

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, May 7, 2012 at **5:15** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated April 23, 2012.
3. Recommendation from the Purchasing Director regarding IT Department's request for Consultant Services and software tabled at the meeting of April 23, 2012.
4. Recommendation from the Purchasing Director regarding authorization of Task Order with Gorrill-Palmer Consulting for construction monitoring services on the Riverside Greenway Project.
5. Recommendation from the Purchasing Director regarding award of Bid 2012-017 on Shade Trees.
6. Recommendation from the Purchasing Director regarding award of Bid 2012-018 on Equipment & Truck Rentals.
7. Recommendation from the Purchasing Director regarding award of Bid 2012-019 on Work Zone Traffic Control (Flaggers).
8. Recommendation from the Purchasing Director regarding award of Bid 2012-011 on Crack Sealing Program.
9. Recommendation from the Purchasing Director regarding award of Bid 2012-022 on Bituminous Pavement.
10. Update from the Public Works Director regarding the Armory Elevator Enclosure Project.
11. Other Business
12. Adjourn

**FINANCE COMMITTEE
LEWISTON, MAINE**

**Minutes of
April 23, 2012**

PRESENT: Michael Marcotte, Paul Robinson, Stavros Mendros and Councilor Doreen Christ

ABSENT: Councilor Mark Cayer

OTHERS PRESENT: Finance Director Heather Hunter, IT Director Timothy Earle, Public Works Director David Jones and Director of Budget/ Purchasing Norman Beauparlant.

Meeting was called to order at 5:15 p.m. by Chairman Mendros.

On motion of Mr. Marcotte, seconded by Ms. Christ it was

VOTED:

(024-2012) To approve the minutes of the previous meeting dated April 2, 2012 and to accept and place them on file as presented by the Clerk.

VOTE: 4-0

At this time, Mr. Marcotte asked that agenda item #6 regarding specialized software for the IT Department be moved to item #3 and taken up at this time as requested by the Purchasing Director.

The Purchasing Director explained to the Committee that the request for services was unique and that only three (3) firms had been identified by the IT Director that had the skill sets needed to provide the service. He further indicated that the firms had been asked to submit proposals as identified in the IT Director's memo.

Motion made by Mr. Robinson, seconded by Ms. Christ to award the contract as recommended.

After further discussion by the Committee the following action was taken.

On motion of Mr. Marcotte, seconded by Mr. Robinson it was

VOTED:

(025-2012) To table action on the award to allow the IT Director time to follow up on questions asked by the Committee.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

April 23, 2012

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Ms. Christ it was

VOTED:

(026-2012) To award Bid LA 2012-001 on Water Treatment Chemicals on an item by item basis as follows:

Vendor	Item #	Unit Price
Borden & Remington	1	\$3.371/gallon
Univar USA	2	\$0.9216/gallon
Monson Company	4	\$2.62/gallon
Harcros Chemicals	6	\$0.7325/gallon

VOTE: 4-0

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Mr. Robinson it was

VOTED:

(027-2012) To award Bid LA 2012-002 on Utility Trench Restoration to T.W. Paving, Lewiston, Maine, overall low bidder at the Method unit prices as follows:

Method	Unit Price
A	\$28.50/sq. yd.
B	\$30.50/sq. yd.
C	\$35.00/sq. yd.
D	\$36.00/sq. yd.

VOTE: 4-0

At this time, the Purchasing Director provided the Committee with an overview of the process in bidding out the Armory Elevator Enclosure project. He indicated that a single bid had been received on April 12th and that the Public Works Department is working with the Design/Build contractor to see if the cost can be reduced to be more in line with the original estimate. It would likely be on the agenda for May 7th and that no action by the Committee is called for at this time.

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Mr. Robinson it was

VOTED:

(028-2012) To authorize Task Order with Sebago Technics dated April 12, 2012 for consultant services on the Oak Street Sewer Separation Project in the amount not to exceed \$59,400 including estimated reimbursement expenses of \$2,200.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

April 23, 2012

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Ms. Christ it was

VOTED:

(029-2012) To authorize Task Order with Sebago Technics dated April 18, 2012 for consultant services on the Jepson Brook Sewer Separation Project in the amount not to exceed \$58,500 including estimated reimbursement expenses of \$3,800.

VOTE: 4-0

At this time, the Committee considered what it might recommend to the City Council with regard to the FY 2013 Proposed Municipal Budget.

Mr. Marcotte circulated to Committee members a draft of what he felt would be an appropriate recommendation. After Committee discussion the following recommendation was adopted.

On motion of Mr. Marcotte, seconded by Ms. Christ it was

VOTED:

(030-2012) After careful review of the FY 2013 City Administrator proposed budget, and in light of serious debt issues at all levels of government, it is recommended that the City Council continue their budget deliberations and consider the risks associated with ever increasing levels of debt on a population who's capacity to carry that debt is growing more strained with each passing year.

