

**FINANCE COMMITTEE**  
**LEWISTON, MAINE**  
**Minutes of**  
**June 1, 2009**

**PRESENT:** Stavros Mendros ,Michael Marcotte, Councilor Denis Theriault, Ronald Paradis and Councilor Robert Reed.

Meeting was called to order at 5:00 p.m. by the Chairperson Stavros Mendros.

On motion of Mr. Reed, seconded by Mr. Paradis it was

**VOTED:**

**(52-2009)** To dispense with reading of the minutes of the previous meeting dated May 11, 2009 and to accept and place them on file as submitted by the Clerk.

**VOTE: 5-0**

The Committee reviewed the current “Rules of the Finance Committee” adopted at the meeting of January 12, 2009 as it relates to authorization for contract awards and Amendments and Change Orders.

Committee members had expressed concern at previous meetings relative to the high number of ratification of bid awards as well as for Change Orders and Amendments to contracts. Discussion ensued on the conditions that would be accepted for ratifying the award of contracts and it was concluded that award of contracts should come to the Committee for approval and ratification of awards be limited to unusual circumstances which would be detrimental to the City and only in cases where the award was to the low bidder and without any extenuating circumstances effecting other bidders.

In regards to Change Orders for ongoing contracts, the Committee recognized that a delay in authorizing the work could result in additional costs to both the contractor and the City. Under these circumstances the Committee indicated that ratification would be acceptable with a notice to Committee members electronically as soon as possible after authorization and pricing is available.

It was the consensus of the Committee that the rules should be modified to reflect these changes and brought before the Committee for approval at the next regular meeting.

The Committee considered about ratification of the award of the bid on Shade Trees. Committee members expressed concern the timing from the bid opening of April 23, 2009 and ratification of the award at this meeting. Staff indicated that is would provide an explanation of the circumstances associated with this bid award by the next regular meeting.

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On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Paradis it was

**VOTED:**

**(53-2009)** To ratify the award of Bid 2009-018 on Shade Trees to the following bidders for the items and amounts indicated:

<b>Vendor</b>	<b>Items Awarded</b>	<b>Total Award</b>
Thornridge Farm Nursery LLC Fairfield ME	1, 13, 22 & 28	\$4,440
Salmon Falls Nursery LLC Berwick ME	2, 11, 15, 26, 31, 35 & 38	3,485
Roaring Brook Nurseries Wales ME	16, 19, 20 & 24	1,620
<b>Total Award</b>		<b>\$9,545</b>

**VOTE: 4-1**

**Mr. Marcotte opposed**

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

**VOTED:**

**(54-2009)** To award of Bid 2009-019 on the season’s requirement of Sidewalk and Roadway Weed Control to Tru Green Lawn Care, Westbrook, Maine, low bidder at a total annual price of \$12,960 for the next three (3) years.

**VOTE: 5-0**

The Committee reviewed the recommendation from the Selection Review Committee on award of a contract for replacement of the boiler at City Hall. The Committee recommended that the contract be awarded to Damon Mechanical, Auburn, Maine, at a total contract amount of \$425,840. Building Superintendent Michael Paradis indicated that the City would receive a rebate of \$23,500 from Unitil for the boiler replacement. The total amount of funds available for the work is \$410,000 and the rebate would provide adequate funding for the project.

On recommendation of the Selection Review Committee and on motion of Mr. Marcotte, seconded by Mr. Reed it was

**VOTED:**

**(55-2009)** To award of RFP 2009-007 on the replacement of the Boiler at City Hall to Damon Mechanical, Auburn, Maine, at their total bid price of \$425,840.

