

LEWISTON CITY COUNCIL WORKSHOP AGENDA

Wednesday, July 10, 2013

City Council Chambers

7:00 p.m. Workshop

Pledge of Allegiance to the Flag.

Moment of Silence.

WORK SESSION

1. Discussion of FY14 Budget Revisions.
2. Review of FY14 Capital Budget.
3. Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

LEWISTON CITY COUNCIL
WORKSHOP AGENDA
WEDNESDAY, JULY 10, 2013
7:00 P.M.

1. Discussion of FY14 Budget Revisions

Following the last workshop on this, Staff has refined two alternatives for you to consider in making adjustments to our adopted budget. These are outlined on the attached information.

2. Review of FY14 Capital Budget

Given the impact of the state budget on the City's FY14 and FY15 budgets, we would like to review the already approved capital expenditure budget for the coming year to determine whether any changes should be considered. A copy of those expenditures is attached.

3. Executive Session – Economic Development Proposal

Please see the separately provided confidential memo.



City of Lewiston Executive Department

EDWARD A. BARRETT
City Administrator

PHIL NADEAU
Deputy City Administrator



July 3, 2013

To: Honorable Mayor and Members of the City Council
Fr: Edward A. Barrett
Su: FY14 Budget Amendment

The budget adopted by the City Council in May of this year recognized that the level of state aid received in recent years could potentially change in light of the Governor’s proposal to suspend revenue sharing for two years. As a result, that budget, which was predicated upon the level of state aid received in recent years, was adopted in a manner that allowed the Council to revisit and amend the budget once the state budget was finalized and adopted.

The adopted budget called for a tax rate of \$26.05, roughly 26 cents higher (1.0%) than last year, an increase that supports a 48 cent addition to the school tax rate offset by reductions in the City and County rates.

The state budget’s has now been adopted and revenue sharing has not been suspended but will be significantly reduced. According to the most recent estimates from Maine Municipal, we will see a loss of \$1,426,154 next year. Based on our adopted budget, this loss will be lower since we used a conservative estimate. With this adjustment, our loss is reduced to \$1,133,321, or 61 cents on the property tax rate. If this full reduction was replaced with property tax revenue, the City’s tax rate would increase to \$26.65, an 86 cent increase (3.3%) over last year.

On June 27th, the City Council held a workshop to review various municipal spending reductions to offset the revenue sharing loss. At that meeting, Councilors were informally polled on a long list of alternatives, and staff indicated that we would analyze these responses and return with several options for the Council to consider. Those options are attached.

Option A

Option A would reduce City expenses by \$404,435 through a variety of reductions, some of which can be made based on more recent information. Such adjustments include:

- General Assistance Reimbursement increasing from 85% to 90% after required spend down in the final adopted state budget (\$12,255)
- Recognizing the revenue that LA911 will receive for PSAP services to Poland (\$6,048)
- Reduced expenses associated with the old City pension plan (\$54,625)
- Tax sharing agreement with Auburn (\$12,175)
- Personnel savings from holding currently vacant position for a three to six month period and other adjustments relating to personnel turnover/costs (\$257,517)
- Flat Funding the Airport (\$27,500)

- Reducing the Cable Franchise Fee payment to Great Falls by 50% (\$36,000)

Implementing this option would result in a tax rate of \$26.44, 21 cents lower than the rate required if the full revenue loss was filled by property taxes. This rate represents a 65 cent increase of last year's rate, a 2.5% increase.

Option B

Option B would cut an additional \$165,075 from the operating budget. These reductions would come from a wide range of accounts in such areas as meetings and memberships, equipment maintenance, legal fees, printing, library materials, office supplies, and others. The largest single reduction would be to extend the freeze on four currently vacant positions to six months.

Under this option, the property tax rate would be \$26.35, an increase of 56 cents (2.2%) from last year. It would, however, lower the increase by an additional 9 cents from the rate in Option A alone.

Attached you will find a detailed listing of the potential reductions under both options as well as a Municipal Property Tax Rate Calculation sheet for each of them.

The following chart summarizes these options. It presents the percentage change in the City's operating budget and non-tax revenues along with the required tax rate and the dollar and percent increase in that rate.

