

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, November 21, 2011 at **5:15** p.m. in the **Executive Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated November 7, 2011.
3. Discussion regarding Change Order #1 to the contract with T-Buck on the Lake Auburn UV Facility jointly funded with the Auburn Water District.
4. Recommendation from the Purchasing Agent regarding award Bid 2011-061 for Police Uniforms.
5. Recommendation from the Purchasing Agent regarding award of Bid 2011-064 on Cold Patch material.
6. Recommendation from the Purchasing Agent regarding Change Orders #1 & #2 to the contract with Pike Industries on the Ash Street Rehabilitation & Sidewalk Project.
7. Letter from the Finance Director to Mayor and City Council regarding bond issue debt limitation Ordinance (information only – no action required).
8. Other Business
9. Adjourn

**FINANCE COMMITTEE
LEWISTON, MAINE**

**Minutes of
November 7, 2011**

PRESENT: Michael Marcotte, Councilor Larry Poulin and Paul Robinson,

ABSENT: Stavros Mendros and Councilor Ronald Jean.

OTHERS PRESENT: Paul LeClair, David Jones, Heather Hunter and Norm Beauparlant.

Meeting was called to order at 5:20 p.m. by Chairman Marcotte.

At this time, the Committee reviewed the minutes of October 17, 2011. Mr. Marcotte indicated that Vote 137-2011 should show that Mr. Mendros was the other person opposed and not Mr. Robinson. Mr. Robinson checked his votes and agreed.

On motion of Mr. Poulin, seconded by Mr. Robinson it was

VOTED:

(144-2011) To approve the minutes of the previous meeting dated October 17, 2011 as corrected and to accept and place them on file as presented by the Clerk.

VOTE: 3-0

At this time, Chairman Marcotte asked to move Agenda Item #3 regarding Change Order to the contract with T-Buck to the end of the agenda in case other member were to show up. No objections.

On recommendation of the Purchasing Agent and on motion of Mr. Poulin, seconded by Mr. Marcotte, it was

VOTED:

(145-2011) To award Bid 2011-062 for a Front End Loader Mounted Snow Blower to Viking-Cives of Sydney, Maine, low bidder meeting specifications at their bid price of \$121,448 and further to accept the trade in allowance of \$2,500 for a net award of \$118,948.

VOTE: 3-0

FINANCE COMMITTEE MINUTES

November 7, 2011

On recommendation of the Purchasing Agent and on motion of Mr. Poulin, seconded by Mr. Robinson, it was

VOTED:

(146-2011) To reject all bids received on Bid 2011-056 on the Reconditioning of Engine #3 in light of the letter received from Smeal Fire Apparatus on the work specified and to allow time for the Fire Department to look at different options on reconditioning.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Poulin, seconded by Mr. Robinson, it was

VOTED:

(147-2011) To ratify Change Order #2 to the contract with St. Laurent & Son on the 2011 Water Main Replacement Project (Bid 2011-040) in the amount of \$2,400.

VOTE: 3-0

At this time, the Committee considered the recommendation with regard to Bid 2011-061 on Police Uniforms. After discussion by the Committee and on motion of Mr. Marcotte, seconded by Mr. Poulin it was

VOTED:

(148-2011) To table action on Bid 2011-061 on Police Uniforms until the next meeting to allow time for staff to provide additional information and to make any corrections needed to the tabulation.

VOTE: 3-0

At this time, the Committee discussed the Change Order to the contract with T-Buck on the Lake Auburn UF Facility jointly funded with the Auburn Water District. The Purchasing Agent indicated that the item had been tabled at the last Finance Committee meeting. He further indicated that the Auburn Water District Trustees acted on the Change Order at its meeting of October 19, 2011 and asked that the Finance Committee take action at this time.

On motion of Mr. Poulin, seconded by Mr. Marcotte, it was

VOTED:

(149-2011) To table action on Change Order #1 until the next meeting to allow for a full Committee discussion and vote.

**VOTE: 2-1 Failed
Mr. Robinson opposed**

FINANCE COMMITTEE MINUTES

November 7, 2011

On motion of Mr.Poulin, seconded by Mr. Robinson, it was

VOTED:

(150-2011) To approve Change Order #1 to the contract T-Buck as a net credit to the project of \$75,178.55.