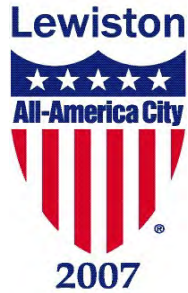
The City of Lewiston has been experiencing a greater degree of flight by those who can afford, and lack of investment in older housing stock by those who can no longer, due at least in part, to its tax burden which includes a hefty compliment of debt service. It is that debt service, more than its operating expenses, which puts Lewiston on a precarious path.

VOTE: 4-0

VOTED:

To adjourn at 6:13 p.m.

Norman Beuparlant
Clerk
Finance Committee



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



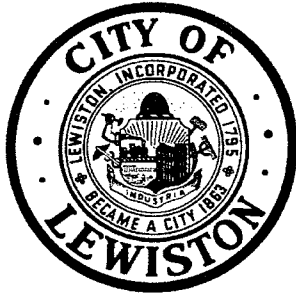
to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Contract award for specialized Software for IT Department
date: May 7, 2012

At the Finance Committee meeting of April 23, 2012, the Committee tabled action on Specialized Software and IT Services to allow for Timothy Earle, the City's IT Director, to follow up on a number questions raised by the Committee. The IT Director has provided the attached information in response to the questions asked.

The recommendation to award the contract for services and software remains the same.

Migration Specialties International has provided the most cost effective solution at their quoted price of \$14,725.

NJB/syt



Information Technology

Timothy J Earle
Director
Ronald DeBlois
Deputy Director

To: Norman Beauparlant
From: Timothy J Earle
Subject: Additional Questions
Date: April 30, 2012

At the last Finance Committee Meeting (April 23rd) members requested additional information and tabled this until May 7th. I have contacted both Companies; Tyler Technologies (Munis) and Keystone Information Systems, and the detailed information is attached.

Tyler Technologies came in at \$97,825.00 with the purchase of software, consulting, training, and conversion. Additionally, there would be an annual fee of \$11,825.00.

KeyStone Information Systems came in at \$55,514.00 with the purchase of new software, setup, and Database migration. A software bridge will be needed to work with Assessing. (Assessing is a Tyler Technologies product therefore no bridge would be needed with the Tyler option.) The KeyStone annual fee would increase from \$7,769.00 to \$16,632.00 due to the new pricing of software.

Heather Hunter also pointed out her Department would not have time to make either of these conversions happen.

I do not recommend going with the KeyStone option because this would create another technical silo that I have been working to move away from. I would still recommend that the contract to provide the software to move the KeyStone application from the old server to our Virtual Environment, be awarded to Migration Specialist International.

Thank you,
Timothy J Earle
I.T. Director

AN EQUAL OPPORTUNITY EMPLOYER

Tyler Technology	Cost	Annual Fees
Treasury Management - Software	\$5,000.00	\$900.00
Central Property File - Software	\$2,200.00	\$550.00
Maine Tax Lien - Software	\$11,000.00	\$2,750.00
Maine Tax - Software	\$30,500.00	\$7,625.00
Treasury Management - Consulting	\$1,275.00	
Central Property File - Consulting	\$1,275.00	
Maine Tax Lien - Consulting	\$3,825.00	
Maine Tax - Consulting	\$3,825.00	
Treasury Management - Training	\$1,175.00	
Central Property File - Training	\$1,175.00	
Maine Tax Lien - Training	\$1,175.00	
Maine Tax - Training	\$9,400.00	
Treasury Master - Conversion	\$3,000.00	
Central Property File - Conversion	\$2,000.00	
Maine Tax Lien - Conversion	\$6,000.00	
Maine Tax - Conversion	\$15,000.00	
	\$97,825.00	\$11,825.00

KeyStone	Cost	Annual Fees
Tax Billing <i>GV40</i>	\$12,708.00	\$6,354.00
Tax Collections <i>GV41</i>	\$12,708.00	\$6,354.00
Land Records <i>GV50</i>	\$7,848.00	\$3,924.00
Setup & Travel	\$4,800.00	
Migration of DataBase	\$4,800.00	
Software Bridge	\$12,650.00	
	\$55,514.00	\$16,632.00



Information Technology

Timothy J Earle
Director
Ronald DeBlois
Deputy Director

To: Norman Beauparlant
From: Timothy J Earle
Subject: Moving DEC 48bit Server to Virtual Environment
Date: April 17, 2012

The KeyStone Application is our Tax Billing Software and it is currently running on a DEC Server. This application is used by the Assessing and Treasurer Departments for Tax Billing and Tax Liens. This server is 12 years old and has been at end of life for the past 3 years. Due to the Financial Software Replacement Project (which includes replacement of the Tax Billing Software) being postponed for the last two years, I recommend we move this application to our new Virtual Environment. The problem is moving this application is not an easy or inexpensive task due to a couple of reasons;

First, it is a DEC Server running a Digital UNIX Version 5 for an Operating System with an Informix Database. Secondly, the application was written in such a way that it's dependent upon this hardware and Operating System.

