

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, September 23, 2013 at **5:15** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated September 9, 2013.
3. Discussion regarding the single bid received on the Simard-Payne Park Improvements Phase I (Bid 2013-030).
4. Recommendation from the Purchasing Director regarding award of Bid 2013-050 on the Simard-Payne Pedestrian Bridge Improvements.
5. Recommendation from the Purchasing Director regarding award of Bid 2013-048 for a Tracked Excavator for the Public Works Department, Water and Sewer Division.
6. Recommendation from the Purchasing Director regarding award of Bid 2013-042 for a Tandem Axle Truck Chassis & Cab.
7. Recommendation from the Purchasing Director regarding award of the contract to purchase two (2) commercial lawn mowers for the Public Works Department
8. Discussion and recommendation regarding Custodial Services being provided by Capital Contractors, Woburn, MA, at Lewiston City Hall, Public Works Facility and Solid Waste Facility.
9. Other Business
10. Adjourn

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of September 9, 2013

PRESENT: Councilor Mark Cayer, Michael Marcotte, Robert Reed and Councilor Doreen Christ. Stavros Mendros arrived at 5:21 p.m..

OTHERS PRESENT: Deputy Police Chief James Minkowsky, Fleet Operating Manager Phil Brienza and Director of Purchasing Norman Beauparlant.

Meeting was called to order at 5:18 p.m. by the Clerk.

Michael Marcotte was nominated Chairperson Pro-Tem to begin the meeting.

On motion of Councilor Cayer, seconded by Councilor Christ it was

VOTED:

(082-2013) To approve the minutes of the previous meeting dated August 19, 2013 and to accept and place them on file as presented by the Clerk.

**VOTE: 3-0-1
Mr. Reed abstained**

At this time, Chairman Marcotte requested that Agenda Items 11 and possibly 10 be taken out of order to afford time for Mr. Mendros to arrive. The Purchasing Director presented Item 11 for consideration for the ACM Abatement from two (2) locations (Bid 2013-049).

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Cayer it was

VOTED:

(083-2013) To award Bid 2013-049 for ACM Abatement at 80 Birch Street and 92 Walnut Street to Environmental Remediation Inc, Lewiston, Maine, low bidder at their bid price of \$6,444.

VOTE: 4-0

At this time, Agenda Item 10 was presented for the annual supply of Road Salt which was bid jointly with a number of communities through A.V.C.O.G.

FINANCE COMMITTEE MINUTES

September 9, 2013

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(084-2013) To award AVCOG bid for Road Salt to Eastern Salt Company LLC, Lowell, MA, at their unit bid price of \$50.77/ton with an estimated value of \$314,774 based on the estimated quantity of 6,200 tons for Lewiston.

Mr. Mendros arrived at this time, 5:21 p.m.

VOTE: 4-0-1
Mr. Mendros abstained

Mr. Mendros assumed the Chair.

At this time, the Purchasing Director presented Bid 2013-031 for Police Uniforms tabled at the previous meeting. The Purchasing Director indicated that he had met with Police Department staff and after further evaluation, the recommendation presented at the meeting of August 19, 2013 was reaffirmed.

Mr. Marcotte and Mr. Reed voiced concern with regard to awarding all items to one vendor.

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Councilor Christ it was

VOTED:

(085-2013) To award Bid 2013-031 for Police Uniforms to Ben's Uniforms, Amesbury, MA, at their bid prices with an estimated value of \$27,247 based on estimated quantities.

VOTE: 4-1
Mr. Marcotte opposed

Mr. Marcotte excused himself at 5:35 p.m. to attend the Lewiston Planning Board meeting.

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(086-2013) To award Bid 2013-051 on the Cleaning and Inspecting of the Solid Waste Leachate Collection System to Walker Industrial, Skowhegan, Maine, at their bid price of \$65,000.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

September 9, 2013

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Councilor Christ it was

VOTED:

(087-2013) To award Bid 2013-046 for one (1) four (4) wheel drive loader to Beauregard Equipment, Scarborough, Maine, at their bid price of \$246,600 and to accept the trade in allowance of \$28,200 for a net bid of \$218,400.

VOTE: 4-0

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Mr. Reed it was

VOTED:

(088-2013) To award Bid 2013-047 for a Tri-Axle Trailer Dump to Hale Trailer, Portland, Maine, at their bid price of \$54,700 and to accept the trade in allowance of \$3,000 for the 1989 Ti-Brook dump trailer for a net bid of \$51,700.

VOTE: 4-0

On recommendation of the Purchasing Director and on motion of Mr. Mendros, seconded by Councilor Christ it was

VOTED:

(089-2013) To authorize Change Order #1 to the contract with Hascall & Hall on the Library Exterior Rehabilitation Project in the CREDIT amount of \$3,011.34.

VOTE: 4-0

At this time, the Purchasing Director presented Change Order #2 to the contract with Gendron & Gendron on the Jepson Brook Sewer Separation Project Phase III. The Purchasing Director explained that the Project Engineer had requested approval so not to delay the project. Authorization was given and the Change Order has been executed.

On motion of Mr. Reed, seconded by Councilor Cayer it was

VOTED:

(090-2013) To ratify Change Order #2 to the contract with Gendron & Gendron on the Jepson Brook Sewer Separation Project Phase III in the amount of \$7,060.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

September 9, 2013

On motion of Councilor Cayer, seconded by Mr. Reed it was

VOTED:

(091-2013) To authorize Change Order #3 to the contract with Longchamps & Sons on the Jepson Brook Sewer Separation Project Phase IV in the amount of \$37,491.