**VOTE: 2-1 Failed
Mr. Marcotte opposed**

At this time, Finance Director Heather Hunter reviewed current Debt Limit Ordinance and what the City Council is considering for changes to the Ordinances. After discussion by the Committee and on motion of Mr. Marcotte, seconded by Mr. Poulin, it was

VOTED:

(151-2011) To recommend to the City Council that Section 2-34 Council action on bond issue authorization read as follows:

Sec. 2-34. Council action on bond issue authorization

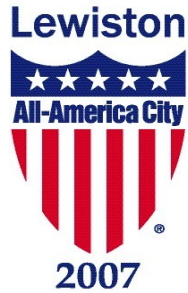
The amount of debt to be authorized for issuance, in any fiscal year, shall not exceed 80% of the average amount of annual debt being retired over the 3 previous fiscal years unless the debt is financed through sources other than general property taxes, such as Tax Increment Financing, State or Federal subsidy opportunities or enterprise funds which are paid from user fees.

VOTE: 3-0

VOTED:

To adjourn at 6:28 p.m.

Norman Beuparlant
Clerk
Finance Committee



Finance Committee

Norman J. Beauparlant
Director of Budget/Purchasing
nbeau@ci.lewiston.me.us



to: Finance Committee
from: Norman Beauparlant, Purchasing Agent
subject: Change Order #1 to the contract with T-Buck on the Lake Auburn UV Water Treatment Facility
date: November 7, 2011

The Change Order was tabled at the meeting of the Committee of October 17, 2011 to allow staff to follow up on action taken by the Auburn Water District Trustees.

Following the meeting, David Jones, Public Works Director contacted Mr. John Storer of the Auburn Water District and learned that the Trustees had not taken official action on the Change Order as of that time but were scheduled to take action on Wednesday, October 19, 2011.

Now that the Trustees have acted on the Change Order, it is recommended that the Lewiston Finance Committee authorize the Change Order resulting in a \$75,178.55 credit to the project to be shared equally between Lewiston and Auburn.

NJB/syt

T. Buck Construction, Inc.

PROPOSAL

249 Merrow Road Auburn, ME 04210
 207-783-6223 * FAX 207-783-3970

4

| | | | |
|--|-----------------------------------|--|--------------------------|
| Proposal Submitted to: CDM | | Phone: (603) 231-5022 Fax: (603) 628-7675 | Date 7/25/2011 |
| Street: Jefferson Mill 670 N. Commercial St. Suite 201 | | Job Name Auburn Water Phase II/III | |
| City, State & Zip Code: Manchester, NH 03101 | | Job Location: Lewiston, Maine | |
| Engineer: Thomas Joyce | Date of Plans: 1-Nov-10 | Job Phone: | |

Supplying material, labor and equipment to Relocate Sewer Wye

| Sub Contractor | | COST CODE |
|----------------|--------------------|-----------|
| Labor | \$ 650.00 | 002-2000 |
| Equipment | \$ 1,500.00 | |
| Materials | \$350 | |
| Mark up | \$ 375.00 | |
| | <u>\$ 2,875.00</u> | |
| GC Mark up | \$ 287.50 | |
| | <u>\$ 3,162.50</u> | |

Note:

- 1) If this proposal is accepted T Buck will request a 2 day extension to the contract.

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:
THREE THOUSAND ONE HUNDRED AND SIXTY TWO DOLLARS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

**Authorized
 Signature** _____

Note: This proposal may be withdrawn by us if not accepted within _____

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of acceptance _____

Signature _____

T. Buck Construction, Inc.

249 Merrow Road Auburn, ME 04210
207-783-6223 * FAX 207-783-3970

PROPOSAL

6

| | | | |
|---|----------------------------|--|-------------------|
| Proposal Submitted to: CDM | | Phone: (603) 231-5022 Fax: (603) 628-7675 | Date 9/26/2011 |
| Street: Jefferson Mill 670 N. Commercial St. Suite 201 | | Job Name Auburn Water Phase II/III | |
| City, State & Zip Code: Manchester, NH 03101 | | Job Location: Lewiston, Maine | |
| Engineer: Thomas Joyce | Date of Plans: 1-Nov-10 | | Job Phone: |

Credit for not installing 12'x107' driveway per owner request.

