

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of September 14, 2009

PRESENT: Michael Marcotte, Councilor Denis Theriault, Stavros Mendros, Ronald Paradis and Councilor Robert Reed.

Meeting was called to order at 5:01 p.m. by Chairperson Mendros.

At this time, both Mr. Paradis and Councilor Reed informed the Chairman that they recognized that the Committee agenda was quite lengthy however, due to prior commitments each may have to leave during the meeting.

On motion of Mr. Paradis, seconded by Mr. Reed it was

VOTED:

(94-2009) To dispense with reading of the minutes of the previous meeting dated August 17, 2009 and to accept and place them on file as submitted by the Clerk.

**VOTE: 4-0-1
Mr. Paradis abstained**

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Mendros it was

VOTED:

(95-2009) To award Bid 2009-044 on a Thermal Imager for the Lewiston Fire Department to ISG Infrasy, Lawrenceville, PA, low bidder meeting specifications at their bid price of \$8,500.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Reed it was

VOTED:

(96-2009) To award Bid 2009-058 for Paint and Corrosion Repairs to Engine #3 to Northeast Emergency Apparatus, Auburn, Maine, sole bidder at their bid price of \$26,663.

VOTE: 5-0

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On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Marcotte it was

VOTED:

(97-2009) To award Bid 2009-043 on a Telephone Voice Recorder System to Co-Nexus Inc., Houston, Texas, on the basis that the system proposed will provide the most compatible system to the existing equipment at their bid price of \$27,840.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(98-2009) To award Bid 2009-052 on Custodial Services for the rental units to Pathways Inc., Auburn, Maine, low bidder at their bid price of \$136.50 per cleaning.

VOTE: 5-0

At this time, the Purchasing Agent presented Item 7, a Task Order to the Master Service Agreement with Sebago Technics. Mr. Marcotte recommended that the Committee take action on Items 7, 8 and 9 with one motion since they were all Task Orders with Sebago Technics for work on various projects.

On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Theriault it was

VOTED:

(99-2009) To authorize the following Task Orders with Sebago Technics:

- Survey & CAD Services Jepson Brook CSO not to exceed \$144,800
- Survey & CAD Services White & Nichols St CSO not to exceed 41,400
- Survey & Topographic Survey Lincoln St. Imp. not to exceed 23,850

VOTE: 5-0

At this time, the Purchasing Agent presented the recommendation regarding award of contract (RFP 2009-038) for Consultant Services on a City Buildings Light Study. Councilors Reed and Theriault expressed concern regarding the need for an outside consultant given the fact that in their view, it should be the role of the Special Assistant to the Administrator (Energy Czar). The Director of Buildings explained that this study would be beyond his capabilities.

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On motion of Mr. Theriault, seconded by Mr. Reed it was

VOTED:

(100-2009) To table action on award until the City Council has had some discussion with the Acting City Administrator.

VOTE: 4-1

Mr. Paradis voted against tabling

At this time, Mr. Paradis excused himself and left the meeting at 5:40 p.m.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Mendros it was

VOTED:

(101-2009) To award Bid 2009-049 on the Police Station Window Replacement Project to Creative Glass Inc., Lewiston, Maine, low bidder at their bid price of \$15,849 to include the base bid, Alternate #1 and Alternate #2.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Reed it was

VOTED:

(102-2009) To award Bid 2009-050 on Curb and Sidewalk Improvements to St. Laurent & Son, Lewiston, Maine, low bidder at their total bid price including Alternates #1 & #2 of \$31,446.50.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Marcotte it was

VOTED:

(103-2009) To award Bid 2009-031 on a Truck Chassis & Cab to Freightliner of Maine, Westbrook, Maine, low bidder meeting specifications at their bid price of \$62,323 and to accept the trade in allowance of \$4,000 for a net price of \$58,323.

VOTE: 4-0

At this time, Councilor Reed excused himself and left the meeting at 6:05 p.m.

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On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Marcotte it was

VOTED:

(104-2009) To award Bid 2009-032 on a ¾ ton 4X2 Pick Up Truck with Crew Cab to Auburn Motor Sales, Auburn, Maine, low bidder meeting specifications at the bid price of \$20,659.71 and to accept the trade in allowance of \$300 for a net bid price of \$20,359.71.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Theriault it was

VOTED:

(105-2009) To award Bid 2009-033 on a ½ ton 4X2 Pick Up Truck to Auburn Motor Sales, Auburn, Maine, low bidder meeting specifications at the bid price of \$16,285.