COMPARISON OF ADOPTED BUDGET AND AMENDMENT OPTIONS

OPTION	OPERATING				
	BUDGET CHANGE	REVENUE CHANGE	TAX RATE	DOLLAR INCREASE	PERCENT INCREASE
Original FY 14 Rev. Share to Taxes	-2.18%	-6.67%	\$26.05	\$0.26	1.01%
Option A	-3.42%	-15.23%	\$26.44	\$0.65	2.52%
Option A & B	-3.92%	-15.23%	\$26.35	\$0.56	2.17%

The following charts show the impact of the various options on single family owner occupied homes valued at \$100,000 and \$150,000 respectively.

TAX IMPACTS AT \$100,000

OPTION	RATE	RATE INCREASE	PERCENTAGE INCREASE	TAX FOR 100,000 HOME	DOLLAR INCREASE	PERCENTAGE INCREASE
FY13 - Current	25.79			\$2,352.05		
FY14 Adopted	26.05	0.26	1.0%	\$2,367.95	\$15.90	0.7%
Rev Share to Taxes	26.65	0.86	3.3%	\$2,422.49	\$70.44	3.0%
Option A	26.44	0.65	2.5%	\$2,403.40	\$51.35	2.2%
Option B	26.35	0.56	2.2%	\$2,395.22	\$43.17	1.8%

TAX IMPACTS AT \$150,000

OPTION	RATE	RATE INCREASE	PERCENTAGE INCREASE	TAX FOR 150,000 HOME	DOLLAR INCREASE	PERCENTAGE INCREASE
FY13 - Current	25.79			\$3,641.55		
FY14 Adopted	26.05	0.26	1.0%	\$3,670.45	\$28.90	0.8%
Rev Share to Taxes	26.64	0.85	3.3%	\$3,753.58	\$112.03	3.1%
Option A	26.44	0.65	2.5%	\$3,725.40	\$83.85	2.3%
Option B	26.35	0.56	2.2%	\$3,712.72	\$71.17	2.0%

Recommendation and Discussion

While there is some logic to simply passing through the revenue sharing cuts to the tax rate, I recognize and share the Council's concern regarding impact on our taxpayers. Option A mitigates this impact while preserving the City's current level of services. A number of the changes in this option simply recognize additional information that is now available to us. Some cuts do, however, have implications. The savings anticipated from holding positions open for three to six months will impact the FY15 budget when full year costs will require funding. Funding the airport at last year's level may slow our ability to move its operations in new directions that could eventually enhance airport revenues and reduce dependence on municipal support. The 50% reduction in franchise fees to Great Falls TV is a one year adjustment that is not sustainable going forward.

Option B would further reduce our operating budget by cutting meetings and membership, equipment maintenance, legal fees, library materials, office supplies, and other accounts. Given that our operating budget has been squeezed for years due to economic conditions and state funding reductions and that our adopted budget already reduced our operating expenses by over 2%, these reductions would cut into what little margin and flexibility remains. While we could operate with these reductions, our fiscal austerity has now reached a level where I am not comfortable that the operating budget could be met given any unforeseen occurrences such as a heavy winter or other emergencies.

Based on this, I would recommend that the Council adopt Option A.

FY14 Budget Adjustments
Given State Budgetary Cuts
7/9/13 Workshop

FY2013 Tax Rate 25.79
Approved FY2014 Tax Rate 26.05 0.26 increase

FY14 Revenue Sharing Budgeted 3,965,390
Proposed FY14 State Revised Estimate 2,832,069
Revenue Loss/Budget Cut (1,133,321)

