

COMMUNITY DEVELOPMENT BLOCK GRANT
7th CDBG CITIZENS ADVISORY COMMITTEE MEETING
Wednesday, March 26, 2013, 1:00 PM – 4:00 PM
Third Floor Conference Room, Lewiston City Building
FINAL MINUTES

Roll Call: This meeting was started at 10:00 a.m. and was chaired by Andy Choate.

Members Present: Andy Choate, Nathan Libby, Pauline Gudas, Sue Charron, Heidi Brooks and Walter Hill

Staff Present: Lincoln Jeffers, Jayne Jochem, Ingrid Nivison and Cathy Lekberg

1) Review and approval of March 13, 2013 Minutes

The Committee made a motion as follows:

MOTION: by **Pauline Gudas** to accept the March 13, 2013 meeting minutes with one change. Second by **Sue Charron**.

VOTED: 3-0-2 (**Passed**)
Nathan Libby and Heidi Brooks Abstained

2) CAC Member appointment to DNAC Board

Because CDBG funding had been awarded to the Downtown Neighborhood Action Committee, they will need to have one member of the CDBG Committee to serve on their Committee which meets once a month. Pauline volunteered to serve.

The Committee made a motion as follows:

MOTION: by **Nathan Libby** to nominate Pauline Gudas to serve on the Downtown Neighborhood Action Committee. Second by Heidi Brooks.

VOTED: 5-0 (**Passed**)

Walter arrived at the meeting at 1:15 p.m.

3) Review Scoring – Develop funding recommendations for City Council's consideration

Members wanted to know if staff had received the IRS 990 Forms from the 501(c) agencies and Cathy said all agencies submitted the form except for Tree Street Youth which was new. Jayne said that the Somali Bantu Community filed their form in March, 2013, right after the forms were requested.

The Committee debated different ways to fund the agencies and decided to take the agency request, times their score, times 60%. They also debated the scoring cut-off number and a score of 80 and above was first suggested. Some members disagreed and thought it should be at 79 instead so they could fund additional agencies, but after further discussion, members decided to leave it at 80.

The following are the funding amounts that were accepted by the Committee:

PUBLIC SERVICE AGENCIES	RECOMMENDED AMOUNT
Lewiston Social Services-Caseworker	\$ 27,183
Androscoggin Head Start & Child Care	\$ 16,686
Literacy Volunteers	\$ 2,610
Trinity Jubilee Center – Food Pantry	\$ 2,610

Trinity Jubilee Center – Warming Center	\$ 7,830
Tree Street Youth	\$ 8,264
Lewiston Adult Education-Work Ready Training	\$ 7,293
St. Mary’s Nutrition Center – Lots to Gardens	\$ 22,680
New Beginnings, Inc. – Outreach Program	\$ 6,536
Seniors Plus	\$ 12,450
Western Maine Community Action	\$ 4,920
Catholic Charities – St. Francis Recovery Center	\$ 3,360
Safe Voices (formerly AWAP)	\$ 2,640
Cultivating Community-Sustainable Agric. Project	\$ 9,826
Catholic Charities – SEARCH	\$0
Sexual Assault Prevention & Response Services	\$0
Tedford Housing-Lewiston Supportive Housing	\$0
Pathways-Early Learning Center	\$0
American Red Cross-United Valley Chapter	\$0
Community Concepts-Big Brothers/Big Sisters	\$0
Pathways-W.T. Twarog Senior Enrichment Ctr.	\$0
Pathways-Certified Employment Specialist Prog.	\$0
Community Concepts-A Thriving DT Neighbor	\$0
Museum L-A-Making the Future for Lewiston	\$0
Advocates for Children-Maine Families	\$0
Somali Bantu Community Mutual Assistance	\$0
Total	\$134,888

The Committee made a motion as follows:

MOTION: by **Nathan Libby** to use 80 as the cut-off number for scoring and also to fund the agencies as presented. Second by **Heidi Brooks**.

VOTED: **6-0 (Passed)**

The Committee decided to use a similar method of scoring as the public service agencies for the internal programs with the exception of the Code Enforcement Officer which they funded at 100% and also not to fund the General Code Enforcement. The internal programs were funded as follows:

ECONOMIC DEVELOPMENT	
Acquisition/Demolition	\$ 49,805
HOUSING	
Lead Program Match	Withdrawn
Housing Loan Program	\$126,294
Rehab Office Administration	\$ 75,930
Code Enforcement – General	\$0
Code Enforcement Officer	\$ 96,400
Community Concepts – Heat & Energy Assist.	\$ 71,242
Total	\$369,866

ADMINISTRATION & PLANNING	
CD Administration	\$163,676
BUDGET TOTAL	\$718,235

The Committee made a motion as follows:

MOTION: by **Nathan Libby** to fund the internal programs as presented. Second by **Pauline Gudas**.

VOTED: 6-0 (Passed)

The CDBG budget will be presented at the City Council workshop being held on Tuesday, April 9, 2013 at 6:00 p.m. and members were encouraged to attend.

The members decided to meet on Thursday, April 11, 2013 at 2:00 p.m. to discuss revisions to the application, objectives and goals for the agencies and scoring for next year's funding.

3) Adjournment

The Committee made a motion as follows:

MOTION: by **Nathan Libby** to adjourn the meeting at **3:30 p.m.** Second by **Pauline Gudas**.

VOTED: 6-0 (Passed)

The next meeting will be held on Thursday, April 11, 2013 at 2:00 p.m. in the Third Floor Conference Room.