VOTE: 4-0

VOTED:

To adjourn at 5:51 p.m.

Norman Beauparlant, Purchasing Director
Finance Committee Clerk



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-030 Simard-Payne Park Improvements Phase I
date: September 23, 2013

The City received an Economic Development grant of \$900,000 that provided resources to begin to address the river front from the falls to Cedar Street. The grant allowed up to \$180,000 to be spent on planning for the area. Goody Clancy was hired and with a great deal of public input, a Riverfront Island Master Plan was developed.

One of the elements of the plan included making Simard-Payne Park more accessible. The City retained landscape architect Richardson and Associates to develop an access walkway (Phase I) and park improvements (Phase II). In addition, an expansion of the pedestrian bridge was designed and bid as a separate project. The evaluation and design of the bridge was done by HNTB, a structural engineering firm on retainer by the City.

Bids for the walkway area were advertised on July 31st with two (2) pre-bid meetings held, the first on August 13th and a second on August 20th. Attendance at the pre-bids included four (4) general contractors that attended and expressed interest in the project.

The bid date of September 12th was revised from the original bid date to allow time for the general contractors to formulate their bids.

On September 12th a single bid was received and while the bid was higher than the landscape architect estimate, it was within the available resources of \$720,000.

By Rule: when bids exceed \$100,000 no less than two (2) competitive bids must be submitted for review by the Finance Committee unless a Waiver of Competition has been authorized by the Committee or an emergency has been declared.

The contractor bidding has indicated that they would be willing to do some value engineering with City staff to reduce cost at the same time maintain the vision of the project.

It is requested that the Committee suspend the rules to allow for staff to work with J. Pratt Construction Inc. to bring back an amended price. This would not change the elements of the project but may reduce the number of items.

NJB/syt

City of Lewiston

Simard-Payne Park Improvements Phase 1

Bid: 2013-030

Date: September 12, 2013

J Pratt Construction (Hebron ME)

Base Bid	\$583,815
Alternate: IPE Decking	<u>45,500</u>
Total (Base + Alternate)	\$629,315

On motion of Mr. Marcotte, seconded by Mr. Reed, it was

VOTED:

(003-2013) To delete the wording from Section A Contracts Number 4 "and is over Budget"

VOTE: 4-1
Mr. Mendros opposed

On motion of Mr. Marcotte, seconded by Mr. Reed, it was

VOTED:

(004-2013) To adopt the Rules as amended for the ensuing year:

RULES OF THE FINANCE COMMITTEE

Regular Meetings:

- A. Time: The Finance Committee shall hold regular meetings twice monthly on **Mondays at 5:15 p.m.**
- B. Place: All regular meetings of the Finance Committee shall be held in the Administrative Conference Room of City Hall.

Special Meetings:

All special meetings shall be called in accordance with Chapter 2, Section 2-183 {c} of the Revised Code of Ordinances.

Parliamentary Procedure:

"ROBERT'S RULES OF ORDER" shall be regarded by the Finance Committee as the proper authority for parliamentary procedure in conduct of its meetings for the ensuing year.

Majority Vote:

All motions must be passed by a majority of the members (three) in order to constitute action on any matter.

Authorization for Contract Awards, Amendments and Change Orders:

The Committee authorizes the Purchasing Director, after consulting the Finance Director, to approve contracts, contract amendments or change orders for the purchase of goods and services under the following conditions:

FINANCE COMMITTEE MINUTES

January 14, 2013

A. Contracts

1. The Purchasing Agent is authorized to award the annual fuel bids as the sole exception to the award process.
2. The bid, once awarded, will be forwarded to the Committee for its ratification at the next regular meeting with appropriate documentation and reasoning for the award.
3. All other bids shall be brought to the Finance Committee for award.
4. When the amount of the contract recommended exceeds \$100,000, no less than two (2) competitive bids must be submitted for review by the Finance Committee, unless a Waiver of Competition has been authorized by the Committee or an emergency has been declared as provided for in the Purchasing Policy.

B. Amendments or Change Orders

1. When the amendment or change order is necessary to insure that the contract for goods or services is not delayed and that adequate funding is in place and no extenuating circumstances exist.
2. The amount of the amendment or change order is no more than ten (10%) percent of the contract price, with an upset limit of \$10,000 for any single amendment/change order.
3. All amendments/change orders approved shall be forwarded to the Committee, for their ratification, at the next regular meeting.
4. Should the amendment or change order amount exceed Section 2 level of authorization, a special meeting of the Finance Committee shall be called by the Chairman or ranking member of the Committee if the Chairman is not available.

Suspension of Rules:

Any of the foregoing rules may be suspended, amended or repealed providing a majority of three (3) of the members vote therefore.

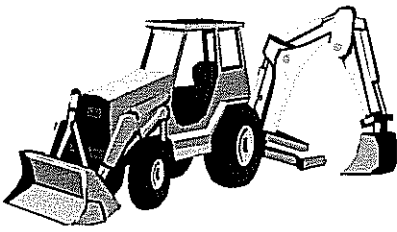
VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Mr. Cayer it was

VOTED:

(005-2013) To authorize Task Order with Richardson and Associates Landscape Architects, Saco, Maine, to provide services in implementing portions of the Riverside Master Plan for a fee not to exceed \$77,195.

VOTE: 5-0



J Pratt Construction, Inc.