COST CODE
002-2000

| | |
|-----------------------------------|--------------------|
| Elimanate 12'x107' gravel walkway | \$ (900.00) |
| Loam & Seed 12'x107' walkway | \$ 400.00 |
| Total deduct | <u>\$ (500.00)</u> |

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:
FIVE HUNDRED DOLLAR CREDIT

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be withdrawn
by us if not accepted within _____

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of acceptance _____

Signature _____

| CDM Initial Estimates | | Actual or Estimates | |
|--------------------------|---------------------|---------------------|--------------------------|
| Phase 2 Construction | \$ 2,890,000 | \$3,134,258 | Building cost |
| | | \$ (75,178.55) | Change Order #1 |
| Sub-Total = | \$ 2,890,000 | \$3,059,079 | |
| CDM | | | |
| Applications Engineering | \$ 110,000 | \$ 110,000 | SCADA Programming |
| Repackaging Design | \$ 42,000 | \$ 58,594 | Actual cost |
| Construction Services | \$ 222,000 | \$ 180,000 | Estimate |
| On-Site Inspection | \$ 86,000 | \$ 30,000 | Estimate |
| Sub-Total = | \$ 460,000 | \$ 378,594 | |
| Contingency | \$ 150,000 | | |
| TOTAL = | \$ 3,500,000 | \$3,437,673 | = Estimated Total |
| Lewiston's 50/50 share | \$ 1,750,000 | \$ 1,718,837 | Est. Lewiston Share |

\$ 135,671.00 through 8/13/11
\$ 10,147.00 through 8/13/11

\$ 1,962,000 Budget
\$ 243,163 Balance

T-Buck Bid \$3,366,219 Full Phase II building
-\$231,961 Bid deducts
\$3,134,258 Total Bid Price

| CDM Initial Estimates | | Actual or Estimates | |
|--------------------------|---------------------|---------------------|--------------------------|
| Phase 2 Construction | \$ 2,890,000 | \$3,134,258 | Building cost |
| | | \$ (75,178.55) | Change Order #1 |
| Sub-Total = | \$ 2,890,000 | \$3,059,079 | |
| CDM | | | |
| Applications Engineering | \$ 110,000 | \$ 110,000 | SCADA Programming |
| Repackaging Design | \$ 42,000 | \$ 58,594 | Actual cost |
| Construction Services | \$ 222,000 | \$ 180,000 | Estimate |
| On-Site Inspection | \$ 86,000 | \$ 30,000 | Estimate |
| Sub-Total = | \$ 460,000 | \$ 378,594 | |
| Contingency | \$ 150,000 | | |
| TOTAL = | \$ 3,500,000 | \$3,437,673 | = Estimated Total |
| Lewiston's 50/50 share | \$ 1,750,000 | \$ 1,718,837 | Est. Lewiston Share |

\$ 135,671.00 through 8/13/11
\$ 10,147.00 through 8/13/11

\$ 1,962,000 Budget
\$ 243,163 Balance

T-Buck Bid \$3,366,219 Full Phase II building
-\$231,961 Bid deducts
\$3,134,258 Total Bid Price

CHANGE ORDER NO. 1

BID No.: L/A 2010-003

BID DATE: 12/21/10

PROJECT Auburn/Lewiston Water Treatment Facility Project Phase II/III

OWNER: City of Lewiston/Auburn Water District

CONTRACTOR: T Buck Construction Inc.

You are directed to make the following changes in the Contract Documents.

Description: Add \$1,100.55 to remove an existing 16" cast iron water main from the new building site. Add \$3,162.50 to relocate the sewer service connection from the new building. Add \$5,878.40 for extra emergency lighting. Credit \$500 for eliminating a 12'x107' driveway from the plans. Credit \$84,820.00 to eliminate the surge tank and associated work. Does not include credit for associated electrical work, to be included in a future change order.

