

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, December 17, 2012 at **5:00** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated December 3, 2012.
3. Recommendation from the Purchasing Director regarding award Bid 2012-066 for a ½ ton4X4 Pick Up Truck w/Crew Cab.
4. Request from the Purchasing Director to ratify Change Order #3 to the Contract with St. Laurent & Son Inc. on the 2011 Water Main Project.
5. Request from the Purchasing Director to ratify Change Order #1 to the Contract with Doten's Construction on the East Avenue Sidewalk Project.
6. Recommendation from the Purchasing Director regarding award Bid 2012-062 on the Demolition and Removal of 117 Pine Street.
7. Recommendation from the Purchasing Director regarding award Bid 2012-063 on the Demolition and Removal of 46 River Street.
8. Other Business
9. Adjourn

**FINANCE COMMITTEE
LEWISTON, MAINE**

**Minutes of
December 3, 2012**

PRESENT: Michael Marcotte, Councilor Doreen Christ, Paul Robinson and Stavros Mendros.

ABSENT: Councilor Mark Cayer

OTHERS PRESENT: David Hediger, Deputy Director Code Enforcement/City Planner and Purchasing Director Norman Beauparlant.

Meeting was called to order at 5:02 p.m. by Chairman Mendros.

On motion of Ms. Christ, seconded by Mr. Robinson it was

VOTED:

(124-2012) To approve the minutes of the previous meeting dated November 19, 2012 to accept and place them on file as presented by the Clerk.

VOTE: 4-0

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Ms. Christ it was

VOTED:

(125-2012) To award Bid 2012-065 for twenty-one (21) LED Light Fixtures and twenty-one (21) ten (10') foot aluminum poles to CED/Gilman Electrical Supply, low bidder overall at their bid price of \$38,700.

VOTE: 4-0

On recommendation of the Selection Review Committee (SRC) and on motion of Mr. Robinson, seconded by Ms. Christ it was

VOTED:

(126-2012) To award contract (2012-051) for Consultant Services to assist in the City of Lewiston Comprehensive Plan Update to Town Planning & Urban Design Collaboration (TPUDC) and to authorize the Finance Department and Planning Department to negotiate a contract not to exceed \$90,000 to be signed by the City Administrator.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

December 3, 2012

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Ms. Christ it was

VOTED:

(127-2012) To award Bid 2012-059 on ACM Abatement at 117 Pine Street and 46 River Street to R. J. Enterprises, Brunswick, Maine, low bidder at their bid price of \$18,500.

VOTE: 4-0

At this time, Chairman Mendros indicated that Items 6,7 and 8 were to ratify contracts already authorized and had been discussed at the previous meeting and that he would accept one motion to cover all three items.

On motion of Mr. Marcotte, seconded by Mr. Robinson it was

VOTED:

(128-2012) To ratify the following:

- Bid 2012-058: ACM Abatement of 320 Bates Street and 87 Birch Street to Environmental Remediation Inc. at their bid price of \$14,000;
- Bid 2012-060: Demolition & Removal of 320 Bates Street to Chabot's Construction at their bid price of \$15,650; and
- Bid 2012-061: Demolition & Removal of 87 Birch Street to Morin Excavating at their bid price of \$8,020.

VOTE: 4-0

At this time, the Purchasing Director presented the proposed meeting schedule for 2013 and asked the Committee members if any changes were needed. The Committee agreed that the proposed schedule would work. No formal action taken at this time.

At this time, the Purchasing Director indicated that the presentation of the FY 2014 LCIP to the City Council would be on Tuesday, January 8, 2013 and the Finance Committee and Planning Board would meet jointly with the Council to hear the presentation. Formal recommendation from the Finance Committee due back to the City Council by February 15th.

VOTED:

To adjourn at 5:28 p.m.

Norman Beuparlant
Clerk
Finance Committee



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-066 ½ ton 4X4 Pick Up Truck with Crew Cab
date: December 17, 2012

In August, bids for a used SUV for the Water Division were rejected with the understanding that the division would re-evaluate its needs for the proposed replacement of the 1999 Blazer.