This means, the KeyStone Application can only run on this server. The DEC Server is a 48bit server and all of our Virtual Servers are 64bit. Just uninstalling and reinstalling the software is not an option. The process will require a bridge of sorts, a Virtual 48bit Server running in the Virtual 64bit Environment.

At this time we have found only 3 Companies in the United States that are capable of doing this request. One is in Colorado, one in North Carolina, and the last is in Ohio. All three have submitted proposal;

- 1) Quayle Consulting is at \$39,600.00
- 2) Salem Automations is at \$41,500.00
- 3) Migration Specialties International is at \$14,725.00

Due to the limited number of qualified Companies and the unique skills required, a formal proposal was not submitted. It is recommended that the contract to provide the software be awarded to 3) Migration Specialties International.

Thank you,
Timothy J Earle
I.T. Director

AN EQUAL OPPORTUNITY EMPLOYER



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Task Order with Gorrill-Palmer Consulting Engineers
date: May 7, 2012

Gorrill-Palmer is one of several contractors awarded Master Service Agreement to provide services to the City on an as needed basis.

The Riverside Greenway Project is a Maine DOT funded project and has been assigned two PIN/account numbers by the State.

In order to maintain required reporting records, Gorrill-Palmer was asked to propose two Task Orders. While the project construction contract is one the oversight will be covered by the two Task Orders PIN # 17466.00 and PIN # 17467.00 both in the amount not to exceed \$7,655.

It is requested that both Task Orders be authorized in the amount of \$7,655 for a total of \$15,310.

NJB/syt

April 24, 2012

Justin Early, P.E.
Project Engineer
City of Lewiston
Dept. of Public Works
103 Adams Ave.
Lewiston, ME 04240

RE: Proposal for Construction Monitoring Services
Riverside Greenway
MaineDOT PIN 17466.00

Dear Justin:

Gorrill-Palmer Consulting Engineers Inc. is pleased to present this proposal for construction observation of the Riverside Greenway bicycle and pedestrian facilities for Phase 1. It is our understanding that the work will begin in early June and is anticipated to take eight weeks to complete. Gorrill-Palmer has a significant amount of recent construction observation experience including projects for the MaineDOT, City of Portland, Town of Scarborough, Town of Cumberland as well as many other clients. We are currently working for the City of Auburn observing the construction of the Park Ave pathway. Our staff is very familiar with the MaineDOT documentation requirements and procedures having completed construction observation directly for the MaineDOT as well as past Locally Administered Projects. Our staff includes a NETTCP certified paving inspector who will be available for the paving on this project. We are proposing to assign one of our senior engineers, Randy Dunton, P.E., PTOE, to the project at a discounted hourly rate. Randy has most recently completed the construction observation for portions of a major intersection project at Route 1/Haigis Parkway in Scarborough as well as portions of a significant roadway widening project on Bath Road in Brunswick, and portions of a roundabout project in Bath.

Construction Services

Gorrill-Palmer Consulting Engineers Inc. proposes to complete the following scope of services:

1. Attend a preconstruction meeting for the project with the MaineDOT, the Contractor, utilities, the City and other interested parties. Prior to the preconstruction meeting the contractor will need to submit a traffic control plan, bonds, insurance certificate, schedule and other documentation which we will review prior to the meeting.
2. Visit the site for a period of 10 hours per week plus travel, and keep a daily log of the work progress in accordance with the MaineDOT LAP requirements. An eight week construction period is assumed. The MaineDOT requires that a field diary, construction book, a final quantities book as well as any other project documentation be properly maintained in accordance with their requirement. In addition, a weekly summary report will be prepared and e-mailed to both the City and the MaineDOT project manager as well as attending weekly

Mr. Justin Early
April 24, 2012
Page 2 of 2

meetings. This information will include construction photos and an index both electronically and in hard copy. The quantities will be measured for the project to verify the contractor's payment. For example truck slips for pavement will need to be collected as the pavement is placed and recorded in the project books. In addition to reviewing the contract's request for payment they are also required to submit items such as certified payrolls and other documentation as required by the MaineDOT specifications which we will review and file with the project documentation.

3. Complete wage rate interviews as required by the MaineDOT and review the certified payroll information.
4. It is our understanding that the level of pavement inspection for the sidewalk may be just visual but that has not yet been determined. We have assumed that during paving operations that it will be necessary to have a NETCCP certified inspector on site for the duration of the paving if that is determined to be required. In addition, it will be necessary to complete a sample of the gravel as well a several density test for which we will contract with a geotechnical firm such as SW Cole.
5. Schedule and attend coordination meetings with the contractor, the City's and the MaineDOT project manager on an as needed basis. Meeting notes of the meetings will be prepared and sent to the attendees.

