

LEWISTON CITY COUNCIL WORKSHOP AGENDA

Tuesday, April 10, 2012

City Council Chambers

6:00 pm Workshop

Pledge of Allegiance to the Flag.
Moment of Silence.

BUDGET WORK SESSION

Library	pgs. 154-163
Police	pgs. 62-79
Drug Forfeiture Fund	Attached
Community Development Block Grant	Attached

**Lewiston PD Drug Forfeiture
Proposed Budget - Detail
For the Fiscal Year 2013**

Budget Line Item	Amount Requested	Explanation for the Request
Training/Travel Costs	14,050.00	To include training for new Detectives and Patrol Officer, such as Methods of Instruction, Accident Reconstruction, White Collar Crime, Crime Analysis etc. Also includes travel costs to attend court, conduct interviews, etc. Seminars & Conferences for Chief, DC, Lts (IACP, FBINA Retrainer), Supervisory schools for newly appointed supervisors and training for clerks in Admin and Records
Public Safety Items	7,800.00	Includes purchasing additional firearms, ammo, tactical vests as needed for training and duty needs and other law enforcement technology items.
Computers/Upgrades	5,000.00	Purchase new monitors, memory and/or computer systems as needed
Incentive Items	1,500.00	Incentive items (ie, coloring books, t shirts, awards) to be given out in schools, DARE Program, etc
Office Furniture	1,200.00	Replace old chairs in patrol report room
River Rd Substation		
Repairs	1,000.00	River Rd general maintenance, repairs
Operating Expenses	3,000.00	Utilities CMP, water, sewer, heating oil
Air Card	516.00	Air card service @ \$43/mo
Drug Confirmation Tests	3,000.00	Done through Health & Environmental Testing Lab
CI Fund	1,500.00	Replenish Confidential Informant Fund
Capital Outlay	12,000.00	We need to budget a one time amount to retrofit the new vehicles. Crown Vics are no longer being manufactured. We are looking into the other options. Depending which vehicle we end up purchasing, our existing equipment may not fit.
Total	50,566.00	

Lewiston PD Drug Forfeiture Proposed Budget - Detail For the Fiscal Year 2013
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	2013			FY2012
	FEDERAL	STATE	Combined	Budget Combined
Revenues:				
Forfeitures	55,000.00	5,000.00	60,000	53,000
Investment Earnings			1,000	1,000
Total Revenue	55,000.00	5,000.00	61,000	54,000
Expenditures:				
Training/Travel				
Patrol	5,850.00		5,850	5,600
CID	5,250.00		5,250	6,000
Support Services		500.00	500	1,250
Admin		2,450.00	2,450	3,200
Public Safety items	7,800.00		7,800	7,500
Computer/upgrades	5,000.00		5,000	5,000
Incentive items/DARE	1,500.00		1,500	1,500
Office furniture-chairs	1,200.00		1,200	1,200
River Rd Facility			-	
Repairs		1,000.00	1,000	2,500
Operating Expenses		3,000.00	3,000	7,700
Air Card	516.00		516	516
Drug Confirmation Tests	3,000.00		3,000	3,500
CI Fund Replenishment	1,500.00		1,500	1,500
Capital Outlay*		12,000.00	12,000	
Total Expenditures	31,616.00	18,950.00	50,566	46,966
Budgeted Surplus			10,434	7,034

	Requested Amount	Recommend Review Com.	Revised Review Com.	Recommend City Council	Requested Amount	Committee Average	% Multiplier	FY2013 Review Com.	FY2013 City Council
PUBLIC SERVICE AGENCIES	FY2012	FY2012	FY2012	FY2012	FY2013	SCORE		Recommend	Recommend
Literacy Volunteers	5,000	3,554	4,265	4,265	\$5,000	92	75%	3,750	
Lewiston Social Services	Included in Administration Cap in FY11 and FY12				\$86,340	90	75%	64,755	
Trinity Jubilee Center-Food Pantry	5,000	3,291	3,950	3,950	\$5,000	86	70%	3,500	
Trinity Jubilee Center-Warming Center	15,000	8,106	11,598	11,598	\$15,000	84	70%	10,500	
Western Maine Community Action	10,000	6,629	7,954	7,954	\$10,000	82	70%	7,000	
Androcoggin Head Start & Child Care	30,900	13,155	22,363	22,363	\$30,900	80	65%	20,085	
Nutrition Center of ME - Emergency Food Access	9,000	6,300	7,560	7,560	\$12,000	80	65%	7,800	
Safe Voices (formerly AWAP)	5,500	3,633	4,360	4,360	\$5,500	79	65%	3,575	
Seniors Plus	25,000	9,875	16,788	16,788	\$25,000	79	65%	16,250	
Catholic Charities - SEARCH	2,000	1,237	1,484	1,484	\$1,800	76	65%	1,170	
St. Martin de Porres - Residence	5,000	3,326	3,991	3,991	\$5,000	76	65%	3,250	
Lewiston Adult Education-work ready training					\$22,000	76	65%	14,300	
Advocates for Children-Maine Families	10,000	6,549	7,858	7,858	\$10,000	75		-	
Alternate Advantage OutSource Works	40,000	17,543	29,823	29,823	\$40,000	75		-	
Andro. Home Health - Lew. Home Care	3,500	2,276	2,731	2,731	\$3,500	72		-	
Sexual Assault Crisis Center	6,000	4,005	4,805	4,805	\$7,500	72		-	
Tedford Housing-Lew. Supp. Housing	20,000	7,929	13,479	13,479	\$20,000	72		-	
Catholic Charities - St. Francis Rec. Ctr.	7,000	4,272	5,126	5,126	\$7,000	70		-	
Community Concepts-BB/Big Sisters	8,400	5,213	6,255	6,255	\$14,000	65			
United Somali Women of Me-life skills training					\$22,201	64			
Pathways - Early Learning Center	8,500	-	-	-	\$8,500	61			
Visible Community	5,000	3,248	3,898	3,898	\$10,000	60			
Community Concepts Homebuyer Ed.	5,000	-	-	-	\$5,000	58			
Lewiston Rec.--Multi-Purpose Ctr After School Prog.	6,500	4,257	5,108	5,108	\$6,500	58			
Tri-County Mental Health Services	25,000	8,833	-	-	\$20,000	58			
Lewiston Rec.--Drop In Program	15,500	7,801	11,161	11,161	\$17,400	57			
Lewiston Rec.--Summer Playdays	5,500	3,476	4,171	4,171	\$6,500	57			
Lewiston Rec-Camp Smiles					\$15,000	54			
SUBTOTAL	278,300	134,506	178,728	178,728	\$436,641			\$155,935	\$0
					\$163,547				
	Projected Cap				\$163,547				
	Amount under/over projected PS Cap:				(\$273,094)			\$ 7,612	