769 Paris Road, Hebron, Maine 04238
Tel: 207-740-0430 Fax 207-345-9217
Email: jprattinc@aol.com



Sept 19, 2013

City of Lewiston
Attn: Norm Beuparlant

Re: Simard Park Schedule of Value

1. Excavation, gravel, for total project	\$ 64,000
2. Concrete Work	75,000
3. Dry Wells	17,000
4. Remove & Re-Install Rails	16,000
5. All granite and Installation	186,000
6. Landscape, including loam in planting areas	92,000
7. Electrical as shown	81,000
8. Wood Planking	18,000
9. Miscellaneous, bond, layout, flagging paving, bumpers & mark-up	34,815

Total \$ 583,815.00

Respectively submitted,

Josh Pratt



We are an Equal Opportunity Employer



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 4

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-050 Simard-Payne Pedestrian Bridge Improvements
date: September 23, 2013

Bids were opened on September 12, 2013 for the expansion and improvements to the pedestrian bridge at Simard-Payne Park.

The proposal from the low bidder has been reviewed by both City staff and the design engineer from HNTB. Special note should be made with regard to the Specified Material (timbers, beams, joists and decking) which makes up 65.5% of the base bid.

It is recommended that the bid be awarded to Scott Construction Corp., Falmouth, ME, at their base bid price of \$79,733.

Project Funding: The City received a \$900,000 Grant for the Riverfront Island Master Plan. Of the \$900,000, approximately \$180,000 was used for developing the plan and \$720,000 was allowed to implement portions of the plan.

The Pedestrian Bridge Project will be the first to make use of the \$720,000 available.

NJB/syt

City of Lewiston, Maine

Simard-Payne Pedestrian Bridge Improvements

Bid #: 2013-050

Bid Date: September 12, 2013

Item #	Qty	Unit	Description	Scott Construction Corp		CPM Constructors	
				Falmouth ME		Freeport ME	
				Unit \$	Total \$	Unit \$	Total \$
202.40	1	LS	Remove existing bridge components	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
304.101	17	CY	Aggregate sub-base course gravel (modified)	\$ 44.00	\$ 748.00	\$ 155.00	\$ 2,635.00
403.21	6	TON	HMA, 9.5mm nominal maximum size	\$ 180.00	\$ 1,080.00	\$ 168.00	\$ 1,008.00
528.10	1	LS	Timber beams, joists & decking	\$ 52,200.00	\$ 52,200.00	\$ 106,500.00	\$ 106,500.00
618.1411	3	UN	Seeding method #3 plan qty	\$ 135.00	\$ 405.00	\$ 225.00	\$ 675.00
619.1401	30	CY	Erosion control mix	\$ 50.00	\$ 1,500.00	\$ 44.00	\$ 1,320.00
629.05	8	HR	Hand labor, straight time	\$ 30.00	\$ 240.00	\$ 40.00	\$ 320.00
631.12	4	HR	All purpose excavator (including operator)	\$ 80.00	\$ 320.00	\$ 120.00	\$ 480.00
631.171	4	HR	Truck - small (including operator)	\$ 50.00	\$ 200.00	\$ 64.00	\$ 256.00
631.18	4	HR	Chain saw rental (including operator)	\$ 35.00	\$ 140.00	\$ 51.00	\$ 204.00
659.10	1	LS	Mobilization	\$ 7,900.00	\$ 7,900.00	\$ 14,000.00	\$ 14,000.00
800.10	1	LS	Remove, stack & reinstall bridge railing	\$ 10,000.00	\$ 10,000.00	\$ 13,000.00	\$ 13,000.00
Total Base Bid				\$	79,733.00	\$	150,398.00
IPE Decking Alternate				\$	32,000.00	\$	35,200.00
TOTAL BASE BID + ALTERNATE IPE DECKING				\$	111,733.00	\$	185,598.00

City of Lewiston
Simard Payne Pedestrian Bridge Improvements

100% Engineer's Estimate

August 23, 2013

BASE BID: HEMLOCK DECKING

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
202.40	Removing Existing Bridge Components	LS	1	\$ 6,000.00	\$ 6,000.00
304.101	Aggregate Subbase Course-Gravel (modified)	CY	23	\$ 30.00	\$ 690.00
403.209	Hot Mix Asphalt, 9.5mm Nominal Maximum Size (sidewalks, drives, islands & incidentals)	TON	8	\$ 500.00	\$ 4,000.00
528.10	Timber Beams, Joists and Decking	LS	1	\$ 42,000.00	\$ 42,000.00
618.1411	Seeding Method Number 3, Plan Quantity	UNIT	3	\$ 50.00	\$ 150.00
619.1401	Erosion Control Mix	CY	30	\$ 60.00	\$ 1,800.00
629.05*	Hand Labor, Straight Time	HR	8	\$ 50.00	\$ 400.00
631.12*	All Purpose Excavator (including operator)	HR	4	\$ 125.00	\$ 500.00
631.18*	Chain Saw Rental (including operator)	HR	4	\$ 55.00	\$ 220.00
631.171*	Truck - small (including operator)	HR	4	\$ 100.00	\$ 400.00
800.10	Remove, Stack and Reinstall Bridge Railing	LS	1	\$ 3,500.00	\$ 3,500.00
659.10	Mobilization	LS	1	\$ 10,000.00	\$ 10,000.00

* Some or all of the estimated quantity will occur in a undertermined location

Base Bid Sub Total = \$ 69,660
Say Base Bid Total = \$ 70,000

BID ALTERNATE: IPE HARDWOOD DECKING

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
-	Ipe Hardwood Decking	LS	1	\$ 48,000.00	\$ 48,000.00

Bid Alternate Sub Total = \$ 48,000
Say Bid Alternate Total = \$ 48,000



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 5

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-048 Tracked Excavator
date: September 23, 2013

Bids were opened on August 27, 2013 for the replacement of a 1995 rubber tired excavator.

