

**FINANCE COMMITTEE
LEWISTON, MAINE**

**Minutes of
May 6, 2013**

PRESENT: Michael Marcotte, Robert Reed, Stavros Mendros, Councilor Mark Cayer and Councilor Doreen Christ.

OTHERS PRESENT: Public Works Director David Jones and Director of Budget/ Purchasing Norman Beauparlant.

Meeting was called to order at 5:10 p.m. by Chairman Mendros.

On motion of Mr. Marcotte, seconded by Councilor Christ it was

VOTED:

(032-2013) To approve the minutes of the previous meeting dated April 22, 2013 and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Councilor Christ it was

VOTED:

(033-2013) To award of Bid 2013-020 on the Bartlett Street Water and Sewer Replacement Project to Gendron & Gendron, Lewiston, ME, low bidder at their bid price of \$361,626.35.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(034-2013) To award Bid 2013-015 on the Jepson Brook Sewer Separation Phase III to Gendron & Gendron, Lewiston, ME, low bidder at their bid price of \$916,039.

VOTE: 5-0

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On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Councilor Christ it was

VOTED:

(035-2013) To award Bid 2013-019 on the Jepson Brook Sewer Separation Phase IV to Longchamps & Sons, Lisbon, ME, low bidder at their bid price of \$597,335.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Councilor Christ it was

VOTED:

(036-2013) To authorize Task Order with Gorrill-Palmer Consulting Engineers dated April 25, 2013 to provide construction inspection services on Jepson Brook Phase III and Phase IV projects in the amount not to exceed \$88,750.

VOTE: 5-0

At this time, the Purchasing Director presented both Bid 2013-021 Tax Bill Outsourcing and Bid 2013-022 Water, Sewer and Storm Water Bill Outsourcing to the Committee for consideration. The Purchasing Director explained that prior to moving the Public Works Business Office to City Hall and prior to the re-organization of the Finance Department, each department bid their printing needs separately. The Purchasing Director further explained that one person now handles both tax bill outsourcing and Water, Sewer and Storm Water billing and that one vendor would be more efficient than working with two separate vendors and the variance if awarded separately would be exceeded by administrative costs associated.

On recommendation of the Purchasing Director and on motion of Councilor Cayer, seconded by Councilor Christ it was

VOTED:

(037-2013) To award both Bid 2013-021 on Tax Bill Outsourcing and Bid 2013-022 on Water, Sewer and Storm Water Bill Outsourcing to FISC Solutions, Lewiston, ME, for a three (3) year period beginning July 1, 2013 at their fixed unit prices as follows:

	Year 1	Year 2	Year 3
Bid 2013-021 Tax Bill Outsourcing (postage to be billed separately)	\$.1375	\$.1375	\$.1375
Bid 2013-022 Water, Sewer & Storm Water Bill Outsourcing (postage to be billed separately)	\$.1375	\$.1375	\$.1375

VOTE: 3-2

Mr. Marcotte and Mr. Reed opposed

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On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(038-2013) To award of Bid 2013-023 for Work Zone Traffic Control (Flaggers) to Surburban Security, Windham, ME, low bidder at their bid price of \$14.48/hour/person.

VOTE: 5-0

VOTED:

To adjourn at 5:50 p.m.

Norman Beauparlant
Clerk
Finance Committee