ECONOMIC DEVELOPMENT									
Acquisition & Demolition	\$100,000	\$42,828	\$100,000	\$100,000	\$100,000	82	100%	\$96,819	
SUBTOTAL	\$100,000	\$42,828	\$100,000	\$100,000	\$100,000			\$96,819	\$0
HOUSING REHAB									
Community Concepts--Partnership to address severely deteriorated homes	\$112,000	\$75,000	\$80,928	\$80,928	\$100,000	63		\$0	
Housing Rehab	\$0	\$0	\$0	\$0	\$100,000	77	50%	\$37,500	
SUBTOTAL	\$112,000	\$75,000	\$80,928	\$80,928	\$200,000			\$37,500	\$0
NEIGHBORHOOD IMPROVEMENTS									
Walnut Street					\$480,000	72	50%	\$240,000	
Nutrition Center of Maine Lots to Gardens/Gardens	25,000	18,466	22,113	22,113	\$20,000	76	65%	\$13,000	
Enhanced Code Enforcement (General)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	NS	100%	\$20,000	
Enhanced Code Enforcement (Baril)	\$110,000	\$110,000	\$110,000	\$110,000	\$45,000	NS	100%	\$45,000	
SUBTOTAL	\$155,000	\$148,466	\$152,113	\$152,113	\$565,000			\$318,000	\$0
Commercial Rehab									
Commercial Rehab	\$0	\$0	\$0	\$0	\$100,000	71	0%	-	
SUBTOTAL	\$0	\$0	\$0	\$0	\$100,000			\$0	\$0
ADMINISTRATION & PLANNING									
CD Administration	\$167,537	\$167,537	\$167,537	\$167,537	\$152,060	NS	100%	\$152,060	
	Amount under/over projected Admin Cap:				\$3				
SUBTOTAL	\$167,537	\$167,537	\$167,537	\$167,537	\$152,060			\$152,060	\$0
	Amount under/over projected Planning/Admin Cap:				\$66,003				
TOTAL OF ALL PROGRAMS	\$812,837	\$568,337	\$679,306	\$679,306	\$1,553,701			\$760,314	\$0
	Amount under/over projected allocation:				(\$793,387)			\$0	\$0

SOURCES OF FUNDS:

A. FY 13 Allocation (est.):	\$	\$760,314
Plus CDBG-R Re-allocation		\$0
Less Rehab Admin:	\$	\$0
Less CD Admin:	\$	\$152,060
Total available for programs:		\$608,254

B. FY 11 Program Income Est.

Housing:	\$71,356
Commercial:	\$32,650
DTI:	\$18,673
ESLP:	\$143,406
Total FY11 Program Income Est.: \$	\$266,084

C. FY12 Projected Program Income Est.

Housing:	\$72,000
Commercial:	\$33,000
DTI:	\$10,000
ESLP:	\$215,000
Total FY12 Program Income Est.:	\$330,000

***Note: Program Income generated from CDBG Revolving Loan Pools cannot be used to fund other projects.**

It Must be used to recapitalize the loan pools. However, total program income is used when determining the caps set for Administrative Expenses and Public Service Agency funding (CFR 24.200(g)) CFR24.201(e)(1).

Program Income generated by the Economic Stimulus Loan Pool (ESLP), administered by the LAEGC is counted as CDBG program income

Caps:

CD: Administration - (20% of Grant): \$152,063

Public Services -

15% x (Grant + FY10 Program Income): \$163,547

Administration & Planning -

20% x (Grant + Projected FY11 Program Income): \$218,063



Third Program Year Action Plan Narrative Responses

GENERAL

Executive Summary

The City of Lewiston adopted its Consolidated Plan for FY 2010-2014 in May 2010. It describes a citizen driven process used to identify and prioritize the goals and objectives, important to its citizens, for a five year period. The Consolidated Plan forms the basis for the Annual Action Plan.

The City of Lewiston will begin its Third Year Action Plan with the start of the City's 2013 fiscal year, which begins July 1, 2012 and end June 30, 2013. The 2012-2013 Action Plan is based on an allocation of \$760,314 in Community Development Block Grant Funds.

The staff of the City's Economic and Community Development Department in conjunction with the CDBG Citizen Advisory Committee developed the Action Plan based on the following goals and priorities in the Consolidated Plan:

- Goal 1: More jobs and economic opportunities for residents
- Goal 2: Better transportation and walkability
- Goal 3: More quality affordable housing for all ages and incomes
- Goal 4: A higher quality of life for neighborhood residents

The funded activities in this annual action plan target projects and activities that achieve these goals.

General Questions

1. *Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.*

The geographic areas to which this funding is targeted are where the highest level of poverty and racial/minority concentration is located, specifically the downtown Census Tracts 201, 202, 203, and 204. Census Tracts 201 and 204 remain the highest concentration of poverty in the State.

2. *Describe the basis for allocating investments geographically within the Jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.*

The CDBG Citizen Advisory Committee did an exemplary job this year in prioritizing need while keeping in mind the goals and objectives established in the Consolidated Plan. The concentration of funding remains in the downtown where the greatest need remains. The allocation was cut by \$187,644, a 20% reduction from the prior year. The committee scored and ranked public services agencies in accordance with the criteria established in the 5-Year Strategic Plan, which gave greater points to those agencies that met the highest number of priorities set by the objectives in the Strategic Plan as well as the agencies ability to serve the greatest number of persons/households efficiently and economically. In Program Year Two, 35 agency applications for funding were received and 24 were funded. In Program Year Three, 28 agency funding applications were received and the Citizen Advisory Committee recommended 12 to the City Council for funding. This dramatically cut the number of agencies receiving funding from 28 to 12. Only those agencies that scored 76 (out of a possible 100) and higher were recommended for funding.