VOTE: 3-0

At this time, the Purchasing Agent presented Bid 2009-035 on a ½ ton 4X2 Pick Up Truck with extended cab to the Committee. The new truck is scheduled to replace the current 1998 Mercury Mystic that is assigned to the City Electrical Inspector.

Mr. Theriault expressed concern that the sedan was being replace by a full size pick up truck.

On motion of Mr. Theriault, seconded by Mr. Marcotte it was

VOTED:

(106-2009) To table action on award until Councilor Theriault has time to discuss the change from a sedan to a pick up truck with the Acting City Administrator.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Theriault it was

VOTED:

(107-2009) To award Bid 2009-037 on a ¾ ton 4X2 Pick Up Truck with Liftgate to Auburn Motor Sales, Auburn, Maine, low bidder meeting specifications at the bid price of \$21,849 and to accept the trade in allowance of \$1,200 for a net bid price of \$20,649.

VOTE: 3-0

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On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Marcotte it was

VOTED:

(108-2009) To award the annual Road Salt bid to Morton Salt, South Portland, Maine, at the bid price of \$63.03/ton and to take advantage of the price by purchasing up to 125% of the annual estimate of 7,000 tons.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Theriault it was

VOTED:

(109-2009) To award Bid LA 2009-007 for the annual requirements of Gasoline and Diesel fuels to Dennis Burke Company, Chelsea, MA, low bidder on the basis of the fixed price of \$.0442/gallon (freight cost \$.0342/gallon and mark-up \$.0100/gallon)for both gasoline and diesel deliveries with the cost for of fuel to be based on rack price at time order is placed.

VOTE: 3-0

At this time, the Purchasing Agent presented his recommendation for Bid 2009-055 on the demolition of structures at 149 Pine Street. Councilor Theriault expressed concern that the creation of garden space was not the best use of funds. The Purchasing Agent reminded the Committee that the Council had voted in May 2009 to assume the purchase and sale agreement from Community Credit Union that they held on 149 Pine Street for the purpose of acquiring and demolishing the building and to provide a conservation easement to Lots and Gardens for use of the property.

The Purchasing Agent also indicated that once the Council action was taken, the award of this bid is a process issue for the Committee not one of policy. Bids were solicited from area contractors. Six (6) bids were received and the recommendation is to award to the low bidder.

No motion was made by any Finance Committee member present therefore, no action was taken to award the bid.

The next item for consideration was the abatement of ACM siding material to be done in advance of demolition. With no action taken on the demolition, the Purchasing Agent indicated that this project would be put on hold and that the contractor would be notified of the delay.

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On recommendation of the Purchasing Agent and on motion of Mr. Mendros, seconded by Mr. Theriault it was

VOTED:

(110-2009) To award the contract for clean up of the Cowan Mill site to Chabot's Construction, Greene, Maine, low bidder at their bid price of \$28,900.

VOTE: 3-0

At this time, the Purchasing Agent presented Change Order #6 and Change Order #7 to the contract with St. Laurent & Son on the Old Chadbourne Road Project. The Purchasing Agent explained that Change Order #6 in the amount of \$9,504 and Change Order #7 in the amount of \$5,346 had been approved and signed by the Acting City Administrator in conformance with the rules established by the Finance Committee and requested that the Committee ratify both Change Orders at this time.

On motion of Mr. Theriault, seconded by Mr. Mendros it was

VOTED:

(111-2009) To ratify Change Order #6 in the amount of \$9,504 and Change Order #7 in the amount of \$5,346.

VOTE: 1-2
Motion failed

At this time, the Purchasing Agent presented the Actuarial Valuation Report on the City Pension Plan.

On motion of Mr. Theriault, seconded by Mr. Marcotte it was

VOTED:

(112-2009) To accept and place on file the City Pension Plan Actuarial Valuation Report as of June 30, 2009 as prepared by NRS.

VOTE: 3-0

VOTED:

To adjourn at 7:12 p.m.

Norman J. Beuparlant
Clerk Pro-Tem
Finance Committee