

**FINANCE COMMITTEE**  
**LEWISTON, MAINE**  
**Minutes of**  
**March 16, 2009**

**PRESENT:** Michael Marcotte, Stavros Mendros, Ronald Paradis and Councilor Robert Reed.

**ABSENT:** Councilor Denis Theriault

Meeting was called to order at 5:00 p.m. by the Chairperson Mendros.

Denis Theriault had advised staff that he wished for the minutes of the meeting of March 2<sup>nd</sup> to be amended on the first page on the discussion of award of a proposal on Emergency Response to Oil and Gas Burner Services to indicate that he was a part owner of Global Real Estate Management Inc. with an interest in the company greater than ten (10%) percent. He also left the room when discussion of the proposal was presented to the Committee.

On motion of Mr. Paradis, seconded by Mr. Marcotte it was

**VOTED:**

**(25-2009)** To approve the minutes of March 2, 2009 with the above noted amendment.

**VOTE: 3-0-1**  
**Councilor Reed abstained**

The Committee considered the award of the bid on replacement of windows at the Public Library. Mike Paradis, Superintendent of Buildings, indicated that he was familiar with S R General Contractor and the supplier of the windows, American Glass, and all references were positive relative to both companies.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Marcotte it was

**VOTED:**

**(26-2009)** To award Bid 2009-008 on Library Window Replacement Project to S R General Contractor LLC, Auburn, Maine, low bidder at their bid price on Item 1 only of \$50,978.98

**VOTE: 4-0**

The Committee considered a Waiver of Competition for the purchase of specialized software for the Fire Department that would be purchased with Homeland Security Grant funds. The Auburn Fire and Police Departments have acquired the InterTrax Suite software and associated hardware in order to implement the Incident Scene Accountability System. The System would identify all responders to an incident and it would be compatible with other agencies for mutual aid events. This software is only available through Higgins Office Products, South Portland, Maine, sole authorized dealer for Maine.

**FINANCE COMMITTEE MINUTES**

**March 16, 2009**

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Reed it was

**VOTED:**

**(27-2009)** Pursuant to Section 3.3.1 of the Purchasing Policy to authorize a Waiver of Competition for compatibility purposes to award a contract for the purchase of an Incident Scene Accountability computer software system to Higgins Office Projects Inc., South Portland, Maine, at their quoted price of \$45,572.65.

**VOTE: 4-0**

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Paradis it was

**VOTED:**

**(28-2009)** To award Bid 2009-011 on a three (3) year contract for the painting of roadway centerlines in the City to Hi-Way Safety, Rockland, MA, low bidder on a three year contract as follows:

2009	Spring & Fall	\$52,048.92
2010	“	54,651.37
2011	“	57,253.81
<b>Total Contract Amount</b>		<b>\$163,954.10</b>

**VOTE: 4-0**

At this time, the Public Works Director Paul Boudreau indicated that he would like to have more time to evaluate the materials proposed in the bid on Gravel, Loam, Crushed Rock, Rip Rap, Stone Dust & Winter Sand and recommended that the award of bid be tabled to the next meeting.

On motion of Mr. Marcotte, seconded by Mr. Reed it was

**VOTED:**

**(29-2009)** To table award of Bid 2009-012 on Gravel, Loam, Crushed Rock, Rip Rap, Stone Dust and Winter Sand to the next regular meeting.

**VOTE: 4-0**

Copies of the Capital Improvement Program for fiscal year 2010 were distributed to the public members of the Committee. The Finance Director reviewed the responsibilities of the Finance Committee in this process and indicated that the Committee would review the summary tables and the Financial section of the report at an upcoming meeting. A recommendation would then be forwarded to the Mayor and City Council on the FY 2010 Capital Improvement Program.

**VOTED:**

To adjourn at 5:30 p.m.

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Richard T. Metivier  
Clerk  
Finance Committee