Other projects recommended for funding included the recapitalization of the acquisition/demolition budget and the enhanced code enforcement program in the downtown. These two projects dovetail and further the city's goal to condemn and remove blighted buildings that have been long abandoned or that are in such a dilapidated state that they are dangerous. The program helps identify buildings that have "good bones" and are suitable for rehabilitation, and work with the owners to bring them into compliance with local code.

Also recommended for funding is the rehabilitation of sidewalks and granite curbing and to grind and shim surface street pavement on Walnut Street. The project can be phased over a couple of years. The Walnut Street project helps improve "walkability," a Strategic Plan goal. Walnut Street is one of the primary pedestrian corridors between the downtown residential and commercial areas, with Kennedy Park at the western terminus of the street.

There was not enough funding remaining in this allocation to recapitalize the City's loan programs, but the committee did recommend funding match for the Lewiston-Auburn Lead Program in the amount of \$37,500 for this year if the lead hazard control grant funding from U.S. department of housing and Urban Development became available. If not, the \$37,500 could be incorporated in the City's Housing Rehabilitation Loan Program.

3. *Describe actions that will take place during the next year to address obstacles to meeting underserved needs.*

There was a total of \$1,553,701 of funding requests and only \$608,254 was left to allocate among very worthy projects. This figure is based on the funding allocation of \$760,314 minus the administration of the community development program of \$152,060, leaving \$608,254 to allocate. Furthermore, all projects are moving forward and there is no money to recapture and reallocate.

An area of unmet need is that there was not enough money to recapitalize the loan programs offered by the City's Economic and Community Development Department, which leaves a tremendous void in funding available to low-income homeowners, landlords, and local businesses. The City has been making low-interest loans for housing and commercial projects for the past 35 years and has been able to utilize the program income obtained to re-capitalize its programs over the years. These loan programs have not been re-capitalized since 2006. In January 2012, both the City's Housing and Commercial Loan programs ran out of money to make new loans. CDBG funding for projects often is the catalyst to make improvements in the housing stock and the commercial businesses. By the end of this year, the commercial loan programs will have loaned money to 7 businesses to improve their business and have created 64 new jobs. By the end of this year, the housing loan programs will have loaned money to rehabilitate 48 owner occupied and rental housing units and funded 42 new rental units in the downtown neighborhoods.

To mitigate the impact of low capitalization levels in our loan/grant programs the City will recapture approximately \$300,000 in CDBG funds from the Lewiston-Auburn Economic Growth Council which was allocated to them in prior years to capitalize a commercial loan program. Some of the funding may be reprogrammed, with council approval, to the housing loan programs. Over the last several years there has been significant developer and residential interest in the City's programs. If that level of activity continues unabated, it is anticipated the city will need to focus its efforts on a smaller scale until more program income can be generated, or other sources secured to capitalize loan and grant programs.

4. *Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.*

The City is strongly committed to maximizing the CDBG funding by leveraging CDBG funding with other private and public investments. Each project is evaluated and decisions are made to maximize the return on investment. The City writes grants and seeks funding from all available state and federal sources that supports the strategies identified in the Consolidated Plan. Additionally, the rental development projects approved for funding often have 5-6 different sources including project based Section 8, State and Federal Historic Tax Credits, Low Income Housing Tax Credits, HOME, Federal Home Loan Bank, etc. The Department of Transportation works with the City on road/sidewalk projects.

Managing the Process

1. *Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.*

With the reductions in funding and staff, the City has split the CDBG grant responsibilities between two departments. The Economic and Community Development Department is the lead agency responsible for administering the programs covered by the consolidated plan. The City's Finance Department is the lead agency responsible for budgetary control and financial reporting. This shared responsibility recognizes the experience and strengths of the staff in both departments to manage the grant effectively and efficiently.

Other Departments in the City in this funding year, Public Works, operate under a Memorandum of Understanding that defines the parameters of the funding and identifies specific responsibilities for administering the funding while in the field (such as written specifications and bidding documents that include Davis Bacon, Section 3 and other cross cutting regulations and requirements of CDBG eligible activities). All public services agencies have a written contract that identifies the goals and objectives that align with the consolidated plan, the reporting requirements, and documentation of eligible activities under the CDBG program.

2. *Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.*

In November 2011, email notification was provided to public service agencies that have requested funding in the previous years, a public notice was placed in the newspaper of general circulation and a notice was placed on the City's website announcing the start of the funding cycle for Federal Fiscal Year (FFY) 2012, and requesting proposals for funding. The Interim Director of the Economic and Community Development Department convened the CDBG Citizen Advisory Committee (CAC) this year. The CAC is comprised of the following citizens and volunteers: one City Councilor, one member from City Administration, one Planning Board member, and four Lewiston residents, two of whom live in the CDBG target area. The CAC elected a Chairperson from the committee who runs the meetings and will co-present the recommended budget to the City Council for final approval.

The CAC met in five public meetings evaluating and fine tuning their review process, and then reviewing and evaluating each applications for funding. Funding applications were evaluated and scored on how their application:

- Supports the *Consolidated Plan* and its goals
- Meets a critical unmet need
- Is within the applicant's capacity to carry out
- Is cost effective
- Is of high overall quality

Community Development staff provided the CAC with a summary of progress made on the goals and objectives identified in the 2010-2014 Consolidated Plan. Staff also provided information on each agency, showing what they projected for goals and what they achieved; as well as the timeliness of the agencies sub recipient reporting.

Many of the agencies requesting funds are long time recipients of CDBG funds and were familiar to the CAC members. The CAC decided to only interview agencies they were unfamiliar with, had performance concerns about, or that were seeking funding for new programs. It was clear that in the Third Year Action Plan that past performance was a factor in approving funding for the year. As with most federal programs the funding is very tight and the CAC wanted to ensure that the entities approved for funding furthered the goals and objectives established in the Consolidated Plan. The CAC had a challenging task, only having enough funding available to meet 35% of the public service agency requests made. They took great care to insure their funding recommendations were targeted to those agencies that will best meet the goals of the Consolidated Plan with agencies that have the capacity to get the work done.