New bids were solicited for a new ½ ton 4X4 Pick Up Truck with Crew Cab. The size and requirements were developed based on the needs of the division.

Bids were opened on December 11, 2012 and have been evaluated by the Public Works Department.

It is recommended that the bid be awarded to Bill Dodge GMC, Westbrook, Maine, low bidder meeting specifications at their bid price of \$27,587 and to accept the trade-in allowance of \$2,600 for a net award of \$24,987.

NJB/syt



Department of Public Works

Dave A. Jones, P.E.
Director



1/2 TON CREW CAB 4X4 PICK UP TRUCK

Bid # 2012-066

There were six bids submitted for the pickup truck the
Results are as follow;

2013 Dodge ram 1500 Central Dodge Raynham Ma.

Did not meet spec for the following reasons:

Build sheet shows 4.7 L engine not Min. of 5.0 L

GVW 6800Lbs spec called for Min.7000Lbs.

Towing Capacity 8850Lbs Spec called for Min.9000Lbs.

Manual transfer case shifter not available.

5 Yr. /100,000 mile warranty has \$100.00 deductible per visit.

\$23,729.00 – (Trade 1,000.00) = \$22,629.00

2013 Dodge ram 1500 Lee Auto mall Auburn Me.

Did not meet spec for the following reasons:

GVW 6800Lbs spec called for Min.7000Lbs.

Towing Capacity 8850Lbs Spec called for Min.9000Lbs.

Manual transfer case shifter not available.

5 Yr. /100,000 mile warranty has \$100.00 deductible per visit.

\$25,335.00 – (Trade 1,500.00) = \$23,885.00

1/2 TON CREW CAB Cont.

2013 GMC 1500

Bill Dodge GMC. Westbrook, Me.

$$\text{\$ } 27,587.00 - (\text{trade } 2600.00) = \text{\$ } \underline{24,987.00}$$

2013 Chevrolet 1500

Emerson Chevrolet Auburn Me.

$$\text{\$ } 23,693.00 - (\text{trade } 2,600.00) = \text{\$ } \underline{25,825.00}$$

2013 Ford F-150

Auburn Motor Sales. Auburn, Maine.

Did not meet spec for following reasons: no Manual Shift transfer case.

$$\text{\$ } 28,497.00 - (\text{trade } 1,700.00) = \text{\$ } \underline{26,797.00}$$

2013 Chevrolet 1500

Quirk Auto Group Portland Me.

Did not meet spec for the following reasons: Tinted Glass
and Power windows.

$$\text{\$ } 28,750.48 - (\text{trade } 1,250.00) = \text{\$ } \underline{27,500.00}$$

After reviewing all of the bid proposals. The bid should be awarded to Bill Dodge GMC being the low bidder that is the closest to the vehicle Specification. For the bid amount after trade of **\\$24,987.00**

David Jones Director of Public Works

TABULATION

BID TITLE: ½ TON CREW CAB 4X4 PICK UP TRUCK
BID #: 2012-066
OPEN DATE/TIME: DECEMBER 11, 2012 @ 2:00 P.M.
REQUESTING DEPT: PUBLIC WORKS

Description	Central	Lee Auto Mall	Bill Dodge	Emerson Chevrolet	Rowe Auburn	Quirk Auto Group
	Raynham MA	Westbrook ME	Westbrook ME	Auburn ME	Auburn ME	Portland ME
Unit (no trade in)	\$23,729.00	\$25,355.00	\$27,587.00	\$28,425.00	\$28,497.00	\$28,750.48
Trade-In	(1,000.00)	(1,500.00)	(2,600.00)	(2,600.00)	(1,700.00)	(1,250.00)
Net Unit Price	\$22,629.00	\$23,855.00	\$24,987.00	\$25,825.00	\$26,797.00	\$27,500.48
Make	Dodge	Dodge	GMC	Chevrolet	Ford	Chevrolet
Model	Ram 1500	Ram 1500	Sierra	CK10543	F150	Silverado
Year	2013	2013	2013	2013	2013	2012
Delivery Time	60-90 days	90-120 days	60-90 days	6-8 weeks	60 days	4 business days
Terms	Net 30 days	due on delivery	Net 30 days	due on delivery	Net 10 days	



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 4

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Change Order #3 to contract with St. Laurent & Son on 2011 Water Main Replacement Project
date: December 17, 2012

The 2011 Water Main Replacement Project was funded through the Maine Drinking Water Program.