**VOTE: 5-0**

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The Committee considered a Waiver of Competition in order to purchase a Sewer Flow Regulator for the Goff Brook CSO Storage Project in order to be compatible with the City's existing flow regulator at the Water Street Storage Facility. Rather than the flow regulator being purchased by the contractor and to avoid any buy America requirements under the ARRA Stimulus Funding requirements it was recommended that the City purchase the item directly from Gabriel Novac & Associates the supplier of the equipment.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

**VOTED:**

**(56-2009)** To authorize a Waiver of Competition to allow for the purchase of a Sewer Flow Regulator for the Goff Brook Combined Sewer Overflow Project from Gabriel Novac & Associates Incorporated at their quoted price of \$14,700.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Reed it was

**VOTED:**

**(57-2009)** To ratify the approval of Change Order #2 with Gendron & Gendron on the Gendron Business Park Phase II Project in the amount of \$28,687.75 and to approve Change Order #3 on the project in the amount of \$93,117.63 to construct a curtain drain and to provide necessary Rip Rap for drainage into the detention pond.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Marcotte it was

**VOTED:**

**(58-2009)** To authorize a Task Order to Richardson & Associates to provide Bike Path Graphic Rendering at an estimated cost of \$1,885 plus direct expenses.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

**VOTED:**

**(59-2009)** To award of Bid 2009-026 on the season's requirement of Bituminous Pavement to be picked up at the bidder's plant to Pike Industries, Lewiston, Maine, only bidder at their stated bid prices for the various materials used on a per ton basis.

**VOTE: 5-0**

## FINANCE COMMITTEE MINUTES

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The Committee considered the award of the bid on Lead Risk Assessment, Testing and Clearance Services for the Cities recently received a HUD Lead Hazard Control Grant. Prices were obtained from Atlantic Environmental Services of West Kennebunk, Maine and Community Concepts Inc. of Auburn, Maine. Pricing on the services from both contractors were very similar and because of the limited number of firms performing this work and the substantial amount of grants that have and will be awarded throughout the State, it was recommended that the contract be awarded to both firms jointly and that the award be assigned based on availability of each of the contractors to do the work. Committee members expressed concern that CCI had submitted pricing which was a little lower in two areas and questioned whether CCI knew that the contract award was being recommended to be split between two firms. Staff indicated that they did not advise CCI of the recommendation.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

**VOTED:**

**(60-2009)** To authorize a contract for Lead Risk Assessment Services under the Lewiston Auburn Lead Program jointly to Atlantic Environmental Services, West Kennebunk, Maine and Community Concepts, Auburn, Maine, and that the award be assigned based on availability of each of the contractors to do the work.

**VOTE: 5-0**

Councilor Theriault abstained from discussion on the contract for Lead Screening Services with St. Mary's Health Systems because of his wife's employment as part of the management team at the hospital. The contractor screening services associated with the Lewiston Auburn Lead Program was being recommended because of the City's past experience with WorkMed and the Twin Cities previous Lead Grant program from 2002 to 2005. During this grant period WorkMed in partnership with the Auburn Health Department and Head Start Program between 369 children in Lewiston and Auburn had either organized screening clinics or in home screening for children living in at risk housing. Based on the success of the partnership St. Mary's was approached to serve as a matching partner for the Lewiston Auburn Lead Program.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Paradis it was

**VOTED:**

**(61-2009)** To authorize a contract for Lead Screening Services under the Lewiston Auburn Lead Program to St. Mary's Health Systems, Lewiston, Maine, based on the total estimated cost over a three (3) year period of \$25,000.

**VOTE: 3-1-1**

**Mr. Marcotte opposed & Councilor Theriault abstained**

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On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Marcotte it was

**VOTED:**

**(62-2009)** To authorize Amendment #5 to the Task Order with Camp Dresser & McKee on design of the new Ultra Violet Treatment Facility to reflect the additional effort needed to bring the project to the point where they are able to provide a guaranteed maximum price contract to the City and the Auburn Water District in an amount not to exceed \$100,000 of which 50% is to be paid by the Lewiston Water Division.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

**VOTED:**

**(63-2009)** To reject Bid 2009-001 on a Truck Scale Management System for the Solid Waste Facility due to the fact that no funds have been appropriated for this project.

**VOTE: 5-0**

**VOTED:**

To adjourn at 6:28 p.m.

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Richard T. Metivier  
Clerk  
Finance Committee