3. *Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.*

Lewiston is fortunate to have a very close knit service provider community in which the City plays an active role. City staff and officials serve on boards of local hospitals, public health and public service agencies. Likewise public citizens and service agency staff and are involved in community based planning that involves City led initiatives. These coordinated efforts have become business as usual within the City and our intent is to keep them going.

Citizen Participation

1. *Provide a summary of the citizen participation process.*

In prior years the City Council approved a new Citizen Participation Plan, with minor changes to specific dates, every year at the beginning of the action plan process. This was time consuming and not necessary. The Citizen Participation Plan (CPP) presented to and approved by the City Council this year was designed to be timeless in its application. The CPP was adopted by Lewiston's City Council on February 7, 2012. It will be reviewed annually and amended as needed. A copy of this CPP is included in the annual Action Plan.

In developing this third annual Action Plan, the CAC met in five public meetings as follows:

February 10, 2012
February 17, 2012
March 2, 2012
March 9, 2012
March 23, 2012

In total, eleven individuals representing public services agencies attended one or more committee meetings. During the first two meetings the committee reviewed the goals of the strategic plan, progress in meeting those goals, and discussed and refined the application review process. The second two meetings were primarily spent interviewing applicants. The applications for funding were reviewed and scored according to the criteria noted in the previous section. The agencies selected for an interview included: agencies that had not asked for funding from the committee before, agencies that were interviewed or asked to respond to clarify certain aspects of the application narrative and agencies that had performance related issues – such as a lower number of households served or failure/slow reporting. This became a critical point for the CAC who was charged with the responsibility of ensuring that the applicants met the goals that they had expected. This year is the first year that the staff has reported to the CAC performance data on every applicant that had received funding under its current Consolidated Plan. This is one of the criteria used to score funding requests. This is due to the increased responsibility of staff to accurately report outcomes in IDIS, an online HUD reporting database which is scheduled to go real time in the spring of this year. The reason for a greater focus on reporting progress and outcomes is to improve transparency in government so that Congress can see how Lewiston is performing and how the City invests its CDBG funding.

2. *Provide a summary of citizen comments or views on the plan.*

Comment: Several agencies applying for funding in the third year of the annual Action Plan, who were previously funded in the first and second year Action Plans, commented that they did not understand the significance of reporting on time and how important doing so was to receiving continued funding.

Response: The scoring criteria was provided in the Public Service application packets in Program Years Two and Three. Included in the sub-recipient agreements signed by agencies is a contract that described the responsibility of receiving CDBG funding as well as a listing of the reporting requirements.

Action to be taken: Prior to receive funding through this third annual Action Plan, the staff will provide an orientation to all funded applicants to describe the eligible activities, the agency role in the Action Plan, the importance of the reporting out and the significance it plays in future funding.

Other comments will be recorded as the Action Plan moves through the public adoption process.

3. *Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.*

Efforts continue to be made to increase participation among minority and immigrant residents. Although they did not score high enough to be funded, applications were made by Somalia led non-profits in Program Years Two and Three. In Program Year Two a request for funding of interpretation equipment, intended to be used broadly in the community to increase participation of immigrants and people suffering hearing loss was approved. Much of the outreach has been through public services agencies and neighborhood groups. Somali-Somali Bantu participation in local government is increasing as community representatives become involved in the City and citizen led planning efforts. The city and partner agencies strive to improve the involvement of persons with disabilities. The City will continue efforts to broaden participation through these constituents.

4. *Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.*

No written comments have been received to date.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.
 - a. Already in place is the shared responsibility between the Economic and Community Development Department staff (program administration) and the Finance Department (Budget oversight and financial reporting). This was implemented when the Acting Director left City employment in June 2011. As noted earlier, this spreads the work load and employs the strengths and skills of the staff working in the departments.
 - b. Staff will review existing programs and make recommendations on ways to improve them to meet current demands. Discussion will be had with partner agencies and end users to identify unmet needs and develop programs to meet those needs. The revised and new programs will be brought to the City Council for consideration and possible adoption. Staff will seek to refine existing process protocols and incorporate best management practices from other communities to improve functionality, accountability, tracking and reporting in Lewiston's program control systems.
 - c. For much of Lewiston's program history public infrastructure and other non agency funding have been combined under broad categories, such as "City Park Improvements," or "Downtown Improvements." This broad characterization has made it difficult to track individual projects within a category (i.e. four parks funded in different years, each of which takes several years to complete, all funded in one funding silo). Properly accounting and tracking each project has consumed inordinate amounts of staff time and revisiting of past Action Plans, Council and CAC minutes to reconcile the account. The Finance Department has articulated an improved method of dealing with this through IDIS; each park will have its own Memorandum of Understanding as well as its own record in IDIS as an activity. This

will save hours of time and frustration among staff and citizens interested in seeing how the money is being spent. This strategy will follow on every activity funded by CDBG.

- d. Take the time it takes to correctly enter activities into the IDIS system of reporting CDBG activities to get our systems in place and prepare for the time when it "goes live" to the public. The program staff most familiar with the activity will set up the project, specifically the Grants Coordinator and the Grants Accountant. Both of these individuals have been trained in their respective roles. Once the activity is set up. The Administrative Assistant will enter each expenditure and chart the progress made. This will dramatically reduce errors, improve accountability, and improve the timeliness of information.
- e. Involve the CAC earlier. here are two goals that were identified in the 2010-2014 Consolidated Plan that have not been addressed in Action Plan Years 1-3 that should be addressed soon;
 - Goal 1: d. Start or expand 5 new businesses in neighborhoods
 - Goal 2: c. Create a new master plan for roads and infrastructure, including city-wide citizen access.

These goals need to be planned for and the CAC can provide direction in cooperation with other citizen planning efforts.

- f. Continue to bring in new grants from the federal and state level that Will leverage and maximize the investment made by the CDBG funding.

Monitoring

1. *Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.*

The ongoing monitoring function will be a shared responsibility between the two departments; Economic and Community Development Department for programmatic compliance, and the Finance Department for financial compliance.

