

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of March 19, 2012

PRESENT: Michael Marcotte, Paul Robinson, Stavros Mendros, Councilor Doreen Christ and Councilor Mark Cayer.

OTHERS PRESENT: Public Works Director David Jones, Fire Chief Paul LeClair and Director of Budget/ Purchasing Norman Beauparlant.

Meeting was called to order at 5:15 p.m. by Chairman Mendros.

On motion of Mr. Cayer, seconded by Mr. Robinson it was

VOTED:

(016-2012) To approve the minutes of the previous meeting dated March 5, 2012 and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

At this time, the Purchasing Agent explained the process used in the evaluation of Consultants for recommendation to the Finance Committee by the Selection Review Committee. The Purchasing Agent further explained that the Maine Department of Transportation had approved the process of selection. On recommendation of the Selection Review Committee and on motion of Ms. Christ, seconded by Mr. Robinson it was

VOTED:

(017-2012) To award Master Service Agreements for General Engineering and Consulting Services (Bid 2012-003) for a three (3) year period with a one (1) year renewal option to the following companies with disciplines as noted:

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| Sebago Technics Lewiston/Westbrook ME | Civil Site and Survey/CADD |
| HNTB Westbrook ME | Transportation & Structural |
| Summit Environmental Lewiston/Bangor ME | Alternate Site Evaluation Environmental Site Assessment Materials Testing |
| Richardson Associates Saco ME | Landscape Architecture |
| John Turner Consulting Portland ME | HMA/ Q/A Geotech * Construction Management |
| Gorrill-Palmer Consultants Gray ME | * Construction Management – alternate firm when John Turner is not available |

VOTE: 5-0

FINANCE COMMITTEE MINUTES

March 19, 2012

At this time, the Purchasing Agent explained that because of the lead time needed for the elevator component to the Armory project, a separate bid for the actual unit was solicited with the intent that the successful bidder would be carried as the sub to the general contractor bid due April 12, 2012.

On recommendation of the Purchasing Agent and on motion of Mr. Marcotte, seconded by Mr. Cayer it was

VOTED:

(018-2012) To award the contract (Bid 2012-009) on the Armory Elevator to Stanley Elevator Company Inc., Nashua, NH, low bidder meeting specifications at their bid price of \$53,320.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Cayer, seconded by Ms. Christ it was

VOTED:

(019-2012) To award Bid 2012-005 on the Oak Street Sewer/Stormwater Separation to Gendron & Gendron, Lewiston, Maine, low bidder meeting specifications at their bid price of \$1,049,999.99.

VOTE: 5-0

At this time, the Purchasing Agent requested that the Committee consider a Change Order to the contract with New England Fire Equipment and Apparatus. The Fire Chief reviewed the additional work proposed to be done while the apparatus was being worked on. He further explained that of the four (4) needed items he was not asking for the fourth item to be done at this time.

On motion of Mr. Marcotte, seconded by Mr. Robinson it was

VOTED:

(020-2012) To authorize the Change Order up to \$12,200 to allow for all four items to be addressed while the apparatus was in Connecticut contingent upon the additional resources being identified and authorized by the City Administrator.

VOTE: 5-0

VOTED:

To adjourn at 6:00 p.m.

Norman Beuparlant
Clerk
Finance Committee