

FINANCE COMMITTEE
LEWISTON, MAINE
Minutes of
April 27, 2009

PRESENT: Michael Marcotte, Stavros Mendros, Councilor Denis Theriault, Ronald Paradis and Councilor Robert Reed.

ABSENT:

Meeting was called to order at 5:03 p.m. by the Chairperson Mendros.

On motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(35-2009) To dispense with reading of the minutes of the previous meeting dated April 13, 2009 and to accept and place them on file as submitted by the Clerk.

VOTE: 4-0-1
Ron Paradis abstained

On motion of Mr. Reed, seconded by Mr. Marcotte it was

VOTED:

(36-2009) To accept and place on file the corrected minutes of the March 16, 2009 meeting.

VOTE: 4-0-1
Councilor Theriault abstained

The Committee had a presentation from staff and representatives from Camp Dresser & McKee on utilizing an Engineering Procurement Construction Management process for designing construction of the Ultra Violet Water Treatment Facility at Lake Auburn. The project is a joint project with the Auburn Water District and Norm Lamie of the Auburn Water District was also present at the meeting.

Dave Jones, Public Services Director, indicated that because the funding source for this project was the American Reinvestment Recovery Act, the project was expected to be online for construction during this construction season and in order to do so, an expedited process would be required to allow for appropriate design and construction of this facility. Dave indicated that he had met with officials from the State Drinking Water Program and that they had authorized utilization of Engineering Procurement Construction Management (EPCM) for this project.

Dan Bisson and Erin Magolius from Camp Dresser & McKee described the EPCM process with the Committee and indicated that competitive prices would be obtained for the various individual components of the construction process. The engineers would also submit a guaranteed maximum price (GMP) once they have reached 65% of the design of the facility.

FINANCE COMMITTEE MINUTES

April 27, 2009

Councilor Theriault was concerned with comparing market costs of the design and CDM indicated that they would have a separate design cost proposal that would be brought to the Committee for approval.

After a lengthy discussion, the following action was taken.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

VOTED:

(37-2009) To authorize a Waiver of Competition to allow City staff to work with Camp Dresser & McKee in developing an Engineering Procurement Construction Management contract to be presented to the Finance Committee for final approval.

VOTE: 5-0

The Committee considered replacement of Automated Parking Control Systems at the four (4) Municipal Parking facilities. The automated machines at each of the facilities were vandalized in early April and significant damage which has rendered the equipment useless and beyond repair. An adjuster from the City's insurance company has recently inspected the damage and is currently assessing how much insurance coverage will be afforded for the vandalism. In lieu of the fact that the City is being faced with complete replacement of equipment an analysis was made of the existing equipment and how it has been performing since its installation in November 2007. Since November 2007 through March of 2009 a Wescor representative has made twenty-nine (29) trips to Lewiston to service the equipment although the service calls for the greater part were covered by the warrantee, the reliability of the equipment has come into question and an assessment of the equipment provided by Cincinnati Time Recorder of Maine was made which is in service in both Portland and Bangor.

The need to pursue the purchase in a timely fashion was due to the fact that the facility was losing \$10,000 in revenue per month from daily users of these facilities and monthly users who are paying \$47,000 a month have expressed concern that the daily users are not being required to pay at any of the facilities. The turn around time for purchase of the equipment is a minimum of 4-6 weeks. Prices received from Wescor for replacement of the equipment amounted to \$196,801 and the prices obtained on the Cincinnati Time Recorder equipment was \$360,000.

Funding for the equipment would come from the City's insurance carrier, which amount is unknown at this time, and the balance to come from surplus bond issue funds in 2005 and 2006.

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Reed it was

VOTED:

(38-2009) To authorize the purchase of automated parking control equipment from Cincinnati Time Recorder of Maine based on their submitted proposal at a cost not to exceed \$360,000 and that further; information be provided to the Committee on the equipment purchase cost and insurance proceeds for replacement of the equipment.

VOTE: 5-0

The Committee considered entering into a contract for the outsourcing collection of unpaid parking tickets.

Because of the difficulty in collecting unpaid tickets which, since the current system was put into place in August of 2006, amounts to \$370,845. Of that amount, the Police Department indicates that \$40,629 can't be collected because the department does not have the correct owner's information on the vehicle. It is anticipated that once the unpaid parking tickets have gone unpaid for a 90 day period, it would be turned over to the collection agency for collection.

Of the two (2) proposals received, the department was recommending that the contract be awarded to Affiliated Collection Incorporated which has extensive dealings with police departments in the State for collection of outstanding parking tickets. The fee for collection would be 25% of the collected fines and there would be no cost for the company's attempt to collect the other overdue funds.