The bid requirements called for testing of equipment prior to any award recommendation.

The department has listed four out of five of the units being offered and have included the test results of the equipment.

It is recommended that the bid be awarded to Chadwick-BaRoss, Westbrook, Maine, at their net bid price after trade in allowance of \$143,500.

NJB/syt

TABULATION

BID TITLE: TRACKED EXCAVATOR
BID #: 2013-048
OPEN DATE/TIME: AUGUST 27, 2013 @ 2:00 P.M.
REQUESTING DEPT: PUBLIC WORKS

Description	Beauregard Equip. Scarborough ME	Chadwick-BaRoss Westbrook ME	Anderson Equip. Cumberland ME	Milton CAT Scarborough ME	Nortrax NE Westbrook ME
Tracked Excavator	\$167,600	\$159,500	\$175,050	\$185,100	\$194,500
Trade-In	-\$35,500	-\$16,000	-\$21,000	-\$22,500	-\$25,000
Net Price	\$132,100	\$143,500	\$154,050	\$162,600	\$169,500
Alt. 1: 24" HD bucket	N/R	\$4,147	N/A	N/A	
Alt. 2: 42" HD bucket	N/R	\$4,495	N/A	N/A	
Make	Case	Volvo	Komatsu	CAT	John Deere
Model	CX160C	EC160DL	PC160LC-8	316EL	160G
Year	2013	2013/14	2013	2013	2013
Delivery Time	60-90 Days	60-90 Days	60 Days	60 Days	60 Days
Terms	Net 10	Net 30	Net 30	Net 30	Net 30



Department of Public Works

Dave A. Jones, P.E.
Director



Tracked Excavator

Bid # 2013 – 048

There were five bids submitted for consideration the results are as follow:

Nortrax John Deere 2013 John Deere 160G

\$194,500 – (\$25,000 Trade) = **\$169,500**

Did not meet spec for the following reasons.

- No interior mirror.
- No protective cage over the strobe light.
- No Sun Visor.
- No Rain Shield.

Milton Cat 2013 CAT 316EL

\$162,600 – (\$22,500 Trade) = **\$162,600**

Did not meet spec s for the following reasons:

- Bucket digging force is 22,000LBs not min spec requirement of 23,000LBs.
- Engine H.P. is 113 H.P. not the Min. spec requirement of 115 H.P.
- No reversible radiator fan.

Anderson Equipment Co. 2013 Komatsu PC160LC-8

\$175,050 – (\$21,000 Trade) = **\$154,050**

Did not meet spec s for the following reasons:

- Bid showed 36" Digging Bucket, spec called for 38" Bucket.
- Bid showed 63" cleanup bucket, spec called for 60" Bucket
- Bid showed 850CCA battery capacity spec called for Min. 1200CCA.
- No rear wiper system offered.
- No air adjustable operator's seat offered.

Tracked Excavator Cont.

Cadwick-BaRoss 2013 Volvo EC160DL

\$159,500 – (\$16,000 Trade) = **\$143,500**

Meets spec.

Beauregard Equipment Co. 2013 Case CX160C

\$167,600 – (\$35,500 Trade) = **\$132,100**

Meets spec.

Test results

After testing 4 out of the 5 excavators (John Deere did not have one available for testing) the following information was being taken into consideration before recommending the awarding of this bid.

- 1) During testing the Case unit experienced several shut downs and emission related warning lights. The Volvo experienced none of these issues.
- 2) During the job of moving the trenching box in the trench the Case began tipping forward and had some difficulty moving the shoring box. The Volvo did not experience any of these problems due to the following:
 - 1- A slightly longer track and weighing over 6000 Lbs. more
 - 2- The Volvo engine has 21 more H.P.
- 3) The following equipment is part of Volvos bid and has been deemed of great value to the efficiency and overall operation of the unit.
 - A) The Volvo comes with Care Track information system. Which is a Utilization, Maintenance and Urgent care Email reporting system, The system notifies the Municipal Garage of needed repairs and maintenance requirements on the unit. We presented have a similar system in use with several large dump trucks and has proven a valuable tool in repairing the units before an issue turns into a major problem. Not offered by Case. The cost of this if purchased as an option would be approx. **\$2,000.**
 - B) X-1 and X-3 Hydraulics allowing both the Bucket Swivel and the Hydraulic Thumb to be operated at the same time. Without this system the operator would have to climb out of the machine and go to the end of the boom and throw a lever to choose which function he wanted to use. Would be an additional cost for Case to add of Approx. **\$3,627.00.**

Tracked Excavator Cont.

- C) Straight Travel Pedal this simplifies traveling in a straight line when trenching by allowing the operator to use one pedal instead of two to control the travel of the machine in either direction. This removes the guess work as to whether the operator is traveling straight or not. If it had to be added as an option it would cost approx. **\$1,850** Case does not offer as a factory option.

The cash value of these features come to approx. **\$7,477.00**. Plus the added value of improving the operational performance of the machine. Taking these values into consideration cuts the difference in price between the Case and Volvo down to **\$3,923.00**

The last item of concern would be that the city has never owned a Case Excavator so we have no long term use data to go by. On the other hand we do have the data to support the reliability and overall performance of the Volvo Excavator as we have one with over 11000 Hrs. This combined with the fact that during the testing the Case machine broke down makes the Volvo much more attractive.