This Change Order was developed as a contract balance change to reflect overages on unit items carried in the bid requirements.

It is requested that Change Order #3 to the contract with St. Laurent & Son Inc. in the amount of \$6,073.67 be **ratified** at this time.

NJB/syt

CHANGE ORDER NO. 3

BID No.: 2011-030

BID DATE: 7/14/11

PROJECT 2011 Watermain Replacement

OWNER: City of Lewiston

CONTRACTOR: St. Laurent and Son Inc.

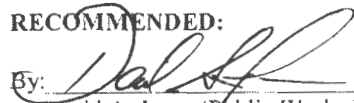
You are directed to make the following changes in the Contract Documents.

Description: During construction it was determined that the record drawings were not correct and that additional watermain would need to be replaced.

Reason for Change Order: While the final connections and side street connections were being made on Holland Street and Simard Street it was determined that the location of the proposed connection points would need to be extended to allow for a good connection to be made. This change resulted in an overage of watermain installation and associated gravel and paving items resulting in an increase in the contract price of \$6,037.67. This work has already been completed; this change order is to serve as a contract balancing change order as requested by the Maine Drinking Water Program project manager.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original contract Price \$ <u>376,640.00</u>	Original Contract Times Substantial Completion: _____ Ready for final payment: <u>150</u> days or dates
Net changes from previous Change Orders No. <u>1</u> to No. <u>2</u> \$ <u>18,300.00</u>	Net change from previous Change Orders No. <u>1</u> to No. <u>2</u> <u>0</u> days
Contract Price prior to this Change Order \$ <u>394,940.00</u>	Contract Times prior to this Change Order Substantial Completion: <u>150</u> Ready for final payment: <u>150</u> days or dates
Net Increase (decrease) of this change order \$ <u>6,073.67</u>	Net Increase of this change order <u>0</u>
Contract Price with all approved Change Orders \$ <u>401,013.67</u>	Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: <u>150</u> days or dates

RECOMMENDED:

By: 
 David A. Jones (Public Works Director)

Date: 12/12/2012

APPROVED:

By: _____
 Edward A. Barrett (City Administrator)

Date: _____

ACCEPTED:

By: 
 Contractor (Authorized Signature)

Date: 12/11/12



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 5

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Change Order #1 to the contract with Doten's Construction on the East Avenue Sidewalk Project
date: December 17, 2012

As the sidewalk project was under construction, a number of small issues were resolved in the field by our Project Engineers, the contractors and MDOT. The project is now complete and the contractor has provided the detail of costs associated with the authorized field changes.

In addition, the state MDOT specifications included an asphalt escalator provision and in this case resulted in a small credit for asphalt.

The Change Order notes the cost of the field changes at \$3,642.74 with a credit of \$418.15 for asphalt for a Change Order amount of \$3,224.49.

It is requested that the Change Order be ratified at this time in the amount of \$3,224.49.

NJB/syt

CHANGE ORDER NO. 1

BID No.: 2012-024

BID DATE: 8/17/12

PROJECT East Ave Sidewalk Improvements – MDOT PIN 18204.00

OWNER: City of Lewiston

CONTRACTOR: Doten's Construction Inc.

You are directed to make the following changes in the Contract Documents.

Description: Add \$3,642.74 per attached breakdown (\$670.68 non-participating). Subtract \$418.15 for asphalt escalator, per Special Provision Section 108. No time extension since this work is already completed.

