

FINANCE COMMITTEE
LEWISTON, MAINE
Minutes of
August 17, 2009

PRESENT: Michael Marcotte, Councilor Denis Theriault, Stavros Mendros and Councilor Robert Reed.

ABSENT: Ronald Paradis

Meeting was called to order at 5:04 p.m. by Chairperson Mendros.

On motion of Mr. Reed, seconded by Mr. Marcotte it was

VOTED:

(87-2009) To dispense with reading of the minutes of the previous meeting dated July 20, 2009 and to accept and place them on file as submitted by the Clerk.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(88-2009) To award Bid 2009-040 on the Armory High-Bay Light Replacement Project to Wescott Electric LLC, Hartford, Maine, low bidder meeting specifications on both Items 1 & 2 at a combined bid price of \$13,356.

VOTE: 4-0

A recommendation was made to the Committee to award Bid 2009-051 on Construction Equipment and Truck Rentals to various contractors based on their low hourly rate bid for various pieces of equipment. The rental of the equipment would be used on the Mark Street Stormwater Project and the Public Works Department would act as a general contractor and would supervise the work between the in house personnel and the use of hired equipment.

Chairman Mendros questioned the award of bid on dump trucks to St. Laurent & Son for Tri-Axle trucks (18-20 CY) at \$58.89 per hour with two available trucks rather than the proposal from Pat Cyr on 10 wheeler (14 CY) at the rate of \$44.25 per hour with five trucks available. The Committee argued that the availability of five trucks at a lower rate per hour would result in greater efficiencies than the larger trucks at higher per hourly rate. After a lengthy discussion with the Public Works Director, Committee members felt that the proposal from Pat Cyr Trucking would be more advantageous.

An error was also noted on Item #8 in that it should be for the award of a Water Wagon to Pat Cyr Trucking at the rate of \$44.00 per hour.

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On motion of Mr. Reed, seconded by Mr. Marcotte it was

VOTED:

(89-2009) To award Bid 2009-051 on the Rental of Construction Equipment and Trucks for the Mark Street Stormwater Project on an item by item basis to the low bidder (equipment and operator) as follows:

Item #	Equipment	Contractor	Hrly Rate
1	Excavator	Beaulieu Industries	\$75.00/hr
2	Backhoe	Washburn & Son Excavation	\$65.00/hr
3	Bulldozer	St. Laurent & Son	\$62.00/hr
4	Front End Loader	Beaulieu Industries	\$80.00/hr
5	Road Grader	No Bids	-----
6	Vibratory Roller	Beaulieu Industries	\$55.00/hr
7	Dump Trucks	Pat Cyr Trucking	\$44.25/hr
8	Water Wagon	Pat Cyr Trucking	\$44.00/hr

Committee members also requested to see results of construction costs when the project was completed.

VOTE: 4-0

The Purchasing Agent explained to the Committee the process utilized in electing a consultant for Environmental Engineering Consulting Services for the Androscoggin Mill Boiler House Project which would be funded from a grant with Brownfields monies. A summary of the fees from the three (3) firms that were shortlisted indicated that Summit Environmental had the lowest quoted proposal.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Mendros it was

VOTED:

(90-2009) To award Bid 2009-027 on the Brownfields Environmental Engineering Consulting Services for the Androscoggin Mill Boiler House Project to Summit Environmental, Lewiston, Maine, at a total cost not to exceed \$29,067.50.

VOTE: 4-0

Due to the heavy rains on several days between May 26th and July 11th, delays occurred in placing the compacted clay liner on the Landfill Expansion Project. Sargent Corporation requested that the completion time of the contract be extended by 11 days bringing the final completion date to November 26, 2009.

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On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(91-2009) To authorize Change Order #7 for a time extension to Sargent Corporation on the Landfill Expansion Project extending the final completion date to November 26, 2009.

VOTE: 4-0

The Committee considered award of the bid on Technical Assistance for Environmental Monitoring and Sample Analysis at the Lewiston Landfill facility that is required by the Maine Department of Environmental Protection. The proposed contract would be for a five (5) year period. The lowest proposal received was from Summit Environmental of Lewiston whose fee amount to a total of \$45,153 per year for all of the sampling, analysis, testing and annual reporting required each year.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Marcotte it was

VOTED:

(92-2009) To award Bid 2009-048 on Technical Assistance for Environmental Monitoring and Sample Analysis at the Lewiston Landfill facility for a five (5) year period to Summit Environmental, Lewiston, Maine, based on their proposal with a total five year contract cost of \$225,765.

VOTE: 4-0

The Finance Director briefly reviewed the results of a Workers' Compensation Actuarial Valuation Report prepared as of June 30, 2009 by the firm of Liscord Ward & Roy Inc. actuarial consultants. The results of the report continue to show improvement on the City's unfunded liability which has decreased \$66,079 in the past year to a total of \$219,887. The report indicates that a total loss and loss expense reserves including a safety margin at a 75% confidence level amounts to \$2,639,911. As of June 30, 2009, a total of \$2,420,024 was available for claims in the Workers' Compensation Reserve Fund.

On motion of Mr. Reed, seconded by Mr. Theriault it was

VOTED:

(93-2009) To accept and place on file the Actuarial Valuation Report of the City's Self-Insured Workers' Compensation Program as of June 30, 2009 as prepared by Liscord Ward & Roy Inc.

VOTE: 4-0

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The Finance Director reviewed the results of an insurance settlement on parking equipment which had been severely damaged by theft and vandalism in March of this year. When the Committee awarded the contract on the replacement of the automated parking control equipment on April 27th, they requested a report on the insurance settlement when it was completed. The settlement with the insurance company resulted in a payment of \$117,206 for the damages to the City equipment and the City would retain the remaining equipment for disposal after the new equipment is put into place. Committee members requested that a report on the disposition of the salvage equipment be sent to the Committee, once completed. No further action was required on this item.

VOTED:

To adjourn at 6:00 p.m.

Richard T. Metivier
Clerk
Finance Committee