Gorrill-Palmer Consulting Engineers, Inc. will keep an electronic and physical record of field changes for preparation of record drawings. This will be limited to minor planimetric modifications with changes to any elevations to be provided by the contractor. In addition we will prepare the final quantities for the project and complete a check of them. We shall prepare record drawings and transmit them to MaineDOT along with our field books.

Fee

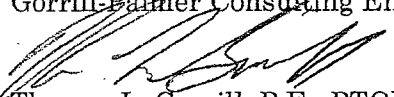
Gorrill-Palmer Consulting Engineers, Inc. will complete the project on an hourly rate of \$65 per our Inspection Agreement with the City and estimate the budget to complete the work at \$7,655 as shown on the attached spreadsheet. Our estimate is based on a construction duration of eight weeks with half time inspection.

Closing

Our office has appreciated the opportunity to work with you on the design of the project and appreciates the opportunity to be considered for the construction observation.

Sincerely,

Gorrill-Palmer Consulting Engineers, Inc.


Thomas L. Gorrill, P.E., PTOE
President

Cost Proposal for Riverside Greenway Construction Services PIN 17466

Gorrill-Palmer Consulting Engineers			
Task	Description	Construction Observer Estimated Hours	Total Estimated Hours
1	Preconstruction Meeting	2	2
2	Review of Shop Drawings	5	5
3	Construction Observation (Duration of construction assumed to be 8 weeks, assumes 12.5 hours per week)	100	100
	Subtotal	107	107
	Hourly Rate		65.00
	Subtotal		\$ 6,955.00
	<u>Expenses</u>		
	Mileage		\$ 300.00
	Printing/Copying		\$ 300.00
	Postage/Overnight Delivery		\$ 12.50
	Meals/Lodging		\$ 12.50
	Miscellaneous		\$ -
	Geotech QA Testing		\$ 375.00
	Total Expenses		\$ 700.00
	Total Estimated Amount		\$ 7,655.00

April 24, 2012

Justin Early, P.E.
Project Engineer
City of Lewiston
Dept. of Public Works
103 Adams Ave.
Lewiston, ME 04240

RE: Proposal for Construction Monitoring Services
Riverside Greenway
MaineDOT PIN 17467.00

Dear Justin:

Gorrill-Palmer Consulting Engineers Inc. is pleased to present this proposal for construction observation of the Riverside Greenway bicycle and pedestrian facilities for Phase 3. It is our understanding that the work will begin in early June and is anticipated to take eight weeks to complete. Gorrill-Palmer has a significant amount of recent construction observation experience including projects for the MaineDOT, City of Portland, Town of Scarborough, Town of Cumberland as well as many other clients. We are currently working for the City of Auburn observing the construction of the Park Ave pathway. Our staff is very familiar with the MaineDOT documentation requirements and procedures having completed construction observation directly for the MaineDOT as well as past Locally Administered Projects. Our staff includes a NETTCP certified paving inspector who will be available for the paving on this project. We are proposing to assign one of our senior engineers, Randy Dunton, P.E., PTOE, to the project at a discounted hourly rate. Randy has most recently completed the construction observation for portions of a major intersection project at Route 1/Haigis Parkway in Scarborough as well as portions of a significant roadway widening project on Bath Road in Brunswick, and portions of a roundabout project in Bath.

Construction Services

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2. Visit the site for a period of 10 hours per week plus travel, and keep a daily log of the work progress in accordance with the MaineDOT LAP requirements. An eight week construction period is assumed. The MaineDOT requires that a field diary, construction book, a final quantities book as well as any other project documentation be properly maintained in accordance with their requirement. In addition, a weekly summary report will be prepared and e-mailed to both the City and the MaineDOT project manager as well as attending weekly

Mr. Justin Early
April 24, 2012
Page 2 of 2

meetings. This information will include construction photos and an index both electronically and in hard copy. The quantities will be measured for the project to verify the contractor's payment. For example truck slips for pavement will need to be collected as the pavement is placed and recorded in the project books. In addition to reviewing the contract's request for payment they are also required to submit items such as certified payrolls and other documentation as required by the MaineDOT specifications which we will review and file with the project documentation.

3. Complete wage rate interviews as required by the MaineDOT and review the certified payroll information.
4. It is our understanding that the level of pavement inspection for the sidewalk may be just visual but that has not yet been determined. We have assumed that during paving operations that it will be necessary to have a NETCCP certified inspector on site for the duration of the paving if that is determined to be required. In addition, it will be necessary to complete a sample of the gravel as well a several density test for which we will contract with a geotechnical firm such as SW Cole.
5. Schedule and attend coordination meetings with the contractor, the City's and the MaineDOT project manager on an as needed basis. Meeting notes of the meetings will be prepared and sent to the attendees.