Option A						
Finance	41510	3352000	State Revenue Sharing	1,133,321		
GA	44250	3342000	General Assistance Reimb. at 90%	(12,255)		
Finance	41590	4027000	Repairs to Equipment	(725)		
911	48130	4043000	Donations - Lew. portion Poland PSAP	(6,048)		
Misc.	49310	4044003	City Pensioners & reduce COLA	(54,625)		
PW	43510	4011000	Salaries - retirement turnover	(6,138)		
Assessing	41610	4011000	Vacant Position 10/1 start time	(6,828)		
Misc.	Fringe			(2,595)		
MIS	41600	4011000	Vacant Position 10/1 start time	(16,044)		
Misc.	Fringe			(5,738)		
Library	45520	4011000	Vacant Position 10/1 start time	(6,685)		
Misc.	Fringe			(2,170)		
Library	45530	4011000	Vacant Position 10/1 start time	(9,301)		
Misc.	Fringe			(2,869)		
Misc.	49710	4011000	Salary Reserve	(147,825)		
Intergovern.	48110	4049000	Fixed Charges - Flat fund Airport	(27,500)		
Intergovern.	48110	3381000	Tax Sharing - Airpark - Auburn Tax Inc.	(12,175)		
Cablevision	41410	3631000	Franchise Fees - remitting 50%	(36,000)		
Misc.	49610	4049000	Tax Sharing - Monty Lew's Tax Inc.	2,410		
Police	42130	4011000	Salaries - Vacant Position 1/1 start time	(16,995)		
Police	42130	4012000	Overtime - Vacant Position 1/1 start time	(1,380)		
Misc.	Fringe			(10,090)		
PW	43310	4011000	Salaries - Vacant Position 9/1 start time	(5,375)		
	43510	4011000	Salaries - 2 Vacant Positions 9/1 start time	(10,750)		
Misc.	Fringe			(6,734)		
				728,886	Tax Inc.	New Rate
					0.39	
					0.65	26.44

Option B			
Total of Option A			728,886
City Council	41110	4023500	Mileage - chrg Chamber events to TIF (700)
City Council	41110	4028800	Misc. Services - chrg Chamber events to TIF (665)
City Admin.	41220	4023500	Mileage - chrg Chamber events to TIF (516)
City Admin.	41220	4030500	Office Supplies - flat fund (200)
City Admin.	41220	4042000	Dues - cut 1 ICMA dues & chrg TIF for 1 (1,865)
City Admin.	41220	4050500	Office Equipment - reduce by 50% (750)
City Attorn.	41310	4015000	Legal - use MMA more (7,000)
Assessing	41610	4042000	Dues - NE Regional only (120)

City Clerk	41410	4021500	Postage - use e-mail for renewal notices	(500)
City Clerk	41410	4042000	Dues - cut International & NE	(270)
Code Enf.	42410	4012000	Overtime - tape mtgs & do minutes from tapes	(2,000)
Finance	41510	4020500	Printing - reduce hardcopies of docs.	(704)
Finance	41510	4028900	Training - NESGFOA Scholarship received	(500)
Fire	42220	4026500	Repairs to Vehicles	(1,000)
Fire	42220	4027000	Repairs to Equipment	(700)
Fire	42230	4027000	Repairs to Equipment	(500)
Fire	42290	4022500	Utilities	(2,250)
Fire	42290	4035500	Household Supplies - leaving equipment	(500)
Human Res.	41710	4021000	Advertising - LSJ Ads	(500)
Human Res.	41710	4023500	Mileage - have Safety Coordinator courier	(500)
Human Res.	41710	4028901	Course Reimb. - whole amt	(2,000)
Human Res.	41710	4038900	Other Supplies - employee recognition	(1,500)
Library	45510	4027000	Repairs to Equipment	(1,500)
Library	45520	4028600	Microfilm - use online version of LSJ	(2,150)
Library	45520	4037800	Recreation Supplies - reduce by 25%	(225)
Library	45520	4038201	Reference Books - reduce by 25%	(2,975)
Library	45520	4038202	Nonfiction Books - reduce by 25%	(4,908)
Library	45520	4038203	Fiction Books - reduce by 25%	(4,038)
Library	45520	4038204	Children's Books - reduce by 25%	(3,783)
Library	45520	4038205	Periodicals - reduce by 25%	(2,443)
Library	45520	4038206	Paperbacks - reduce by 25%	(1,598)
Library	45520	4038207	Foreign Lang. Books - reduce by 25%	(473)
Library	45520	4039051	Children's Visual Aids - reduce by 25%	(925)
Library	45520	4039052	Adult Visual Aids - reduce by 25%	(1,775)
Library	45530	4030500	Office Supplies	(500)
MIS	41600	4030500	Office Supplies - reduce # of posters & banners	(500)
Misc.	49510	4042000	Dues - Service Center Coalition	(4,435)
Misc.	49510	4042000	Dues - National League of Cities	(3,333)
Police	42110	4046000	Insurance	(1,000)
Police	42130	4026500	Repairs to Vehicles	(4,000)
Police	42130	4027000	Repairs to Equipment	(300)
Police	42130	4032000	Gas	(1,500)
Highway	43310	4035800	Safety Supplies - flat fund	(2,300)
Highway	43310	4038500	Const. Material - flat fund	(1,500)
Highway	43310	4057000	Other Betterments - elim. Compacters	(4,000)
Snow Rem.	43320	4038500	Const. Material	(300)
Snow Rem.	43320	4039800	Other Supplies - reduction	(2,000)
Streetlights	43380	4022500	Utilities - reduction	(1,000)
Solid Waste	43420	4021000	Advertising - use website only	(1,100)
Solid Waste	43430	4021000	Advertising - use website only	(1,100)
Solid Waste	43430	4022500	Utilities	(2,074)
Solid Waste	43430	4027000	Repairs to Equipment	(1,000)
Solid Waste	43430	4027500	Repairs to Buildings	(1,500)
Parks & Trees	43510	4057000	Other Betterments - reduce general by 50%	(3,750)
M. Garage	43810	4026500	Repairs to Vehicles	(10,000)
M. Garage	43810	4027000	Repairs to Equipment	(9,300)
PW Bldgs.	43910	4022500	Utilities	(2,100)
Recreation	45110	4020500	Printing - eliminate annual brochure - website	(500)
Recreation	45190	4058000	Buildings - eliminate radiator covers	(3,000)
Assessing	41610	4011000	Vacant Position 4/1 start time	(13,656)