After considering all the available information and looking at the repair and operating records of the Volvo Excavator.

The Bid should be awarded to Chadwick-BaRoss for the after trade amount of **\$143,500**.



David Jones Director of public works



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 6

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2013-042 Tandem Axle Truck Chassis and Cab
date: September 23, 2013

Bids were opened on August 13, 2013 for the purchase of a new Tandem Axle Truck Chassis and Cab. The truck it replaces was not offered in trade and the dump body will be removed and remounted on the new chassis. The remaining portion of the unit had little or no value due to extensive repairs required. The unit was taken out of service last fall.

The estimate used in budgeting for the replacement had underestimated the cost of the unit as demonstrated in the bids received.

The Public Works Department on September 17th received authorization to make us of existing sewer funds in the amount of \$39,800 to provide the resources needed to purchase the vehicle.

It is recommended that the bid be awarded to Freightliner of Maine at their bid price of \$132,300 which excludes the engine diagnostic cable and software.

NJB/syt

TABULATION

BID TITLE: TANDEM AXLE TRUCK CHASSIS & CAB W/REMOUNTED DUMP BODY
BID #: 2013-042
OPEN DATE/TIME: AUGUST 13, 2013 @ 2:00 P.M.
REQUESTING DEPT: PUBLIC WORKS

Description	O'Connor Motors Augusta ME	Freightliner of Maine Westbrook ME	Morrison & Sylvester Auburn ME
Unit (Truck Chassis & Cab no trade)	\$111,499.00	\$114,311.00	\$123,820.00 ✓
Dump Body Installation	17,989.00	17,989.00	17,989.00 ✓
Total Amount	\$129,488.00	\$132,300.00	\$141,809.00
<u>Option:</u> Engine Diagnostic Software & Communications Cable for the engine included in this bid.	1,450.00	1,500.00	2,100.00
Make	Western Star	Freightliner	International
Model	4700SB	114SD	7600
Year	2014	2014	2014
Delivery Time	120 days	90-100 days	150 days
Terms	Net 30	Net 15	on delivery



Department of Public Works

Dave A. Jones, P.E.
Director



TANDEM AXLE TRUCK CAB & CHASSIS With Remounted Dump Body

Bid # 2013-042

There were three bids submitted the results are as follow:

2014 International 7600 Morrison & Sylvester Inc.

Cab and chassis	\$ 123,820.00
Cost to remount body	\$ 17,989.00
Engine Diagnostic cable and software	\$ 2,100.00
Total	\$ 143,909.00

Truck was High bidder and did not meet specs for the following reasons:

No automatic heated air tanks drain valves.

Spec calls for clear from 36" behind cab Air Dryer is there and may have to be moved.

2014 Freightliner 114SD Freightliner of Maine.

Cab and chassis	\$ 114,311.00
Cost to remount body	\$ 17,989.00
Engine Diagnostic cable and software	\$ 1,500.00
Total	\$ 133,800.00

Truck did not meet spec for the following reasons:

Spec calls for clear from 36" behind cab Air Dryer is there and may have to be moved.

2014 Western Star 4700SB O'Conner Motors

Cab and chassis	\$ 111,499.00
Cost to remount body	\$ 17,989.00
Engine Diagnostic cable and software	\$ 1,450.00
Total	\$ 130,938.00

Truck did not meet spec for the following reasons:

Spec calls for:

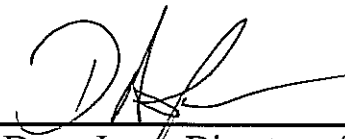
No Intermittent wipers W/ delay programmed to slowest speed when parking brake is on.

No Electronic warning system, sounding when Park brake not applied and cab door is opened.

No electric brake controller.

G.C.W. should be 84,000 LBs the unit bid was 80,000 LBs

The bid should be awarded to Freightliner of Maine being the closest to spec. with H. P. Fairfield doing the remounting of the dump body. For the Bid Amount of \$132,300.00



Dave Jones Director of Public Works

LEWISTON CITY COUNCIL
MEETING OF SEPTEMBER 17, 2013

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 23

SUBJECT:

Order authorizing the City Administrator to use Sewer Funding to fund the replacement of a sewer tandem axle dump truck .

INFORMATION:

The Lewiston Sewer Division has some funds available in the FY14 capital budget account and the Public Works Director is asking to use \$39,800 to supplement the costs of replacing a sewer tandem axle dump truck. The City received three bids on the truck replacement and about \$40,000 in additional funds is needed in order to meet the budgeted amount for the vehicle replacement.

Please see the memorandum from Public Works Director Dave Jones for additional information.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EA/B/kmm

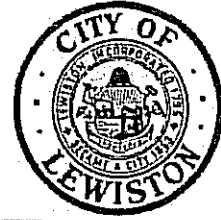
REQUESTED ACTION:

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To approve the Order authorizing the City Administrator to use Sewer Funding to fund the replacement of a sewer tandem axle dump truck .



City of Lewiston, Maine
City Council Order
September 17, 2013



ORDER, Authorizing the City Administrator to Use Sewer Funding to fund the replacement of sewer tandem axle dump truck.