Gorrill-Palmer Consulting Engineers, Inc. will keep an electronic and physical record of field changes for preparation of record drawings. This will be limited to minor planimetric modifications with changes to any elevations to be provided by the contractor. In addition we will prepare the final quantities for the project and complete a check of them. We shall prepare record drawings and transmit them to MaineDOT along with our field books.

Fee

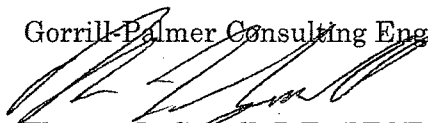
Gorrill-Palmer Consulting Engineers, Inc. will complete the project on an hourly rate of \$65 per our Inspection Agreement with the City and estimate the budget to complete the work at \$7,655 as shown on the attached spreadsheet. Our estimate is based on a construction duration of eight weeks with half time inspection.

Closing

Our office has appreciated the opportunity to work with you on the design of the project and appreciates the opportunity to be considered for the construction observation.

Sincerely,

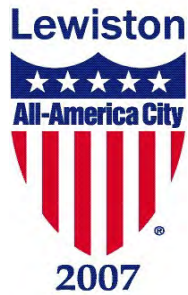
Gorrill-Palmer Consulting Engineers, Inc.



Thomas L. Gorrill, P.E., PTOE
President

Cost Proposal for Riverside Greenway Construction Services PIN 17467

Gorrill-Palmer Consulting Engineers			
Task	Description	Construction Observer Estimated Hours	Total Estimated Hours
1	Preconstruction Meeting	2	2
2	Review of Shop Drawings	5	5
3	Construction Observation (Duration of construction assumed to be 8 weeks, assumes 12.5 hours per week)	100	100
	Subtotal	107	107
	Hourly Rate		65.00
	Subtotal		\$ 6,955.00
	<u>Expenses</u>		
	Mileage		\$ 300.00
	Printing/Copying		\$ 12.50
	Postage/Overnight Delivery		\$ 12.50
	Meals/Lodging		\$ -
	Miscellaneous		
	Geotech QA Testing		\$ 375.00
	Total Expenses		\$ 700.00
	Total Estimated Amount		\$ 7,655.00



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-017 Shade Trees
date: May 7, 2012

The bids were opened on April 17, 2012 for the purchase of Shade Trees. The proposals received have been reviewed and evaluated by the City Arborist.

It is recommended that the bid be awarded on an item by item basis to the following bidders:

Vendor	Items	Total
Roaring Brook Nurseries Wales ME	1,2,3,4,5,6,7,8,9 & 12	\$4,810.00
Davis Landscape Company Lisbon ME	10 & 11	\$911.60