Misc.	Fringe			(5,190)		
MIS	41600	4011000	Vacant Position 12/1 start time	(16,044)		
Misc.	Fringe			(5,738)		
Library	45520	4011000	Vacant Position 12/1 start time	(6,685)		
Misc.	Fringe			(2,170)		
911	48130	4043000	fund at FY13 level	(1,470)		
				<u>563,811</u>	0.30	
			Additional cuts	(165,075)	0.56	26.35

Estimated General Fund as Adopted May 2013

Municipal Property Tax Rate Calculation 2013 and 2014

	FY 2013	FY 2014	\$ Change	% Change
City Expenses				
Operating Expenses	32,830,919	32,113,889	(717,030)	-2.18%
County	2,315,399	2,281,176	(34,223)	-1.48%
Debt Service	8,601,468	8,617,293	15,825	0.18%
Total City Expenses	43,747,786	43,012,358	(735,428)	-1.68%
School Expenses				
Operating Expenses	50,255,394	53,037,339	2,781,945	5.54%
Debt Service	4,259,370	5,403,556	1,144,186	26.86%
Total School Expenses	54,514,764	58,440,895	3,926,131	7.20%
Total Expenses	98,262,550	101,453,253	3,190,703	3.25%
Less: Non- Tax Revenues				
City	13,234,469	12,351,738	(882,731)	-6.67%
Use of Fund Balance	-	-	-	
School	36,994,581	39,112,222	2,117,641	5.72%
Use of Fund Balance	1,179,417	1,810,734	631,317	53.53%
Total Non-Tax Revenues	51,408,467	53,274,694	1,866,227	3.63%
Proposed Tax Levy				
City	28,197,918	28,379,444	181,526	0.64%
School	16,340,766	17,517,939	1,177,173	7.20%
County	2,315,399	2,281,176	(34,223)	-1.48%
Overlay	420,000	420,000	-	0.00%
Total Tax Levy	47,274,083	48,598,559	1,324,476	2.80%
Total Assessed Value (000's)	1,832,772	1,865,928	33,156	1.81%
Proposed Tax Rate				
City (Including Overlay)	15.62	15.43	(0.19)	-1.22%
School	8.91	9.39	0.48	5.41%
County	1.26	1.22	(0.04)	-3.23%
Total Tax Rate	25.79	26.05	0.26	1.01%
Total	1,844,190,927	1,889,359,945		
TIF Valuation Needed	69,190,927	81,222,091		
	<u>1,775,000,000</u>	<u>1,808,137,854</u>		
Homestead	29,040,000	28,426,530		
BETE Reimbursement	28,732,066	29,364,141		
	<u>1,832,772,066</u>	<u>1,865,928,525</u>		

**Estimated General Fund
Municipal Property Tax Rate Calculation
2013 and 2014 Revenue Sharing Reduction To Property Tax**