Whereas, the Lewiston Sewer Division FY 2014 Capital budget includes \$94,000 in currently approved funds; and

Whereas, three (3) vendors bid on Bid #2013-042 Tandem Axle Truck Chassis & Cab with Remounted Dump Body with the low bid meeting specifications submitted by Freightliner of Maine in the amount of \$133,800 ; and

Whereas, to purchase the replacement dump truck as bid requires an additional \$39,800 for a total cost of \$133,800; and

Whereas, bidders have agreed to hold prices to seek additional funding; and

Whereas, FY 2013 Sewer Operations ended more than \$400,000 ahead of cash projections; and

Whereas, the estimates from vendors to establish the budget in 2012 did not include all costs that were involved in the bid; and

Whereas, we are re-conditioning the existing dump body to save approximately \$10,000 on the price of the replacement truck; and

Whereas, the City's Finance Committee will consider the award of the bid to Freightliner of Maine at their next meeting

Now, therefore, be it Ordered by the City Council of the City of Lewiston that

the City Administrator is authorized to use \$39,800 from the Sewer Fund to supplement programmed funds for the replacement of the Sewer tandem axle dump truck.



Department of Public Works

David A. Jones, P.E.

Director



TO: Ed Barrett, City Administrator

FROM: Kevin A. Gagne, Deputy Director

SUBJECT: Request for Additional funds to Replace Sewer Dump Truck

DATE: September 10, 2013

On August 13, 2013 the bids were opened for the replacement of a 1999 GMC dump truck for the Sewer Division. The low bidder that met specifications was \$132,300 (see attached bid recommendation memo) and the funded budget amount is \$94,000, leaving a budget shortfall of \$39,800.

As you recall, the 1999 GMC dump truck (Unit #310) broke down this winter and it was deemed too expensive to repair as we were scheduling to bid this truck and replace it in FY 2014 but fund the replacement over 2 years. The unit #310 was well maintained and serviced but works hard all through the year. This unit hauled the Water & Sewer excavator on trailer to emergencies and maintenance/construction jobs, hauled earthen materials to and from the excavation jobs and is utilized during snow removal operations. Over the working life of this unit, this truck had several sets of new tires and the walking beams were done when necessary and just one year prior we put a new dump box on the truck as the other dump body has rusted beyond repair (after many years of patch and repair). After the municipal garage went through an evaluation of the truck, the truck needed a new motor, a new transmission, the walking beams (rear suspension system) and all of the electrical and hydraulic systems have age and corrosion issues along with rust on the frame and other components. Due to the critical and emergency work nature of Public Works crews, any unit must be reliable and able to safely do the job necessary to provide public service; therefore, we recommended the replacement of the truck as part of the FY 2014 budget.

Based on budgetary numbers from salesman of truck vendors, the Municipal garage estimated the replacement truck would cost approximately \$110,000. Based on prior years estimates, Lewiston Sewer Division had a replacement budget of \$90,000 in the FY 2014 Lewiston Capital Improvement Program (LCIP) and based on the tight budget year I had hoped bids would come in under the municipal garage's estimate so I adjusted the FY 2014 budget for a replacement cost of \$94,000. We bid the replacement truck with the re-use of the 1 year old dump box that we just put on the existing unit #310 in hopes we would save some money on the bid.

After review of the bids and the market conditions, we understand the following:

1. We have no trade in value on the old unit #310 as it is not running and in need of substantial work.
2. Air emission standards have increased the price of vehicles over the last year, especially on larger diesel vehicles (such as the dump truck we bid here).
3. The market prices of steel and fuel costs have also increased the cost of large vehicles over the last year.

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4. The cost estimate for the re-use of the existing dump box came from a salesman who had left the company prior to the bid of this dump. The budget estimate did not include additional work to the dump box and the frame needed to satisfy the bid requirements (raising the head board of the box to allow for proper cab clearance, installation of new pintle tow hitch, installation of new wiring and safety lights in the dump box, prep and painting of the dump box, etc). This underestimated of the work was approximately \$10,000 of additional work that came in on the bids.

The FY 2013 Budget approved an operational deficit or decrease in the Sewer Division's ending cash balance of a negative (\$118,163). However, we actually ended the FY 2013 year with an operational surplus or a positive increase in the Sewer's ending cash balance of \$283,593.55 or \$401,756 ahead of the projected cash balance at the start of the 2014 fiscal year (see attached Sewer Pro-forma). While we managed our expenses well during FY 2013 and will continue to be fiscally responsible, we saw a reduced cost from sewer treatment expenses of over \$106,744 for FY 2013. The other reason for the positive cash balance increase was revenues ended ahead of projections by \$195,563.

As a result of the cash balance being ahead of projected, we expect we can fully fund (with surplus) the approved FY 2014 Sewer budget and request additional funds of \$39,800 to purchase the replacement tandem axle dump truck from the low bidder that meets specifications (see attached) from Freightliner of Maine for a final price of \$133,800.

C: Heather Hunter, Ralph Lenfesty

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Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 7

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Purchase of two (2) Commercial Grade Lawn Mowers
date: September 23, 2013

The City Council at its meeting of September 17, 2013 authorized the use of FY 2013 Vehicle Replacement funds to purchase two (2) Commercial Grade Lawn Mowers for the Public Works Department.

The department has researched and evaluated various types of equipment and have received pricing for a 48" zero turn commercial unit and a 61" front deck unit.

