

FINANCE COMMITTEE
LEWISTON, MAINE
Minutes of
March 2, 2009

PRESENT: Michael Marcotte, Stavros Mendros, Ronald Paradis and Councilor Denis Theriault.

ABSENT: Councilor Robert Reed

Meeting was called to order at 5:03 p.m. by the Chairperson Mendros.

On motion of Mr. Marcotte, seconded by Mr. Paradis it was

VOTED:

(16-2009) To dispense with reading of the minutes of the previous meeting dated January 26, 2009 and to accept and place them on file.

VOTE: 4-0

At this time, Councilor Denis Theriault recused himself on discussion of the award of proposal for Emergency Response to Oil and Gas Burner Services. Councilor Theriault indicated that he was a part owner of Global Real Estate Management Inc. with an interest in the company greater than ten (10%) percent. He also left the room when discussion of the proposal was presented to the Committee.

The Finance Director indicated that the total estimated value of the contract for Emergency Response Services was far less than the \$10,000 minimum which is utilized in soliciting bid proposals. Pursuant to the Purchasing Policy, when a City official has a conflict of interest because of the ownership value which he has in the company being considered for the services, the City must solicit formal bid proposals to offer the opportunity for any company to bid on the contract. The anticipated service would be only for emergency situations when, for example, a building landlord has abandoned the building leaving the tenants with little alternatives if the boiler shuts down. Proposals were solicited from eighteen (18) firms in the area to provide these services and the only proposal received was from Global Real Estate Management Inc. of Lewiston.

After a discussion amongst Committee members on the need for these services to be provided by the City and a review of the proposal submitted, the following action was taken.

On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Paradis it was

VOTED:

(17-2009) To award the contract for Emergency Response Services on an as needed basis to Global Real Estate Management Inc., Lewiston, Maine, at the hourly rate proposed.

VOTE: 3-0

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Councilor Theriault re-entered the meeting at this time.

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Theriault it was

VOTED:

(18-2009) To award Bid 2009-009 for Fire Department Uniforms to the low bidder meeting specifications on an item by item basis as follows:

Vendor	Item #'s	Total Award
Allen Uniforms South Portland, ME	1, 3, 4, 7 & 8	\$4,349.25
Graphic Explosion Lewiston, ME	2, 5 & 6	2,524.75
	Total Award	\$6,874.00

VOTE: 4-0

The Purchasing Agent explained that the proposal received for Fire Department Turnout Gear from Quest of Walsenburg, Colorado was the apparent low bidder on a number of items however, their gear has not been evaluated or wear tested by the department and therefore is not being recommended. The Fire Chief explained that if companies submit bids on items which the department has not evaluated it would request that the vendor submit samples of the items so that they can be tested for consideration in the future. It was also recommended that Item 4 on Protective Gloves and Item 7 on Nomex Hoods be rejected at this time because the low bidder did not meet specifications and the second low bidder has not been evaluated or field tested by the department.

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Marcotte it was

VOTED:

(19-2009) To award Bid 2009-010 on Turnout Gear for the Fire Department to the low bidder meeting specifications as follows:

Vendor	Item #'s	Total Award
Industrial Protection Topsham ME	1, 2, 5, 6 & 8	\$13,225.00
Falcon Performance Lewiston ME	3	3,150.00
	Total Award	\$16,375.00

Proposals received on Item 4 Protective Gloves and Item 7 Nomex Hoods be rejected at this time.

VOTE: 4-0

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On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(20-2009) To authorize Change Order #1 with Gendron & Gendron on Phase II construction of the Gendron Business Park to address the quantities on a number of items to reflect the actual requirements based on field conditions. The total amount of the Change Order is \$33,633.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Mendros it was

VOTED:

(21-2009) To authorize Task Order #1 with Sebago Technics on the Gendron Business Park Project to provide for additional services, mainly Wetland Compensation Plan and Storm Water Treatment Plan required by the DEP and the US Army Corp of Engineers. The total estimated fee is \$49,700 with the City share being \$19,110 and the developer responsible for the balance.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Mendros it was

VOTED:

(22-2009) To authorize an Amendment to the Task Order with Sebago Technics to provide additional inspection services on the Gendron Business Park Project for Geotechnical Engineer inspection and reporting on the construction berm for Pond #1. The total amendment in the amount of \$5,800 with the City's share amounting to \$4,060 and the developer responsible for the balance.

VOTE: 4-0

Camp Dresser & McKee was contracted in 1999 to provide engineering services for both the Lewiston Water Division and the Auburn Water District to develop and implement a Combined Sewer Overflow Master Plan in compliance with the Clean Water Act. Task Order #20 would include work for Lewiston, Auburn and the Pollution Control Authority with costs being shared based on the actual work to be done for each respective entity. The Task Order mainly involves an update to the fifteen (15) year plan which is required every five (5) years by the City's NPDES discharge license with the DEP and EPA. The updates summarize progress to date and the work plan for the next five (5) years.

Lewiston's portion of the work is larger than the other two entities because it includes development of a new computer model of the City's sewer system.

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On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(23-2009) To authorize Task Order #20 with Camp Dresser & McKee to provide an update on the Clean Water Act Master Plan in conjunction with the Auburn Sewer District and the Lewiston/Auburn Water Pollution Control Authority with total cost of the contract of \$413,000 and the City of Lewiston's share being \$272,700.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Marcotte it was

VOTED:

(24-2009) To authorize Task Order #34 with HNTB to provide engineering services on the Lincoln Street/MDOT Project at both the intersections of Locust and Lincoln Streets and South Avenue and Lincoln Street at a total cost of \$21,500.

VOTE: 4-0

VOTED:

To adjourn at 6:24 p.m.

Richard T. Metivier
Clerk
Finance Committee