Reason for Change Order: \$632.50 to “reconstruct” a catch basin that was supposed to be an “alter CB”. The top half of the brick structure needed to be rebuilt because it was in such poor condition. \$713.00 to alter a new catch basin into a “doghouse” type structure over an existing storm drain, beyond the scope of a standard catch basin installation. \$670.68 for the original catch basin purchased for this location which could not be used or returned, will be non-participating and the City of Lewiston can use it on another project. \$419.06 for pvc pipe and fittings to connect two catch basins to the existing structures which were beyond the scope of the “Install Catch Basin” item and not as shown on the plans. 26 driveways had to be sawcut a second time farther back after the sidewalk was graded in order to maintain a good transition from the sidewalk to driveway grade. Plans showed sawcutting the driveways at back-of-walk only and the location was not apparent before excavating the old sidewalk (add \$1,207.50).

<p>CHANGE IN CONTRACT PRICE:</p> <p>Original contract Price \$240,120.00</p>	<p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times Substantial Completion: _____ Ready for final payment: <u>11/16/12</u> days or dates</p>
<p>Net changes from previous Change Orders No __ to No. __ \$ _____</p>	<p>Net change from previous Change Orders No. __ to No. __ _____ days</p>
<p>Contract Price prior to this Change Order \$ 240,120.00</p>	<p>Contract Times prior to this Change Order Substantial Completion: _____ Ready for final payment: <u>11/16/12</u> days or dates</p>
<p>Net Increase (decrease) of this change order \$ <u>3,224.59</u></p>	<p>Net Increase of this change order _____ NONE</p>
<p>Contract Price with all approved Change Orders \$ <u>243,344.59</u></p>	<p>Contract Times with all approved Change Orders Substantial Completion: _____ Ready for final payment: <u>11/16/12</u> days or dates</p>

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
David A. Jones (Public Works Director)

By: _____
Edward A. Barrett (City Administrator)

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Date: _____



Invoice # 4448

East Avenue Sidewalk Improvements

Bill To: City of Lewiston
103 Adams Ave
Lewiston, ME 04240

PROJECT LOCATION: SABATTUS STREET TO MONTELLO STREET

LEW2012-024	PDP	11/20/2012	Proposal	11/20/2012
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Item No.	Description	Unit	Rate	Ordered	Qty	Amount
PROJECT CHANGE ORDERS						
1. COASTAL MASONRY & CONTRACTING INC.						
1.1. Catch Basin #1 on Eastern Ave. Modification.						
0.	- Delivery Fee	EA	100.00	1	1.0	100.00
3.	- Modify bottom of catch basin to fit existing concrete pipe	EA	350.00	1	1.0	350.00
3.	- Install new concrete bottom	EA	100.00	1	1.0	100.00
0.	- Doten's 15% Markup	EA	82.50	1	1.0	82.50
	Subtotal					632.50
1.2. Extra saw cutting driveways						
0.	- 350 ft @ \$3 per foot	FT	3.00	350	350.0	1,050.00
0.	- Doten's 15% Markup	EA	157.50	1	1.0	157.50
	Subtotal					1,207.50
1.3. Modify existing catch basin.						
4.	- (2) Masons at \$60 per hour for 4 hours each	HR	60.00	8	8.0	480.00
4.	- (60) Bricks @ \$1.50 Each	EA	1.50	60	60.0	90.00
4.	- Sand and Mortar	EA	50.00	1	1.0	50.00
0.	- Doten's 15% Markup	EA	93.00	1	1.0	93.00
	Subtotal					713.00
2. PRECAST CONCRETE PRODUCTS OF MAINE, INC.						
2.1. Misc. Materials						
3.	- (1) CB #4 - 4' Diameter 7.5' Tall	EA	457.00	1	1.0	457.00
3.	- (2) AWS Boot	EA	43.60	2	2.0	87.20
3.	- (1) 8SRWS Boot	EA	39.00	1	1.0	39.00
0.	- Doten's 15% Markup	EA	87.48	1	1.0	87.48
	Subtotal					670.68
3. TEAM EJP GARDINER, ME						
3.1 Misc. Materials						
32.	- 8x14 RT PVC SWR PIPE SDR35	FT	4.40	14	14.0	61.60
32.	- 6X13 RT PVC SWR PIPE SDR35	FT	2.60	13	13.0	33.80
32.	- 8 FLEX CPLG AC/DI-CI/PVC	EA	20.00	1	1.0	20.00
32.	- 8 FLEX CPLG CONCRETE-CI/PVC	EA	20.00	1	1.0	20.00