	FY 2013	FY 2014	\$ Change	% Change
City Expenses				
Operating Expenses	32,830,919	32,113,889	(717,030)	-2.18%
County	2,315,399	2,281,176	(34,223)	-1.48%
Debt Service	8,601,468	8,617,293	15,825	0.18%
Total City Expenses	43,747,786	43,012,358	(735,428)	-1.68%
School Expenses				
Operating Expenses	50,255,394	53,037,339	2,781,945	5.54%
Debt Service	4,259,370	5,403,556	1,144,186	26.86%
Total School Expenses	54,514,764	58,440,895	3,926,131	7.20%
Total Expenses	98,262,550	101,453,253	3,190,703	3.25%
Less: Non- Tax Revenues				
City	13,234,469	11,240,396	(1,994,073)	-15.07%
Use of Fund Balance	-	-	-	
School	36,994,581	39,112,222	2,117,641	5.72%
Use of Fund Balance	1,179,417	1,810,734	631,317	53.53%
Total Non-Tax Revenues	51,408,467	52,163,352	754,885	1.47%
Proposed Tax Levy				
City	28,197,918	29,490,786	1,292,868	4.58%
School	16,340,766	17,517,939	1,177,173	7.20%
County	2,315,399	2,281,176	(34,223)	-1.48%
Overlay	420,000	420,000	-	0.00%
Total Tax Levy	47,274,083	49,709,901	2,435,818	5.15%
Total Assessed Value (000's)	1,832,772	1,865,928	33,156	1.81%
Proposed Tax Rate				
City (Including Overlay)	15.62	16.03	0.41	2.59%
School	8.91	9.39	0.48	5.41%
County	1.26	1.22	(0.04)	-3.23%
Total Tax Rate	25.79	26.65	0.85	3.33%
Total	1,844,190,927	1,889,359,945		
TIF Valuation Needed	69,190,927	81,222,091		
	1,775,000,000	1,808,137,854		
Homestead	29,040,000	28,426,530		
BETE Reimbursement	28,732,066	29,364,141		
	1,832,772,066	1,865,928,525		

**Estimated General Fund
Municipal Property Tax Rate Calculation
2013 and 2014 -- Option A**

	FY 2013	FY 2014	\$ Change	% Change
City Expenses				
Operating Expenses	32,830,919	31,702,454	(1,128,465)	-3.44%
County	2,315,399	2,281,176	(34,223)	-1.48%
Debt Service	8,601,468	8,617,293	15,825	0.18%
Total City Expenses	43,747,786	42,600,923	(1,146,863)	-2.62%
School Expenses				
Operating Expenses	50,255,394	53,037,339	2,781,945	5.54%
Debt Service	4,259,370	5,403,556	1,144,186	26.86%
Total School Expenses	54,514,764	58,440,895	3,926,131	7.20%
Total Expenses	98,262,550	101,041,818	2,779,268	2.83%
Less: Non- Tax Revenues				
City	13,234,469	11,216,007	(2,018,462)	-15.25%
Use of Fund Balance	-	-	-	
School	36,994,581	39,112,222	2,117,641	5.72%
Use of Fund Balance	1,179,417	1,810,734	631,317	53.53%
Total Non-Tax Revenues	51,408,467	52,138,963	730,496	1.42%
Proposed Tax Levy				
City	28,197,918	29,103,740	905,822	3.21%
School	16,340,766	17,517,939	1,177,173	7.20%
County	2,315,399	2,281,176	(34,223)	-1.48%
Overlay	420,000	420,000	-	0.00%
Total Tax Levy	47,274,083	49,322,855	2,048,772	4.33%
Total Assessed Value (000's)	1,832,772	1,865,928	33,156	1.81%
Proposed Tax Rate				
City (Including Overlay)	15.62	15.82	0.20	1.27%
School	8.91	9.39	0.48	5.41%
County	1.26	1.22	(0.04)	-3.23%
Total Tax Rate	25.79	26.44	0.65	2.52%
Total	1,844,190,927	1,889,359,945		
TIF Valuation Needed	69,190,927	81,222,091		
	1,775,000,000	1,808,137,854		
Homestead	29,040,000	28,426,530		
BETE Reimbursement	28,732,066	29,364,141		
	1,832,772,066	1,865,928,525		