Reason for Change Order: The cast iron water main was shown on the plans but not called out to be removed. It needed to be removed to provide a solid foundation for the new building. A stub for the sewer service had been installed as part of Phase I but the Phase II plans showed it in a different location. Rather than redesigning the internal plumbing, a new connection was made to the sewer main. Additional emergency lighting is required by code in areas not included in the original design. A driveway to the existing Auburn pump station was eliminated because of grade conflicts and because there is an existing road to access that building to remain in place. The surge tank was part of the design for Auburn's system but they have decided that it is not necessary at this time.

| | |
|---|---|
| <p>CHANGE IN CONTRACT PRICE:</p> <p>Original contract Price</p> <p>\$ <u>3,134,258.00</u></p> | <p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times</p> <p>Substantial Completion: _____</p> <p>Ready for final payment: <u>3/9/12</u></p> <p align="right">days or dates</p> |
| <p>Net changes from previous Change Orders No. __ to No. __</p> <p>\$ _____</p> | <p>Net change from previous Change Orders No. __ to No. __</p> <p>_____</p> <p align="right">days</p> |
| <p>Contract Price prior to this Change Order</p> <p>\$ <u>3,134,258.00</u></p> | <p>Contract Times prior to this Change Order</p> <p>Substantial Completion: _____</p> <p>Ready for final payment: <u>3/9/12</u></p> <p align="right">days or dates</p> |
| <p>Net Increase (decrease) of this change order</p> <p>\$ <u>(75,178.55)</u></p> | <p>Net Increase of this change order</p> <p><u>6 working days</u></p> |
| <p>Contract Price with all approved Change Orders</p> <p>\$ <u>3,059,079.45</u></p> | <p>Contract Times with all approved Change Orders</p> <p>Substantial Completion: _____</p> <p>Ready for final payment: <u>3/19/12</u></p> <p align="right">days or dates</p> |

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
David A. Jones (Public Works Director)

By: _____
Edward A. Barrett (City Administrator)

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Date: _____

From: Mark McPheters [mailto:mark@tbuckcon.net]
Sent: Friday, September 09, 2011 1:31 PM
To: John B. Storer
Cc: 'Bruce Kenney'
Subject: Auburn Lewiston Water Phase 2 surge tank credit

9/9/2011 12:55 PM

Dear John:

Below is the credit so far for the surge tank. I am waiting for a credit from Electrical Installations for the electrical and control work. Jim was out so I don't expect a price until Monday at the earliest. The reinforcing is onsite so I was not able to give a credit on the bar.

| | |
|---|-------------|
| Excavation and backfill surge tank` | \$13,125.00 |
| Surge tank, control panel and compressor including installation | \$60,126.00 |
| Concrete vault | \$ 9,229.00 |
| Compressed air piping | \$ 2,340.00 |
| Total | \$84,820.00 |

Mark McPheters
T. Buck Construction
249 Merrow Road
Auburn, Maine 04210
Phone 207-783-6223 ext 203
Fax 207-783-3970
Cell 207-754-8999
Email: mark@tbuckcon.net

 Please consider the environment before printing this email.

T. Buck Construction is an equal opportunity employer

T. Buck Construction, Inc.

PROPOSAL

249 Merrow Road Auburn, ME 04210
 207-783-6223 * FAX 207-783-3970

| | | | |
|--|-----------------------------------|--|--------------------------|
| Proposal Submitted to: CDM | | Phone: (603) 231-5022 Fax: (603) 628-7675 | Date 7/13/2011 |
| Street: Jefferson Mill 670 N. Commercial St. Suite 201 | | Job Name Auburn Water Phase II/III | |
| City, State & Zip Code: Manchester, NH 03101 | | Job Location: Lewiston, Maine | |
| Engineer: Thomas Joyce | Date of Plans: 1-Nov-10 | Job Phone: | |

We hereby submit specifications and estimate for:

Supplying material, labor and equipment to remove cast iron water main from under proposed building

| Sub Contractor | COST CODE |
|----------------|--------------------|
| Labor | \$ 420.00 |
| Equipment | \$ 400.00 |
| Materials | \$50 |
| Mark up | \$ 130.50 |
| | <u>\$ 1,000.50</u> |
| GC Mark up | \$ 100.05 |
| | <u>\$ 1,100.55</u> |

Note:

- 1) If this proposal is accepted T Buck will request a 2 day extension to the contract.

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:

ONE THOUSAND ONE HUNDRED DOLLARS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within _____

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance _____

Signature _____

Signature _____



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeau@ci.lewiston.me.us



to: Finance Committee
from: Norman Beuparlant, Purchasing Agent
subject: Bid 2011-061 Police Uniforms
date: November 7, 2011

Bids were opened on October 18, 2011 for the requirements of Police Uniforms.