Once the third year Action Plan is approved by all parties, each project and its activities will be set up in IDIS. At the time of expenditure, a progress report on the activity will be recorded in IDIS. Once per quarter a progress report will be printed that shows the progress for every activity funded under the third year Action Plan. Staff will meet to discuss the progress of the activities and address any problems that are noted regarding the lack of progress, failure to report etc. A meeting will be set up with the entity responsible for the activity to address any problems that have impeded progress. A resolution will be reached to try to remedy the problems.

Public Service Agencies will be audited on an annual basis by the Grants Accountant and a copy of their financial report/audit will be placed in the file with recommendations noted and signed by the Executive Director and the Grants Accountant. This audit will be placed in the agency file and shared with the Interim Director and Finance Director if irregularities in the financial management are noted.

Programs funded that are not public service agencies, will be audited by the Grant Coordinator for programmatic issues relating to performance under the Memorandum of Understanding. Each MOU will be tailored to the specific entity so that compliance with CDBG rules (Davis Bacon, Section 3, etc), and that the funding is spent only on eligible activities, can be properly evaluated.

Lead-based Paint

1. *Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.*

The City of Lewiston was the lead agency on an Office of Healthy Homes and Lead Hazard Control program grant from HUD during the timeframe of April 15, 2009-April 14, 2012. Its program called the Lewiston-Auburn Lead Program made 237 units (133 in Lewiston and 104 in Auburn) safe from lead hazards in the downtown CDBG target areas in both cities.

The program was not funded again; however, there are still responsibilities to ensure that the private owner continue to comply with keeping the housing safe and renting priority to low-income families especially low-income families with children under aged six.

The monitoring function on these units will fall under the programmatic responsibility of the Economic and Community Development Department. The L-A Program Manager has provided a listing of these families and owners and staff will monitor until the compliance period ends.

The State of Maine did receive another lead hazard control grant and as poisoned children are identified at the state level, the city of Lewiston will utilize CDBG funding as appropriate to address these issues. The CAC set aside \$37,500 for the match for the lead grant and has recommended that the city recapitalize its CDBG housing program if the money is not needed as lead grant match.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. *Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.*

The City's CDBG low interest housing loan program has not been recapitalized since 2006. The City has continued to provide financing to rehabilitate private housing for owner-occupied single family homes as well as investor owned properties by utilizing program income received and revolved back into housing for the past 35 years. The housing program generates approximately \$8,000/month and has a very low default rate.

This past year the City provided funding to rehabilitate 39 units of rental housing to benefit low-income persons living in the target area and 3 loans were made to low-income homeowners unable to apply for and receive conventional financing to repair life safety issues. In January 2012, the City's CDBG housing program ran out of funding and is no longer able to assist low-income households through this mechanism. This years CDBG allocation was so low that there is no funding available to recapitalize the housing rehabilitation loan program.

The City intends to recapture funding from LAEGC, some of which may be reallocated by the City Council to recapitalize the housing loan programs.

Housing Goals:

Goal 3: More quality affordable housing for all ages and incomes

- a. 5 owner units rehabilitated
- b. 1 new private, mixed-income developments built or rehabilitated
- c. 5 units of substandard housing demolished and property redeveloped to the benefit of the neighborhoods

1.) The City of Lewiston is a member of the Auburn-Lewiston Home Consortium and will receive a new allocation of \$182,450 this year. These funds plus program income will enable the City to use HOME monies to fund:

- Two new homebuyers with minor rehabilitation
- Five homeowner rehabilitations
- Fifteen security deposits for homeless individuals

2). Onsite monitoring of the substantial rehabilitation of the first mixed income rental housing project in Lewiston that will provide affordable rental housing to 33 households and market rent housing to 15 residents in the downtown target area.

3) The CDBG target area is located in downtown Lewiston Census Tracts 201-204. Many of the housing units have been abandoned or are in need of demolition because they are unsafe and not suitable for housing. During FFY2011 and continuing in FFY2012 the City added a position in Code Enforcement, solely dedicated to the downtown and working to identify properties that are dilapidated to the extent that it is not feasible to rehabilitate them. Already condemned and demolished are properties located at 187 and 191 Lincoln Street, 233 Blake Street and the City Council just acted on condemnation of 10 College Street and 305 Bates Street. The CDBG CAC recommended that the city continue its efforts and recapitalized the funding for acquisition/ demolition.

- 4.) As program income is received, recapitalize the housing loan program for the CDBG program.
2. *Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.*

The City's housing programs have a component that requires the CDBG funding to be matched or leveraged with other funds and investments in the creation or rehabilitation of affordable housing projects.

The City has had tremendous success with private developers accessing Low Income Housing Tax Credits through Maine State Housing Authority as well as both Federal and State Historic Rehabilitation Tax Credits. Coming on line during FFY2012 will be the first mixed income development of 33 affordable rental units and 15 market rate units.

Additionally in FFY 2012, the CDBG CAC recommended funding to support the housing programs:

Program Name	Brief Description of the Services Provided	CAC Recommended Funding Level
Acquisition/Demolition	Acquire and demolish dilapidated housing/businesses	\$96,819
Housing Loan Program	Lead Match/Housing loans/grants to private owners	\$37,500
Enhanced Code Enforcement in CDBG Target Area	Increased Code enforcement in the CDBG target areas to identify code violations in housing	\$65,000

Needs of Public Housing

1. *Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.*

The Lewiston Housing Authority owns and operates 437 units of public housing.

Lewiston Public Housing by Bedroom Size

Bedrooms	0-1	2	3	4	5	Total
Public Housing Units	279	57	69	30	2	437
% of Total	63.8%	13.0%	15.8%	6.9%	0.5%	100%

23 of the units (17 0- and 1-bedroom units, 5 2-bedroom units, and 1 3+ bedroom unit) are handicapped accessible.

Lewiston Housing also acts a contract administrator for 190 project-based and 1,082 tenant-based Section 8 units. Lewiston Housing neither owns nor operates the

Section 8 units, which are privately owned, but administers the subsidy for those units.

The condition of Lewiston Housing public housing units is generally good. As part of its strategic planning process, Lewiston Housing engaged an engineering firm in 2005 to conduct a physical needs assessment and energy audit. Lewiston Housing has completed most of the objectives identified in the needs assessment and recently completed a major boiler replacement project using Recovery Act funding. Lewiston Housing plans to engage an engineering firm to conduct a new five year needs assessment.