NJB/syt

Shade Trees

Bid #: 2012-017

Date: 04/17/12											
Item #	Est Qty	Item Name	Size Cal. Specified	O'Donal's Nurseries Inc. Gorham Me.		Roaring Brook Nurseries Wales Me.		Thornridge Farms Nursery Fairfield Me.		Davis Landscape Company Lisbon Me.	
				Unit \$	Total	Unit \$	Total	Unit \$	Total	Unit \$	Total
1	5	Armstrong Red Maple	2 - 2.5"	\$ 201.25	\$ 1,006.25	\$ 125.00	\$ 625.00	\$ 165.00	\$ 825.00	\$ 161.00	\$ 805.00
2	5	Red Sunset Maple	2 - 2.5"	\$ 202.05	\$ 1,010.25	\$ 125.00	\$ 625.00	\$ 130.00	\$ 650.00	\$ 153.10	\$ 765.50
3	4	Profusion Crab	2 - 2.5"	\$ 135.25	\$ 541.00	\$ 90.00	\$ 360.00	\$ -	\$ -	\$ 150.90	\$ 603.60
4	3	Snowdrift Crab	2 - 2.5"	\$ 165.25	\$ 495.75	\$ 80.00	\$ 240.00	\$ 125.00	\$ 375.00	\$ 200.00	\$ 600.00
5	8	Sprin Snow Crab	2 - 2.5"	\$ 165.25	\$ 1,322.00	\$ 80.00	\$ 640.00	\$ -	\$ -	\$ 200.00	\$ 1,600.00
6	4	Sargent Crab	2 - 2.5"	\$ 150.25	\$ 601.00	\$ 80.00	\$ 320.00	\$ 130.00	\$ 520.00	\$ 215.00	\$ 860.00
7	2	Respire Pear	2 - 2.5"	\$ 172.50	\$ 345.00	\$ 125.00	\$ 250.00	\$ 130.00	\$ 260.00	\$ 229.00	\$ 458.00
8	2	Pin Oak	2 - 2.5"	\$ 225.25	\$ 450.50	\$ 125.00	\$ 250.00	\$ 135.00	\$ 270.00	\$ 191.60	\$ 383.20
9	10	Tree Lilac	2 - 2.5"	\$ 225.25	\$ 2,252.50	\$ 125.00	\$ 1,250.00	\$ 160.00	\$ 1,600.00	\$ 227.90	\$ 2,279.00
10	2	Pioneer Elm	2 - 2.5"	\$ 225.25	\$ 450.50	\$ 100.00	\$ 200.00	\$ 145.00	\$ 290.00	\$ 227.90	\$ 455.80
11	2	Lacebark Elm	2 - 2.5"	\$ 245.75	\$ 491.50	\$ 125.00	\$ 250.00	\$ 145.00	\$ 290.00	\$ 227.90	\$ 455.80
12	2	Green Ash	2 - 2.5"	\$ 150.25	\$ 300.50	\$ 125.00	\$ 250.00	\$ 145.00	\$ 290.00	\$ 100.00	\$ 300.00
Total					\$ 9,266.75		\$ 5,260.00		\$ 5,370.00		\$ 9,565.90
Exceptions:											
O'Donal's Nurseries Inc.											
3		Profusion Crab		1.75 - 2"							
6		Sargent Crab		1.75 - 2"							
Roaring Brook Nurseries											
1		Armstrong Red Maple		Autumn Blaze Maple	2.5 - 3"						
5		Sprin Snow Crab		Donald Wyman Crab	2 - 2.5"						
7		Respire Pear		Chanticleer Pear	2.5 - 3"						
10		Pioneer Elm		Autumn Brilliance	2 - 2.5"						
11		Lacebark Elm		Acer Green Mt. Sugar Maple	2.5"						
Thornridge Farms Nursery											
1		Armstrong Red Maple		Autumn Spire Maple	3 - 3.5"						
7		Respire Pear		Autumn Blaze Pear	2 - 2.5"						
8		Pin Oak		Norther Pin Oak	2 - 2.5"						
10		Pioneer Elm		Gleditsia Shademaster Locust	3 - 3.5"						
11		Lacebark Elm		Gleditsia Shademaster Locust	3 - 3.5"						
12		Green Ash		Acer Sienna Glen	3 - 3.5"						
6		Only 4 units		Malus Candymint	2 - 2.5"						
Davis Landscape Company											
No Exceptions Taken											

To: Norm Beauparlant, Purchasing Agent
Fr: Steve Murch, City Arborist
Dt: April 23, 2012
Re: BID TABULATION ON "SHADE TREES" # 2012-17

After reviewing the proposals for Shade Trees Bid # 2012-17 regarding the purchase of balled and burlaped trees, I recommend the following line items should be awarded to the nurseries listed below based on cost, availability and location.

Low Bids:

- Roaring Brook Nurseries: Item #'s
1,2,3,4,5,6,7,8,9,12
- Davis Landscape Company: Item #'s
10,11

Note: Exceptions by Roaring Brook Nurseries and Thornridge Nurseries on Lines 10, 11 are not acceptable.

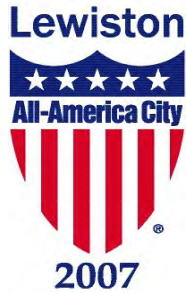
Note: O'Donnals was lowest bid on line 10. However this was the only item they were low bid on. Given the low quantity we would purchase, their location and cost of travel, and the close bid by Davis Landscape, I recommend we purchase these from Davis Landscape.

Please give me a call if have any questions.

Steve Murch
City Arborist, 513-3003 ext 3443

Handwritten calculations:

$$\begin{array}{r} 5 \\ - 260 \\ \hline 4810 \\ 455.50 \\ \hline 911.60 \end{array}$$



Finance Committee

Norman J. Beuparlant
 Director of Budget/Purchasing
 nbeuparlant@lewistonmaine.gov



to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-018 Equipment & Truck Rentals
date: May 7, 2012

Bids were opened on April 24, 2012 for Equipment and Truck Rentals with operators for the equipment and trucks that may be needed on construction projects done by in house Public Works crews. The list of equipment and trucks are used on an as needed basis to supplement Highway resources.