CUSTOMER MESSAGE

Invoice Total
Payments/Credits
Balance Due

13% annual interest charges apply to all past due amounts



Invoice # 4448

East Avenue Sidewalk Improvements

Bill To: City of Lewiston
103 Adams Ave
Lewiston, ME 04240

PROJECT LOCATION: SABATTUS STREET TO MONTELLO STREET

P.O. No.	Rep	Date	Terms	Due Date
LEW2012-024	PDP	11/20/2012	Proposal	11/20/2012

Item No.	Description	Unit	Rate	Quantity	Amount
32.	- 6 FLEX CPLG AC/DI-CI/PVC	EA	13.00	1	13.00
32.	- 8 RT PVC BXB TEE SWR	EA	51.00	1	51.00
32.	- 8 RT PVC BXB 90 ELBOW SWR	EA	43.00	1	43.00
32.	- 8 RT PVC BXB 45 ELBOW SWR	EA	38.00	2	76.00
32.	- 6 RT PVC BXB 45 ELBOW SWR	EA	14.00	2	28.00
32.	- 8 RT PVC END PLUG SWR	EA	18.00	1	18.00
0.	- Doten's 15% Markup	EA	54.66	1	54.66
	Subtotal				419.06

CUSTOMER MESSAGE

Invoice Total	\$3,642.74
Payments/Credits	\$0.00
Balance Due	\$3,642.74

13% annual interest charges apply to all past due amounts



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 6

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-062 Demolition of 117 Pine Street
date: December 17, 2012

Bids were opened on December 13, 2012 for the demolition and removal of 117 Pine Street. A pre-bid site walk was held on December 6th with eleven (11) contractors in attendance. Seven (7) contractors submitted proposals on December 13th.

The low bidder, Morin Excavating, Auburn, Maine, recently completed work at 87 Birch Street. It is recommended that the award of be made to Morin Excavating at their bid price of \$7,025.

Tabulation Summary

Morin Excavating.....	\$7,025.00
Auburn ME	\$7.50/CY
St. Laurent & Son	\$7,495.00
Lewiston ME	\$18.00/CY
Douglas Jones - Cross Excavation.....	\$7,701.00
Bethel ME	\$10.00/CY
Roland's Demolition.....	\$8,000.00
Auburn ME	\$10.00/CY
Chabot's Construction	\$22,330.00
Greene ME	\$15.00/CY
Francesco Demolition.....	\$24,500.00
Pembroke MA	\$85.00/CY
Almighty Waste Construction.....	\$28,322.00
Auburn ME	\$10.00/CY

NJB/syt



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 7

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-063 Demolition of 46 River Street
date: December 17, 2012

Bids were opened on December 13, 2012 for the Demolition of 46 River Street. At the pre-bid site walk, eleven (11) contractors were in attendance and from those, eight (8) contractors submitted proposals. The apparent low bidder has recently completed the demolition of 87 Birch Street for the City. It is recommended that the bid be awarded to Morin Excavating, Auburn, Maine, at their bid price of \$6,100.

Tabulation Summary

Morin Excavating.....	\$6,100.00
Auburn ME	\$7.50/CY
Chabot's Construction	\$6,930.00
Greene ME	\$15.00/CY
Roland's Demolition.....	\$7,000.00
Auburn ME	\$10.00/CY
Douglas Jones - Cross Excavation.....	\$7,701.00
Bethel ME	\$10.00/CY
St. Laurent & Son	\$9,400.00
Lewiston ME	\$18.00/CY
Enterprise Trenchless Technologies Inc	\$16,885.00
Lisbon Falls ME	\$9.75/CY
Almighty Waste Construction.....	\$19,300.00
Auburn ME	\$10.00/CY
Francesco Demolition.....	\$26,500.00
Pembroke MA	\$85.00/CY

NJB/syt