It is recommended that the units be purchased as follows:

Hammond Tractor	48" Zero Turn John Deere Z920R48	\$8,395
Farris Equipment	Pro-Cut 61" Front deck mower	8,479

NJB/syt



Department of Public Works

Dave A. Jones, P.E.
Director



LAWN MOWERS

The Municipal Garage requested pricing from several lawn mower dealers that we have dealt with in the past, that have supplied good equipment and service after the sale. The pricing for the two (2) lawn mowers are as follow:

One 48" Zero turn mower

Farris Equipment

Did not submit a price for this unit.

Dave's Small Engine Scag Tiger-Cat 52 **\$8,599.00**

Lapointe's Lawn & Garden Gravely Pro-turn 148 **\$6479.20**

This is not a comparable machine to the others that were submitted. We have a Gravely in the fleet already this machine has had many break downs and was swapped out for a new unit under warranty that has been a little better but not as trouble free as many other mowers we have in the fleet.

Waterman Farm Equipment Cub Cadet Tank SZ-260 **\$9,300.00**

Hammond Tractor John Deere Z920R48 **\$8395.00**

After viewing the lawn mowers and checking there specifications against each other, the recommendation is to purchase the 48" Zero turn mower from Hammond Tractor for the Quoted price of **\$8,395.00**

LAWN MOWERS Cont.

The second Mower is a 60" Front Deck Mower. The pricing for this mower is as follow:

Waterman Farm Equipment	Walker Super B Mower	\$10,600.00
Lapointe's Lawn & Garden	Gravely pro Turn 320	\$9,670.40
Hammond Tractor	Walker Super B Mower	\$10,116.00
Dave's Small Engine	Walker Super B Mower	\$9,995.00
Farris Equipment	Ferris Pro-Cut S	\$8,479.00

After viewing the lawn mowers and checking there specifications against each other, the recommendation is to purchase the 60" Front deck mower from Farris equipment for the Quoted price of **\$8,479.00**

David Jones Director of Public Works

LEWISTON CITY COUNCIL

MEETING OF SEPTEMBER 17, 2013

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 22

SUBJECT:

Order authorizing the City Administrator to purchase mowers using remaining FY2013 Vehicle Replacement Funds.

INFORMATION:

The Public Works Department has funds available in the FY13 Vehicle Equipment Replacement Fund. One of the five riding lawn mowers was recently taken out of service and two other mowers experience regular break downs. The Public Works Director is seeking Council approval of purchase two riding lawn mowers for city green space maintenance.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

ERB/kmm

REQUESTED ACTION:

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To approve the Order authorizing the City Administrator to purchase mowers using remaining FY2013 Vehicle Replacement Funds.

Lewiston



City of Lewiston, Maine
City Council Order
September 9, 2013



**ORDER, Authorizing the City Administrator to Purchase Mowers Using Remaining
FY2013 Vehicle Replacement Funds**

Whereas, the Public Works Department's Municipal Garage Vehicle/Equipment Replacement Program account for FY2013 includes \$19,685 in currently available funds; and

Whereas, one out of five riding mowers was recently taken out of service; and

Whereas, two other mowers incurring regular break downs causing significant down time for regular replacement of parts due to significant mower operation hours (5,000+hours)

Whereas, other smaller items on the FY2013 vehicle replacement program while beneficial are not necessary for green space maintenance; and

Whereas mower replacements were not identified in the FY2013 or FY2014 Vehicle/Equipment Replacement Program

Now, therefore, be it Ordered by the City Council of the City of Lewiston that

the City Administrator is authorized to use FY2013 Vehicle/Equipment Replacement account funds for the purchase of two riding lawn mowers.

Lewiston



2007

Department of Public Works

Deputy Director of Highway and Open Spaces
Megan Bates



TO: Ed Barrett, City Administrator
FROM: Megan Bates, Deputy Director for Highway & Open Spaces
DATE: September 5, 2013
SUBJECT: Riding Lawn Mower Purchase

The Public Works Department's Municipal Garage vehicle replacement account (43810-4051000) for FY2013 included \$19,685, which was not obligated due to the question of the State revenue sharing for FY2014. The LCIP Vehicle Replacement Plan identified several 'smaller' pieces of equipment which were not purchased including: pavement saw, core aerator and top dresser. While these requests were identified to be beneficial assets for green space management, an issue developed with the condition of three of the five riding mowers not identified in the FY2013 or the FY2014 budget.

One of the riding mowers, a 1997 Ferris was recently taken out of commission due to part repairs needed beyond the actual worth of the equipment. Therefore, parts from the 1997 mower were used for repairs to one of the two 2004 Ferris mowers. The two Ferris mowers purchased in 2004 are in poor condition and not expected to last an additional season. While the above funds could be used to purchase unfunded FY2013 equipment the mowers became a serious priority for next year's growing season. When the budget was being prepared for FY2014 these mowers, while in rough shape, were repairable and other requests for green space maintenance took precedence. The 2013 growing season was significant over previous years with a wet Spring to mid-Summer season causing substantial growth with no drought. Each of these mowers has approximately 5,000 hours of operation time.

The Public Works Department requests the City Council authorize the use of the above funds to purchase two mowers to replace the 2004 Ferris mowers. We did our research and identified the following priority needs:

- John Deer z92OR 48" Zero turn for use in tight spots like cemetery's and play grounds (\$8,395); and
- Ferris Pro-Cut 61" front deck mower for use on ball fields and larger green space locations (\$8,479).

The Municipal Garage general practice is to purchase from the same dealership to assist with part repairs. No dealership was found that could supply units that would meet both types

of green space needs. The total cost for both units is \$16,874 leaving a balance of \$2,811 from the above funding.