**FY2014 Budget
Operating Budget Capital Requests - Final All Funding Sources**

Bolded #'s - funded from fund balance

Department Request Amount			FY2014 LCIP - City		
City Administrator	WC Office Equipment	1,500	911	911 Server Virtualization Phase III	49,500
MIS	MS Office 2010 - 50	17,500	Highway	Road Construction	350,000
MIS	Misc. Equipment	2,600	Economic Dev.	Wayfinding Signs	50,000
MIS	PC Replacements - 15	12,000	Economic Dev.	Demolition Bates Mill #5	2,500,000
MIS	MS Windows 7 - 50	15,300	Economic Dev.	Demolition Pettingill School	130,000
MIS	Assessing CLT Software Upgrade	10,500	MIS	Hardware Replacement	132,600
Police	Cruisers - 3	82,500	MIS	Software Replacement	221,225
Police	SUV - 1	18,200	Armory	Exterior Energy Improvements	200,000
Police	Boiler Replacement	25,000	Highway	Road Rehab	630,000
Fire	Engine #3 Elevation Cylinders	9,000	Highway	Walnut Street	360,000
Fire	Foam & Hoses	8,750	Highway	PW Storage & Improvements	310,000
Fire	Household Equipment	1,300	Highway	Main St. Traffic Imp. - Local	176,300
City Hall	Pine St. Entrance Steps	20,000	Landscape	Don Rioux Field - Art. Turf	187,000
Highway	Crack Sealing Program	26,000	Landscape	Track Resurfacing	50,000
Highway	Lincoln St. Bridge Removal	5,000	Landscape	Marcotte Playground Imp.	75,000
Highway	Compactors - 2	4,000		Total LCIP Requests	5,421,625
Highway	Acquisiton & Demolition	350,000			
Highway	Street Maintenance	71,000			
Highway	Guardrails	3,000			
Sidewalks	Local Share - College St	6,000			
Sidewalks	General Maintenance	10,000			
Street Lighting	Mercury Light Replacement	20,000			
Solid Waste	Rolloff Containers - 2	12,000			
Solid Waste	Leachate Collection System	80,850			
Landscaping	General Improvements	7,500			
Landscaping	Raymond Park Fountain Repairs	5,750			
Landscaping	Simard/Payne Park - Local Share	7,400			
Municipal Garage	Vehicles - 19 units	638,250			

Municipal Garage	Shop Equipment - 7 items	10,850
Armory	Radiator Covers	3,000
Misc.	Misc. Equipment	2,500
Intergovernmental	Transit Buses	80,000
Misc.	Regional Advertising	25,000
	Total General Fund	1,592,250
	Operating Budget	72,300
	Fund Balance	1,519,950
Water	Meter Replacement	160,000
Water	Track Excavator	75,000
Water	Van	30,000
Water	Trench Boxes	20,000
Water	Light Tower	8,000
	Total Water Fund	293,000
Sewer	Triaxle Dump Truck	94,000
Sewer	Trench Boxes - 5	25,000
Sewer	GIS Server	775
	Total Sewer Fund	119,775
Stormwater	Pond Rd Underdrain	105,000
Stormwater	Old Greene Rd Underdrain	66,000
Stormwater	College St Underdrain	77,000
Stormwater	Emergency Improvements	7,500
Stormwater	GIS Server	775
	Total Stormwater Fund	256,275
CDBG	Acquisition & Demolition	49,805
	Total CDBG	49,805
MTA	Old Lisbon Bridge Rehab.	2,800,000
MDOT	Exit 80 Turnpike Interchange	9,200,000
MDOT	Main Street Traffic Imp.	2,251,700

MDOT	Lewiston Riverside Greenway	1,140,000
MDOT	Simard/Payne Bike Path	29,600
MDOT	River Rd Rehab. South - MTA	45,000
MDOT	College St Sidewalk Montello-Geiger	24,000
	Total MDOT/MTA	15,490,300
Fundraising	Artificial Turf	376,000
Fundraising	Track Resurfacing	135,000
Fundraising	McMahon Park Improvements	10,000
Fundraising	Marcotte Park Improvements	150,000
	Total Fundraising	671,000
	Total	<u>18,472,405</u>

LEWISTON CITY COUNCIL

MEETING OF JULY 10, 2013

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 3

SUBJECT:

Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

INFORMATION:

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

State statutes define the purposes for entering into an executive session.

EAB/kmm

REQUESTED ACTION:

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To enter into an Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.