It is recommended that the bid be awarded on an item by item basis as follows:

Contractor	Equipment/Truck	Hrly Rate w/operator
Washburn & Son Excavating	Excavator w/impactor	\$150.00/hr.
Washburn & Son Excavating	Excavator with both buckets & thumb	\$68.00/hr.
Washburn & Son Excavating	Backhoe	\$55.00/hr.
Washburn & Son Excavating	Bulldozer	\$59.00/hr.
Beaulieu Industries	Front End Loader	\$75.00/hr.
Gendron & Gendron	Road Grader	\$285.00/hr.
Beaulieu Industries	Vibratory Roller	\$90.00/hr.
	Tri-Axles	
Washburn & Son Excavating	1 – truck available	\$55.00/hr.
S R General Contractors	1 – truck available	\$57.00/hr.
S R General Contractors	Water Wagon	\$49.50/hr.
Beaulieu Industries	Skid Steer	\$50.00/hr.
	Wheelers	
Beaulieu Industries	1 – truck available	\$48.00/hr.
Washburn & Son Excavating	2 – trucks available	\$50.00/hr.

NJB/syt

Equipment & Truck Rentals

Bid Date: 4/24/12

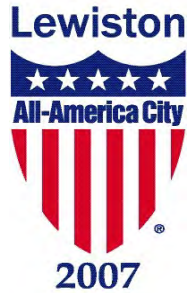
Bid #: 2012-018

#	Description	St. Laurent Lewiston	L P Poirier Lewiston	Beaulieu Ind. Lewiston	Washburn & Son Minot	S R Gen. Contract. Lewiston	Gendron & Gendron Lewiston
1	Excavators - with Impactor						
	Hourly rate w/operator	\$ 195.00	none	none	\$ 150.00	none	\$ 265.00
	Year	2005			2007		2004
	Make	Volvo			Volvo		Volvo
	Size	210			210		290
2	Excavators - w/rock & ditch bucket						
	Hourly rate w/operator	\$ 87.00	\$ 80.00	\$ 85.00	\$ 80.00	\$ 85.00	none
	Year	2005		2005	2007	2005	
	Make	Volvo	Komatsu	John Deere	Volvo	Case	
	Size	160	PC 120	160 LC	210	160	
	Hourly rate w/operator	\$ 92.00	\$ 90.00		\$ 68.00	75.00	
	Year	2005			2005	1998	
	Make	Volvo	Volvo		Volvo	Hitachi	
	Size	210	210		160	100	
	Hourly rate w/operator	\$ 100.00	\$ 90.00		\$ 60.00		
	Year	2006			2005		
	Make	Volvo	Cat		Kabota		
	Size	290	325		U45		
3	Backhoes						
	Hourly rate w/operator	\$ 87.00	none	\$ 75.00	\$ 55.00	\$ 68.50	none
	Year	2006		2003	1999	2004	
	Make	Cat		Cat	Case	Case	
	Size	420		416C	580	580	
4	Bulldozers						
	Hourly rate w/operator	\$ 87.00	\$ 75.00	\$ 59.00	\$ 59.00	\$ 76.50	none
	Year	2008		2000	2006	2002	
	Make	Komatsu	Cat	Cat	John Deere	Cat	
	Size	D-31	D5	D3 LGP	LT	D3	
	Hourly rate w/operator		\$ 65.00				
	Year						
	Make		Case				
	Size		550				
5	Front-End Loaders						
	Hourly rate w/operator	\$ 90.00	\$ 85.00	\$ 75.00	\$ 78.00	none	none
	Year	2007		2006	2005		
	Make	Volvo	Volvo	Case	Case		
	Size	L-70	L150	621D	721		
	Hourly rate w/operator		\$ 85.00				
	Year						
	Make		Volvo				

Bid Date: 4/24/12

Bid #: 2012-018

#	Description	St. Laurent Lewiston	L P Poirier Lewiston	Beaulieu Ind. Lewiston	Washburn & Son Minot	S R Gen. Contract. Lewiston	Gendron & Gendron Lewiston
	Size		L90				
	Hourly rate w/operator		\$ 85.00				
	Year						
	Make		Volvo				
	Size		L90				
6	Road Graders						
	Hourly rate w/operator	none	none	none	none	none	285
	Year						2007
	Make						Volvo
	Size						G930
7	Vibratory Rollers (8-10 tons)						
	Hourly rate w/operator	none	none	\$ 90.00	none	none	none
	Year			2010			
	Make			BoMag			
	Size						
8	Dump Trucks - tri-axle (18-20 CY)						
	Hourly rate w/operator	\$ 73.00	\$ 65.00	none	\$ 55.00	\$ 57.00	\$ 72.00
	# available	4	3		1	1	6
9	Water Wagon (1,500 gallon min.)						
	Unit 1 - Hourly rate w/operator	none	none	none	none	\$ 49.50	125.00
	Year					1990	2001
	Make					International	Peterbilt
	Capacity					1800	2500
10	Skid Steer Loader						
	Hourly rate w/operator	\$ 83.00	\$ 65.00	\$ 50.00	none	none	none
	Year	2005		2001			
	Make	Komatsu	Takeuchi	Case			
	Size	820		90XT			
	Hourly rate w/operator		\$ 65.00				
	Year						
	Make		Thomas				
	Size						
11	Wheelers - (14 CY)						
	Hourly rate w/operator	\$ 67.00	none	\$ 48.00	\$ 50.00	\$ 54.50	\$ 62.00
	# available	4		1	2	1	1



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-019 Work Zone Traffic Control (Flaggers)
date: May 7, 2012

Bids for flaggers that may be called on for City projects were opened on April 24, 2012.