Demand for assisted housing in Lewiston remains high. In March 2012 there were 1,351 households on Lewiston Housing wait lists: 431 on the public housing waiting list and 920 on the tenant based Section 8 (voucher) waiting list. Community Development objectives regarding the creation and rehabilitation of new affordable housing units in Lewiston will help alleviate Lewiston Housing waiting lists.

Lewiston Housing Wait List

Bedrooms	0-1	2	3	4	5	6	Total
Wait List	329	160	99	60	25	2	675
%	48.7%	23.7%	14.7%	8.9%	3.7%	0.3%	100%
Public Housing Wait List	163	153	73	26	16	0	431
Tenant Based Wait List	365	224	198	99	23	11	920

Lewiston Housing public housing has an occupancy rate of 98%. The 2% vacancy is a result of the time needed to refurbish units and select a new tenant at turnover. 20 - 25% of units turn over every year.

One hundred percent of the available vouchers are under lease. The voucher program is projected to support a level of 1,082 vouchers for 2012.

Demand for handicapped accessible units remains strong. All but one of Lewiston Housing's handicapped accessible units are occupied. Lewiston Housing has generally not had more than one or two families on its waiting list in need of a handicapped accessible unit, but has a growing number of elderly families aging in place who come to need accessibility features.

Lewiston Housing Authority encourages its public housing residents to become more involved in management by promoting resident councils at each of its developments and by use of a Resident Advisory Board as a key element of its Agency Plan process. In addition, State of Maine statute provides that two Lewiston Housing commissioners be beneficiaries of either the public housing or Section 8 program.

Lewiston Housing Authority seeks to improve the living environment for its participants by linking families to supportive services available in the community. To the greatest extent possible, Lewiston Housing Authority makes its community facilities available to partnering agencies so they can provide services on site. Appropriate supportive services can enable the elderly and the disabled to remain independent and can place families on the path to economic self-sufficiency.

Lewiston Housing Authority encourages homeownership in a number of ways. It operates the Family Self Sufficiency Programs for public housing and Section 8 families. Families in this program can build escrow accounts which they are eligible

to receive when they complete all the self sufficiency goals in their individual contracts of participation. Lewiston Housing offers a Section 8 homeownership option in which the family uses the housing subsidy for mortgage payments instead of rent. In these efforts, Lewiston Housing enlists the assistance of Community Concepts, Inc. and Coastal Enterprises, Inc., two HUD-approved housing counseling agencies.

- 2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.*

Lewiston Housing has been designated a "High Performer" by HUD for several years under both the Public Housing Assessment System (PHAS) and the Section 8 Management Assessment System (SEMAP). The table below shows Lewiston Housing's recent scores (points earned out of a possible 100).

Lewiston Housing Scores

Fiscal Year	PHAS	SEMAP
2011	Not yet rated	100
2010	93	93
2009	91	97
2008	91	90
2007	91	90
2006	87	100

Barriers to Affordable Housing

- 1. Describe the actions that will take place during the next year to remove barriers to affordable housing.*

The Cities of Lewiston and Auburn intend to jointly develop a Request for Proposal (RFP) for a consultant to assist the Cities in developing a new "Impediments to Fair Housing Plan". The cities are similar in terms of the obstacles residents face when seeking to attain and retain affordable housing. The City of Lewiston's plan was completed in 2005 and adopted in 2006 and is very outdated. The City of Lewiston intends to utilize its HOME program monies to fund the market analysis.

HOME/ American Dream Down payment Initiative (ADDI)

The City of Lewiston is a member of the Auburn-Lewiston HOME Consortium but is not the lead entity. The City of Auburn is the lead entity responsible for the programmatic and financial management of the Consortium and will report on the details for this section in its annual Action Plan.

HOMELESS

Specific Homeless Prevention Elements

Homeless Needs

A Continuum of Care is a group of service providers serving a particular geographic area who work together in a collaborative planning process to develop programs that address homelessness. Lewiston and Auburn are part of the Maine Balance of State Continuum of Care.

In 2008, Lewiston and Auburn developed a 10-year plan to end homelessness in the two communities. The plan is founded on an assessment of need based on the first-hand accounts of individuals and families experiencing homelessness in Lewiston Auburn as well as service providers.

Populations of homeless in Lewiston and Auburn include youth, families, and single individuals. They include victims of domestic violence, persons with mental illness and substance abuse, veterans, and immigrants and refugees. The needs assessment identified 100 people homeless on any given night in the two cities. They are part of a larger group of over 1,300 who are homeless in any given year in the two communities. In addition to those in shelters, Lewiston and Auburn’s homeless are hidden in apartments, where they move from one friend’s couch to another, or in cars or campgrounds in the summer.

Priority Homeless Needs

The 10-Year Plan to End Homelessness in Lewiston and Auburn is designed to break the pattern of homelessness and prevent homelessness for those at risk due to unforeseen circumstances. It offers a path for the homeless themselves to accept responsibility and move forward. At the same time, it provides a path for the community to create the opportunities that the homeless need to succeed.

It includes overall strategies addressing prevention, early intervention, crisis response, transition, and permanent affordable housing. Each strategy has specific actions. Each action has a lead agency that is responsible for coordinating implementation, partners that will contribute to implementation, and benchmarks that lay out specific steps necessary over time for successful implementation.

Homeless Inventory

Lewiston’s services and facilities for the homeless include 6 emergency shelters, 5 transitional housing facilities, 1 supportive housing and 1 single room occupancy program.

Lewiston Homeless Facilities and Services

Facility	Type	Organization
Abused Women’s Advocacy Shelter	Emergency Shelter	Abused Women’s Advocacy Project
Emergency Winter Funds	Emergency Shelter	MaineHousing
Howe Street Dual Diagnosis	Transitional Housing	Community Housing of Maine
Hope Haven Gospel Mission	Emergency Shelter	Hope Haven Gospel Mission
597 Main St.	Transitional Housing	New Beginnings
97 Pierce St.	Transitional Housing	New Beginnings

Jurisdiction

New Beginnings	Emergency Shelter	New Beginnings
Scattered Site	Transitional Housing	New Beginnings
Street Outreach	Single Room Occupancy	New Beginnings
St. Martin de Porres	Emergency Shelter	St. Martin de Porres
Transitional Living Prep Program	Transitional Housing	Volunteers of America
114 Blake Street	Supportive Housing	Tedford Housing

Auburn’s services and facilities for the homeless include 2 transitional housing facilities and 1 supportive housing.

