705	E350 Ext	Savana
Year	2014	2014	2014	2014
Delivery Time	4-6 weeks	2-3 working days	98-112 days	8 weeks
Terms	std	COD	Net 30	Net 14



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 4

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-058 (3) Police Cruisers
date: December 2, 2013

Bids were opened on November 19, 2013 for the replacement of three (3) Police Cruisers.

It is recommended that the bid be awarded to Quirk Auto Group, Augusta, Maine, at their bid price of \$76,944 for three (3) cruisers and further to accept the trade in allowance of \$7,040 for a net bid award of \$67,450.

NOTE: Funding for the replacement of the three (3) units was approved in the FY 2014 budget with an estimate as follows:

New units at \$25,500 each	\$76,500
Trade in estimate at \$2,000 each	(6,000)
Available Funds	\$70,500

NJB/syt

POLICE CRUISERS
City of Lewiston

Bid #: 2013-058
Bid Date: 11/19/13

Description	Quirk Auto Group Augusta ME		Bessey Motors So. Paris ME	Central Raynham MA	City Cab Lewiston ME
	2014	2012*	2014	2014	
Year	2014	2012*	2014	2014	
Make	Dodge	Dodge	Dodge	Dodge	
Model	Charger	Charger	Charger	Charger	
Base Bid(V8)/Unit \$	\$ 25,648	\$ 25,749	\$ 28,366	\$ 26,564	
Total Base \$ before trade	\$ 76,944	\$ 25,749	\$ 85,098	\$ 79,692	\$ -
Trade in allowance	\$ (7,040)		\$ (4,700)	\$ (3,000)	\$ (5,880)
Base Bid Net Total \$	\$ 69,904	\$ 25,749	\$ 80,398	\$ 76,692	\$ (5,880)
Alt. Bid(V6)/Unit \$	\$ 24,830	\$ -	\$ 27,547	\$ 25,646	
Total Alt. \$ before trade	\$ 74,490		\$ 82,641	\$ 76,938	\$ -
Trade in allowance	\$ (7,040)		\$ (4,700)	\$ (3,000)	
Alt. Bid Net Total \$	\$ 67,450	\$ -	\$ 77,941	\$ 73,938	\$ -
Add Alt. - Battery/car	\$ 225.00	\$ 225.00	\$ 180.00	\$ 250.00	
Total Add Alt. Battery	\$ 675.00	\$ 225.00	\$ 540.00	\$ 750.00	\$ -

Quirk Auto Group

* 2012 left over only this one left

Bessey Motors

Optima yellow top battery no longer available - alternate price is on a 900 cca dual setup installed



MEMO



Date: November 26, 2013
To: Finance Committee
From: James Minkowsky, Deputy Chief
Re: Police Cruiser Bid 2013-058
Police SUV Bid 2013-059

We have received the bids for our 2014 patrol fleet to include 3 cruisers and 1 SUV. We received bids from three dealers for our cruisers and from two dealers for the SUV. Quirk Auto Group of Augusta, Bessey Motors of So. Paris and Central Motors of Raynham Massachusetts all submitted bids for the cruisers. All three bid a 2014 Dodge Charger. Quirk Auto of Augusta and Auburn Motor sales of Auburn both bid a 2014 Ford Expedition.

I have reviewed all bid proposals and make the following recommendation for our purchase.

3 2014 V6 Dodge Chargers from Quirk Auto Group. We currently have 6 V6 Dodge chargers in our fleet. Officers have been happy with the performance and comfort of these vehicles. Dodge's power train warranty of 5 years or 100K miles is also a benefit to our department.

1 2014 Ford Expedition from Quirk Auto group: We currently have 2 Ford Expeditions in our fleet that have been reliable.

We have made numerous vehicle purchases from Quirk Auto and I have found them reliable and easy to work with during the changeover process.

Quirks bid price of \$24, 830.00 was \$816.00 less than the next bidder (Central Motors), and their trade in allowance of \$7,040.00 was \$1,160.00 more than the next bidder (City Cab). The total bid price for 3 2014 V6 Dodge Chargers after trade allowance from Quirk is **\$68,125.00** which includes the purchase of 3 Optima batteries.

Quirks bid price of \$29,127.00 was \$788.00 less than Auburn Motor sales, and their trade in allowance of \$9,000.00 was \$1,000.00 more than Auburn Motor sales. The total bid price for 1 2014 Ford Expedition after trade allowance from Quirk is **\$21,127.00**.



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 5

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-059 One (1) 4X4 SUV for Police Department
date: December 2, 2013

Bids were opened on November 19, 2013 for the replacement of a 2010 4X4 SUV.

The funding for the replacement was authorized as part of the FY 2014 Police Patrol budget in the amount of \$28,500 with an estimated trade in of \$4,000.

It is recommended that the bid be awarded to Quirk Auto Group, Augusta, Maine, at their bid price of \$29,127 and further to accept the trade in allowance of \$9,000 for a net award of \$21,127.