It is recommended that the bid be awarded to Surburan Security, Windham, Maine, low bidder at their hourly rated quoted of \$14.49/hour.

Note: 2011 prices:

Project Flagging	\$15.75/hour
Suburban Security	\$14.70/hour
Ace Security	\$16.00/hour

NJB/syt

TABULATION

BID TITLE: WORK ZONE TRAFFIC CONTROL (FLAGGERS)

BID #: 2012-019

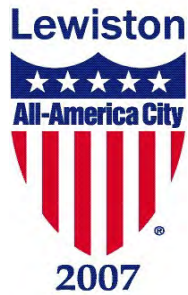
OPEN DATE/TIME: APRIL 24, 2012 @ 2:00 P.M.

REQUESTING DEPT: PUBLIC WORKS

Description	Project Flagging Brunswick ME	Suburban Security Windham ME	Ace Security Lewiston ME
Hourly rate/flagger	\$15.90/hour	\$14.49/hour	\$16.00/hour
Flaggers certified under MDOT	Yes	Yes	Yes

Exceptions:

- **Ace Detective & Security** - 2 hr minimum



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-011 Crack Sealing
date: May 7, 2012

Bids were opened on April 24, 2012 for Crack Sealing of various streets. The bid calls for furnishing and installing approximately 4,000 gallons of rubberized HMA Crack Seal Coat.

The Public Works Department is evaluating the proposals from vendors and it is anticipated that a recommendation will be made at the meeting on Monday, May 7, 2012.

NJB/syt

Crack Sealing

Bid #: 2012-011

Bid Date: 04/24/12

4,000 Gallons

	<u>Unit \$</u>	<u>Total \$</u>
Seabreeze Portland ME	\$ 14.00	\$ 56,000
Coastal Road Repairs Cumberland ME	\$ 16.73	\$ 66,920
Nicom Coatings Barre VT	\$ 19.65	\$ 78,600
U S Pavement Services Woburn MA	\$ 19.75	\$ 79,000
Sealcoating Hingham MA	\$ 22.32	\$ 89,280



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2012-022 Bituminous Pavement
date: May 7, 2012

The bid for Bituminous Pavement is an annual bid for material that will be picked up by Public Works crews for small jobs that are done by in house personnel.

Last fall, White Brothers, a division of Lane Construction Group, established a mining plant in Lewiston.

It is recommended that Bid 2012-022 for Bituminous Pavement be awarded to White Brothers, Lewiston, at their stated unit prices as follows:

Type 19 mm, 50 gyration HMA	\$65.25/ton
Type 12.5 mm, 50 gyration HMA	\$68.00/ton
Type 9.5 mm, surface, 50 gyration	\$70.00/ton

Estimated value of award: \$97,875 (\$65.25 X 1,500 tons)

NJB/syt

TABULATION

BID TITLE: BITUMINOUS PAVEMENT

BID #: 2012-022

OPEN DATE/TIME: MAY 3, 2012 @ 2:00 P.M.

REQUESTING DEPT: PUBLIC SERVICES

Description: prices are per ton	White Brothers	Pike Industries
1) Type 19 mm, 50 Gyration HMA	65.25	68.75
2) Type 12.5 mm, 50 Gyration HMA	68.00	71.75
3) Type 9.5 mm, Surface, 50 Gyration HMA	70.00	73.75
4) Bituminous Curbing Mix	No Bid	No Bid
Location of Plant	Alfred Plourde Pkwy Lewiston ME	164 Springwater Rd Poland ME
Terms	Net 30 Days	Net 30 Days

		R C & Sons	Pike Industries
1) Type 19 mm, 50 Gyration HMA	2011	62.00	65.00
	2010	65.00	62.00
	2009	No Bid	62.00
	2008	53.50	53.00
2) Type 12.5 mm, 50 Gyration HMA	2011	65.00	68.00
	2010	67.00	66.00
	2009	No Bid	64.00
	2008	53.50	55.50
3) Type 9.5 mm, Surface, 50 Gyration HMA	2011	65.95	69.00
	2010	67.00	66.00
	2009	No Bid	64.00
	2008	53.50	55.50
4) Bituminous Curbing Mix	2011	78.00	N/A
	2010	77.00 w/fiber	N/A
	2009	No Bid	76.00
	2008	58.00	67.50