Cc: Dave Jones, Public Works Director
Phil Brienza, Fleet Operations Manager



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 8

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Custodial Services contract at City Hall, Public Works and Solid Waste
date: September 23, 2013

Contracts for Custodial Services were awarded on April 22, 2013 for City buildings. The start date for the contract was July 1, 2013 and will run through June of 2016.

Capital Contractors, Woburn, MA, was awarded the contract for City Hall, Public Works and Solid Waste.

Their sub-contractor in state started on July 1, 2013 and have had ongoing issues of delivery of services called for in the contract. In addition, custodial contract personnel have changed twice in the two month period of July and August.

The Building Maintenance Supervisor, Jay Arnold, and his staff have documented the continued deficiencies in performance.

At this time, it is requested that the contract be rescinded. A new bid will be issued specific to City Hall, Public Works and Solid Waste.

NJB/syt

Norman Beuparlant

From: Jay Arnold
Sent: Monday, September 16, 2013 7:00 AM
To: Norman Beuparlant
Cc: Mike Paradis
Subject: FW: Custodial Services

Norm

Just wanted to let you know that I sent this out to Capital Contractors on Friday. This company just doesn't seem to "get it". I think it's time to get another service. I'll talk to you Tuesday about what the next step is.

Jay

From: Jay Arnold
Sent: Friday, September 13, 2013 1:57 PM
To: 'George O'Brien'
Cc: Phil Nadeau; David Jones; Mike Paradis
Subject: Custodial Services

George

As we discussed in our meeting of Tuesday, 9/10, I informed you that I had performed five building evaluations, (4 at City Hall and 1 at LPW/W&S), from 8/27 to 9/3. The results were much less than expected. Frankly, quite poor. At City Hall for example, carpets in ALL areas had not been vacuumed for day's / weeks. MOST hard surface floors had not been swept nor mopped. The cleaning focus seemed to be mostly on trash and recycling removal and bathroom care, specifically toilets, not urinals or sinks and not floor care, (There were still urinals, sinks, and the inside of toilets that had not been cleaned). At LPW/W&S, my inspection of 8/27 showed extremely poor results. NO carpets had been vacuumed for long periods of time and the majority of floors had not been swept nor mopped with any sense of consistency. As with City Hall, the focus seemed to be on trash, recycling and bathroom care, though urinals and sink cleaning was almost non-existent.

On 9/4, Fabricio came in to meet with me and we discussed my building evaluation findings. I spoke to him about some areas of concern that I had, but not all. He indicated that he would be in that night to address those concerns. The next morning, 9/5, I evaluated City Hall. I found that the areas that I had discussed with him previously were indeed taken care of with good positive results. However, areas that I had not discussed with him, that I had evaluated as poor, stayed the same and were completely bypassed for cleaning. Examples are: Carpets in side offices on all three floors had not been vacuumed in quite some time, such as the City Administrator, Assistant Administrator , Tax Collectors, etc. Entry carpets and hard surface floors at both building entry points had not been vacuumed , swept nor mopped. Same for the first to second floor stairwells. Again, cleaning focus seemed to be on bathroom care, which I deemed pretty good.

After you and I met on 9/10, I performed three more evaluations(1 at City Hall and 2 at LPW/W&S). The results at City Hall were mixed. Third floor results are as follows: Bathrooms - good, Main area carpet – good, Side Offices carpet – vacuumed good, 2nd to 3rd stairwell – mostly swept good. Second floor results as follows: Main Hall Entry carpets - not vacuumed, Main Hallway Floor – somewhat swept but not mopped, Water Fountain – not cleaned , looked terrible, Men's / Ladies bathrooms – Good overall, Side Offices – vacuuming appeared to have been done but not thoroughly, but

an improvement. First Floor results as follows: In a word, Horrible. 1st to 2nd floor stairs, both sides – not swept nor mopped, Park and Pine St. entries – carpets not vacuumed, floors not swept nor mopped, Bathrooms – Supplies ok, fixture cleaning ok, but floors not swept nor mopped, Side Offices – Admin. Ass't Admin, and throughout – carpets not vacuumed. At LPW/W&S my evaluations took place early morning and my results were extremely poor. I did allow for that fact that the custodian comes in during business hours and that there will be a certain amount of debris, dirt, etc, generated by staff after services have been provided. However my finding from 9/12 and 9/13 showed that NO carpets have been vacuumed for some time, ie.. Public Works Dir., Water & Sewer Dir., floors in both buildings were not swept nor mopped consistently. I also spoke to Water & Sewer personnel, one of whom is there mostly at all times during the day, and they have never seen nor heard the vacuum running. I should also make note that on 9/9 I received an e-mail from the Deputy Director of Highway indicating that the custodian asked her to show him where the mop bucket is located. He said that he was unable to clean the previous week because he didn't have one and still didn't have one. REALLY ? I will forward the e-mail to you.

As I promised to you during our meeting George, I sent out an e-mail to twenty department supervisors at City Hall and LPW / W&S for their feedback. Results are as follows: Two (One at City Hall, one at Solid Waste) – Very unhappy with service. Two (both at City Hall) – saw some improvement but lacked consistency. One at City Hall – was not dissatisfied with services, and One at LPW – had” no negative experiences”.

In conclusion, I feel that I have been both fair and very patient in working with Capital Contractors personnel in the hope that there would be an ongoing consistency of improvement in services. However that does not appear to be the case after two plus months of service. Therefore I will review, with my supervisors, my evaluation findings and get their input.

Jay Arnold
Building Maint. Supt.