NJB/syt

TABULATION

BID TITLE: 4X4 SUV
BID #: 2013-059
OPEN DATE/TIME: NOVEMBER 19, 2013 @ 2:00 P.M.
REQUESTING DEPT: POLICE

DESCRIPTION	Quirk Ford Augusta ME	Auburn Motor Auburn ME
Unit Price (no trade)	29,127.00	29,915.00
Trade-In Allowance	(9,000.00)	(8,000.00)
Net Total (unit - trade)	\$21,127.00	\$21,915.00
Add Alternate 1: Trailering Equipment		
Make	Ford	Ford
Model	Expedition U1G	Expedition
Year	2014	2014



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 6

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-064 Demolition & Removal of 155 Bartlett Street
date: December 2, 2013

The Finance Committee at their meeting of November 18, 2013 awarded the bid for ACM Abatement at 155 Bartlett Street. Abatement work started on November 19th and it has a completion expected by November 27, 2013.

The Finance Committee also authorized the Purchasing Director to award the Demolition contract so as not to delay the removal of the structure once the ACM Abatement was complete.

Bids were opened on November 19, 2013 with five (5) contractors submitting proposals to do the work.

The contract was awarded to St. Laurent & Son of Lewiston at their bid price of \$15,991. The contractor was notified of the award and a start date of Monday, December 2, 2013.

It is requested that the award of Bid 2013-064 be ratified at this time.

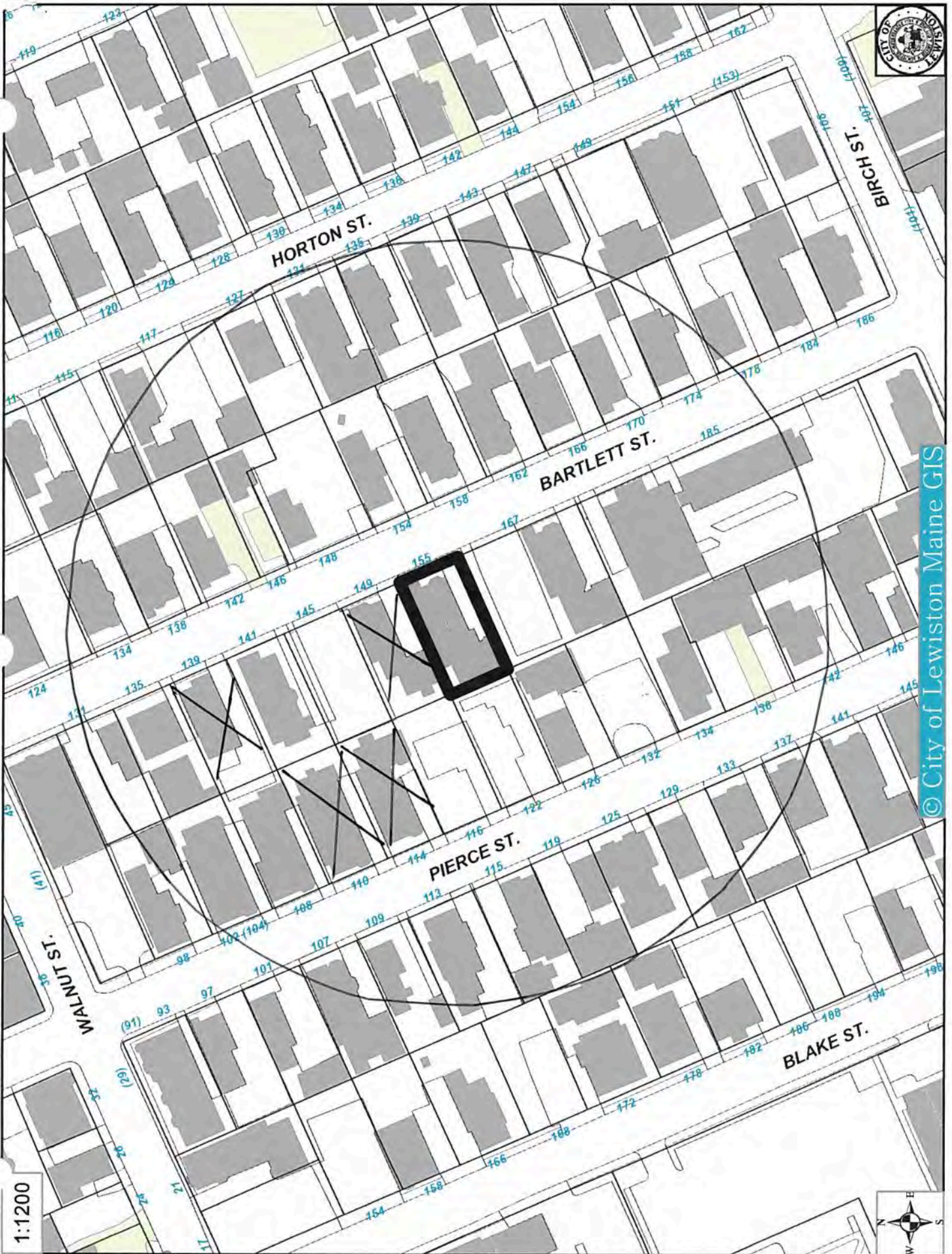
NJB/syt

TABULATION

Demolition: 155 Bartlett Street

Bid: 2013-064
Bid Date: 11/19/13

St. Laurent & Son	\$15,991.00
Lewiston ME	
Chabot's Construction	\$17,800.00
Greene ME	
Morin Excavating	\$21,800.00
Auburn ME	
Almighty Waste	\$27,777.77
Auburn ME	
NDC Construction	\$95,700.00
Brewer ME	



155 Bartlett

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