Auburn Homeless Facilities and Services

Facility	Type	Organization
St. Francis Recovery Center	Transitional Housing	Catholic Charities
AWAP “J”	Transitional Housing	Community Housing of Maine
22 Pine Street	Supportive Housing	Tedford Housing

While here are no facilities and services specifically targeting chronically homeless, Tedford Housing, an organization that provides shelter, housing and services to those in need, developed in FFY2010 a 10 unit new permanent supportive housing facility for homeless in Lewiston and in FFY 2011 a 6 unit new permanent supportive housing facility for homeless in Auburn. These facilities have created a total of 16 supportive housing units.

Homeless Strategic Plan

The full 2009 *10 Year Plan to End Homelessness in Lewiston and Auburn* is available as a consolidated plan additional document. It includes the following 5 strategies:

Strategy 1: Prevention

- Action 1A. Raise Community Awareness
- Action 1B. Ensure Safety Net Services Are Available
- Action 1C. Expand Youth Outreach Center

Strategy 2: Early Intervention

- Action 2A. Create a Quick Response Team
- Action 2B. Create a Housing Liaison

Strategy 3: Crisis Response

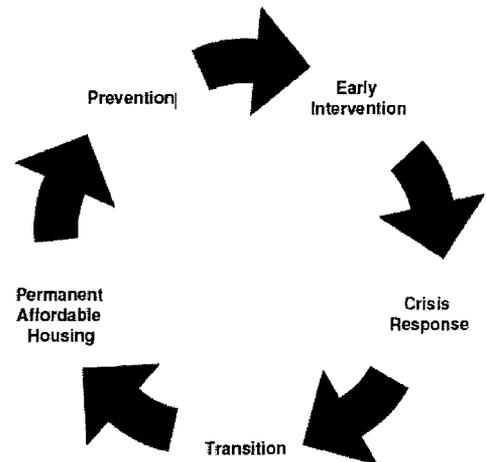
- Action 3A. Provide safe and accessible Emergency Shelter Beds

Strategy 4: Transition

- Action 4A. Help with Living Skills
- Action 4B. Develop Job Opportunities

Strategy 5: Permanent Affordable Housing

- Action 5A. Increase the Affordable Housing Stock



Each strategy in the *10 Year Plan to End Homelessness in Lewiston and Auburn* has lead agencies responsible coordinating implementation.

The actions in Strategy 1: Prevention will educate the community about homelessness in Auburn and Lewiston, and will help low-income families avoid becoming homeless by coordinating the safety net, including food, health care, employment and housing services, and by helping them access those resources. Strategy 1 also specifically targets homeless youth with actions to raise the aspirations of local students and outreach to youth at risk of homeless. The lead agencies for Strategy 1 are United Way, St. Mary's Clinical Services, and New Beginnings.

The actions in Strategy 2: Early Intervention will identify persons at immediate risk of becoming homeless and will utilize a quick response team to assess and respond to their needs, helping them access services and housing to prevent their becoming homeless by providing individualized solutions. The lead agencies for Strategy 2 are Auburn and Lewiston General Assistance offices and the Auburn Housing Authority.

Strategy 3: Crisis Response addresses the emergency shelter needs of homeless persons with actions to assure there are sufficient and safe emergency beds that are available, low- barrier, and appropriate. The lead agency for Strategy 3 is the Lewiston-Auburn Alliance for Services to the Homeless (LAASH) public policy subcommittee.

Strategy 4: Transition includes actions to help homeless persons learn living skills and developing job opportunities. The lead agencies for Strategy 4 are Community Concepts and the Lewiston Career Center.

Strategy 5: Permanent Affordable Housing includes actions to increase the affordable housing stock. These strategies address the transitional housing needs of homeless persons and will help homeless persons (including chronically homeless persons) make the transition to permanent housing and independent living. The lead agencies for Strategy 5 are the Lewiston and Auburn Community Development programs.

COMMUNITY DEVELOPMENT

Community Development

1. *Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.*

PROPOSED CDBG PROGRAM ACTIVITIES FOR FFY 2012

PROGRAM ACTIVITY	
ADMINISTRATION AND PLANNING	
CDBG Administration	\$152,060
SUBTOTAL ADMINISTRATION AND PLANNING	\$152,060
ECONOMIC DEVELOPMENT	

Acquisition & Demolition	\$96,819
SUBTOTAL ECONOMIC DEVELOPMENT	\$96,819
HOUSING REHABILITATION	
Lead Match/Rehabilitation Loans and Grants	\$37,500
SUBTOTAL HOUSING REHABILITATION	\$37,500
NEIGHBORHOOD IMPROVEMENTS	
Walnut Street	\$240,000
Nutrition Center Lots to Gardens Program	\$13,000
Enhanced Code Enforcement - CEO	\$20,000
Enhanced Code Enforcement - Officer	\$45,000
SUBTOTAL NEIGHBORHOOD IMPROVEMENTS	\$318,000
PUBLIC SERVICES AGENCIES	
Literacy Volunteers	\$3,750
Lewiston Social Services	\$64,755
Trinity Jubilee Center –Food Pantry	\$3,500
Trinity Jubilee Center – Warming Center	\$10,500
Western Maine Community Action	\$7,000
Androscoggin Head Start & Child Care	\$20,085
Nutrition Center of Maine – Emergency Food Access	\$7,800
Safe Voices	\$3,575
Seniors Plus	\$16,250
Catholic Charities - SEARCH	\$1,170
St. Martin de Porres	\$3,250
Lewiston Adult-Education Work Ready	\$14,300
SUBTOTAL PUBLIC SERVICES	\$155,935
TOTAL ALL PROGRAM ACTIVITES	\$760,314

- Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

The community development goals listed below reflect input from the community through public hearings, discussions on the Action Plan by the CDBG Citizens Advisory Committee (CAC), and take into account the data on community development needs as written in the 2010-2014 Consolidated Plan. The first goal reflects the need for the neighborhoods to have more jobs for its residents, which will in turn provide the income to support the private housing and contribute to healthier vibrant neighborhoods.