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Marcotte it was

VOTED:

(39-2009) To authorize the City to enter into a contract with Affiliated Collection Incorporated, Bangor, Maine, for a one (1) year period at a fee of 25% of the amount of unpaid parking tickets collected and further; to report to the Finance Committee at the end of a six (6) month period on the performance of the company in its collection activity.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

April 27, 2009

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Paradis it was

VOTED:

(40-2009) To award the following contract for Engineering and Consulting Services under a Master Service Agreement for a three (3) year period to the following companies with the disciplines as noted:

- Sebago Technics (Lewiston): Civil Site Engineering, Alternate Site Evaluation & Permitting;
- HNTB (Westbrook): Transportation Engineering and Peer Review;
- Shelley Engineering (Westbrook): Structural Engineering;
- Summit Environmental Consultants (Lewiston): Environmental Site Assessment, Materials Testing & Certification;
- S.W. Cole (Gray): Pavement Testing; and
- Richardson Associates (Saco): Landscape Architecture.

VOTE: 5-0

One recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Paradis it was

VOTED:

(41-2009) To award the contract for replacement of street lights on Russell Street to the low bidder meeting specifications, Graybar Electric, Portland, Maine, at a total cost of \$11,935.82.

VOTE: 5-0

One recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Mendros it was

VOTED:

(42-2009) To authorize Change Order #4 with St. Laurent & Son on the Old Chadbourne Road and South Lisbon Road Reconstruction Project to extend the completion deadline to June 27, 2009 at no additional cost.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

April 27, 2009

One recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

VOTED:

(43-2009) To award Bid 2009-012 on the annual requirement of Gravel, Loam, Crushed Rock, Rip Rap, Stone Dust and Winter Sand on an item by item basis as follows:

Contractor	Item	Amount	Term
Pat Cyr Trucking	Aggregate Base: Delivered to Op. Ctr.	\$8.95	1 year
	Delivered to Job Site	8.95	
	Loaded at Plant	6.50	
	Aggregate Sub-Base: Delivered to Op. Ctr.	\$8.95	
	Delivered to Job Site	8.95	
	Loaded at Plant	6.50	
K & K Excavation	Crushed Rock: Delivered to Op. Ctr.	\$15.00	1 year
	Delivered to Job Site	16.30	
	Loaded at Plant	13.00	
	Stone Dust: Delivered to Op. Ctr.	\$6.00	
	Delivered to Job Site	7.50	
	Loaded at Plant	2.50	
Glen Dube	Screened Loam: Delivered to Op. Ctr.	\$12.40	1 year
	Delivered to Job Site	12.40	
	Loaded at Plant	10.00	
	Winter Sand: Delivered to Op. Ctr.	\$8.00	
	Delivered to Job Site	8.00	
	Loaded at Plant	5.00	
Gendron & Gendron	8" Minus Rip Rap: Delivered to Op. Ctr.	\$16.00	3 years
	Delivered to Job Site	17.50	
	Loaded at Plant	15.75	

VOTE: 5-0

One recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

VOTED:

(44-2009) To award Bid LA 2009-002 on Water Treatment Chemicals to the low bidder meeting specifications on an item by item basis as follows:

Vendor	Item	Unit \$	Est. Value
Monson Companies	Hydro-Fluorosilicic Acid	3.75/gal	\$33,750
	Aqueous Ammonia	3.08/gal	20,020
JCI Jones Chemicals	Sodium Hydroxide	.9150	10,980
	Sodium Hypochlorite (1,000 gal drop)	.77	30,030
	Sodium Hypochlorite (3,500 gal drop)	1.00	6,000
TOTAL ESTIMATED VALUE OF AWARD			\$100,780

VOTE: 5-0

FINANCE COMMITTEE MINUTES

April 27, 2009

One recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Theriault it was

VOTED:

(45-2009) To award Bid LA 2009-003 on Trench Restoration to T. W. Paving, Lewiston, Maine, low bidder at their unit bid price of \$26.95 per square yard on Method A and \$27.95 per square yard on Method B.

VOTE: 5-0

Councilor Theriault expressed concern relative to the City receiving prices on construction materials purchased on a cubic yard basis versus a tonnage basis. He indicated that cubic yard measurements do not actually reflect the actual quantity as well as purchasing the material on a tonnage basis.

On motion of Mr. Theriault, seconded by Mr. Marcotte it was

VOTED:

(46-2009) To recommend to the Purchasing Agent and Public Works Department to review the feasibility of converting the pricing on construction materials purchased to a weight basis instead of cubic yard or square yard measurement.

VOTE: 5-0

VOTED:

To adjourn at 6:50 p.m.

Richard T. Metivier
Clerk
Finance Committee