During the third year Action Plan, the City intends to continue its work in the following goal areas.

Goal 1: More jobs and economic opportunities for residents

- a** 5 new jobs created with help from city infrastructure and financing
- b** 2 businesses helped to improve their buildings
- c** 2 small businesses helped to start or expand in the neighborhoods

The City's Economic Development program has really taken off in the past ten years. During FFY 2011 seven businesses were improved through the low-interest grant/loan program offered resulting in 14 new jobs created. The City would like to continue the work that has been ongoing in the downtown.

As the result of the demand for improvements made in the downtown, the commercial loan/grant program is nearly out of money. Unfortunately due to a dramatic decrease in the new CDBG allocation for FFY 2012, the Commercial Loan Program was not recapitalized this year. The City intends to recapture approximately \$300,000 from the Lewiston- Auburn Economic Growth Council to recapitalize the Commercial programs and seek City Council approval to re-capitalize the housing loan program in a small way.

Commercial Loan and Grant Programs

The City of Lewiston has several established commercial loan and grant programs that will continue to be funded through program income and the recapture of the LAEGC funding during the third annual Action Plan. Eligible activities include building exteriors, interiors, mechanical systems and structural repairs. These programs will continue as funding allows. Most commercial loan or grants are matched with private funds on a 1:1 basis. The Elevator Grant Program is matched with private dollars on a 3:1 basis with the investment elsewhere in the project.

The City intends to roll out a new program that will encourage owners to invest in the downtown that will fund improvements for commercial buildings that will address life safety concerns (sprinklers, second means of egress, HVAC etc) and include housing funding to rehabilitate the upper floors back into owner occupied or condominium housing.

Goal 2: Better transportation and walkability

- a** 3,000 linear feet of new streetscapes and trails created – with new sidewalks, bike lanes, and landscaping

Walnut Street is located in the heart of the downtown CDBG Target area and is a critical walking area for downtown residents to access the park and city services. The CDBG Citizens Advisory Committee has recommended funding to begin Phase I on a side walk rehabilitation with granite curbing and to grind, shim and surface street paving on Walnut Street starting from Bates Street to Howard Street, a distance of 3,000 linear feet. This area is in critical need of repair.

Goal 4: A higher quality of life for neighborhood residents

- a** 5 empty lots landscaped and maintained
- b** more access points to healthy foods developed within neighborhoods
- c** 250 residents provided parenting, family support services
- d** 500 residents provided life skills and economic independence services
- e** 500 residents provided with services that increase quality of life

Recommended for funding during the third Year annual Action Plan were twelve Public services agencies that could further the goals and priorities established in Goal 4. The Nutrition Center Lots to Gardens Program addresses Goal 4 a. and Goal 4 b. Also recommended for funding in FFY 2012 are other agencies that address Goal 4 c, d, and e by providing services such as, job and life skills, literacy, child care services, parenting and family support needs in the downtown neighborhoods.

Antipoverty Strategy

1. *Describe the actions that will take place during the next year to reduce the number of poverty level families.*

The Antipoverty Strategy describes Lewiston's programs and policies to reduce the number of households with incomes below the poverty line. The poverty line is the level of income below which one cannot afford to purchase all the resources one requires to live. The official Census poverty thresholds do not vary geographically, but are only adjusted annually for inflation using the Consumer Price Index. In high cost areas the poverty line may, in fact, be much less than what a household would need in a particular area to pay for all essential needs. In 2006 the U.S. Census poverty line threshold for a one-person household was \$10,488 for persons under the age of 65 and \$9,669 for persons 65 and over. For a four-person household that includes 2 children under the age of 18, the poverty line threshold was \$20,444. Persons living below the poverty line are the most at risk of becoming homeless.

According to 2000 Census data, 15.5% of the population and 10.0% of families in Lewiston had incomes below the poverty line in 1999. Out of the total population, 13.8% of those under the age of 18 and 12.5% of those 65 and older were living below the poverty line. However, more recent data suggests that these rates have risen significantly over the past decade. A recent study released by "Maine Kids Count," a comprehensive survey of children's health and well-being including physical and mental health, education and learning, and the social and economic contexts of children's lives in Maine, found that as many as 41% of Lewiston children are living in poverty.

There are three components to the City of Lewiston's anti-poverty strategy: support services to prevent homelessness, job training and support services, and affordable housing.

Each of these aspects of the anti-poverty strategy is discussed below:

I. Support Services to Prevent Homelessness

The first goal is to prevent persons from becoming homeless, since most households living below the poverty line survive paycheck to paycheck and any unforeseen event

can result in their becoming homeless. Support services such as emergency rental assistance, financial education, foreclosure resolution programs, and other such services are critical. Survival services needed to enable households to survive on their limited incomes are also critical. The City funds a number of such services and will continue to do so, as long as CDBG funds are available.

II. Job Training, and Support Services

The second goal of the anti-poverty strategy is to assist in the provision of job training and support services, such as transportation, so that individuals can find and maintain employment. Work Ready, an acclaimed training program run by Lewiston Adult Education that is designed to get people ready to enter or reenter the work force was among the agencies recommended for funding in Program Year Three.

III. Affordable Housing

Increasing the supply of affordable housing is the final aspect of the anti-poverty strategy. Since housing costs typically take up a major portion of a household's income, the provision of affordable housing is critical to ending the cycle of poverty. The City intends to continue its strong efforts to increase and maintain the affordable housing supply.

CDBG funds also support parenting, family support services as well as life skills and economic independence services and other services.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

The Lewiston Community Development Advisory Committee prioritized job and life skills, healthy foods, parenting and family support, diversity training, and socialization (community center) as important non-housing needs in the neighborhood.

2 Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The major obstacle to meeting underserved populations is the cutbacks in resources from the state government.

Other Narrative

Jurisdiction

Include any Action Plan information that was not covered by a narrative in any other section.