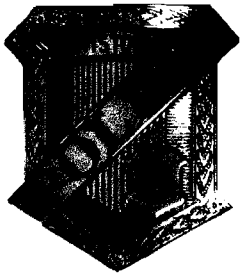
The bids have been reviewed by the Lewiston Police Department and it is recommended that the award be made to Ben's Uniforms, Amesbury, MA, overall low bidder.

NOTE: The funds for the purchase of uniforms is included in each police division as part of the uniform allowance which is part of the department's apparel accounts:

| | | |
|------------------|---------------|----------|
| CID | 42120-4034500 | \$13,875 |
| Patrol | 42130-4034500 | 50,250 |
| Support Services | 42160-4034500 | 1,250 |

Eligible Police personnel have a \$650 annual clothing allowance as part of their union contract.

NJB/syt



POLICE DEPARTMENT

Michael J. Bussiere
Chief of Police



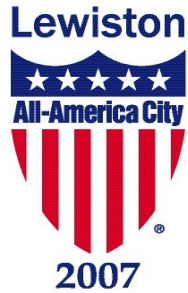
DATE: October 25, 2011
TO: Finance Committee
FROM: Michael Bussiere, Chief of Police
RE: Police Uniform Bid 2011-061

After reviewing the above mentioned uniform bid, we would once again like to purchase Blauer Uniforms from Bens Uniforms out of Amesbury Massachusetts. Both Blauer and Bens come in as the lowest bid, and we would like to continue using them as our uniform supplier.



Bid 2011-061 POLICE UNIFORMS

| | | Admiral Fire | | | | Ben's Uniforms | | | | | | | | | | |
|--|-----|-------------------------------|-----------------|-----------------|-----------|-----------------------|-------------|-------------|-------------|-------------|---------|-------------|---------|----------|-----------|--|
| | | Scarborough ME | | | | Amesbury MA | | | | | | | | | | |
| Item | Qty | Description | | Make | Unit \$ | Total | Make | Unit \$ | Total | Make | Unit \$ | Total | Make | Unit \$ | Total | |
| 1 | 5 | Uniform Pants (wool) | | 5.11-74338 | \$ 89.50 | \$ 447.50 | Blauer-8560 | \$ 74.99 | \$ 374.95 | 5.11-74338 | \$74.99 | \$ 374.95 | | | | |
| 2 | 10 | Uniform Pants(polyester) | | 5.11-74338 | \$ 89.50 | \$ 895.00 | Blauer-8560 | \$ 49.99 | \$ 499.90 | 5.11-74338 | \$74.99 | \$ 749.90 | | | | |
| 3 | 100 | Utility Pants | | 5.11-74326 | \$ 56.50 | \$5,650.00 | Blauer-8810 | \$ 59.99 | \$ 5,999.00 | 5.11-74326 | \$59.99 | \$ 5,999.00 | | | | |
| 4 | 6 | Cycling Pants | | NO BID | | | | Olympic | \$ 105.00 | \$ 630.00 | | | | | | |
| 5 | 15 | Long Sleeve Shirts | | 5.11-72344 | \$ 56.50 | \$ 847.50 | Blauer-8450 | \$ 59.99 | \$ 899.85 | 5.11-72344 | \$59.99 | \$ 899.85 | | | | |
| 6 | 50 | Utility Long Sleeve Shirts | | | | | Blauer-8900 | \$ 54.99 | \$ 824.85 | | | | | | | |
| | | | Patrol | 5.11-72344 | \$ 67.50 | \$ 3,375.00 | Blauer-8704 | \$ 52.99 | \$ 2,649.50 | 5.11-72344 | \$59.99 | \$ 2,999.50 | | | | |
| | | | Sgt. & Corporal | 5.11-72344 | \$ 69.50 | | | | | | | | | | | |
| 7 | 15 | Short Sleeve Shirts | | 5.11-71183 | \$ 56.50 | \$ 847.50 | Blauer-8460 | \$ 54.99 | \$ 824.85 | 5.11-71183 | \$59.99 | \$ 899.85 | | | | |
| | | | | | | | Blauer-8910 | \$ 51.99 | \$ 779.85 | | | | | | | |
| 8 | 50 | Utility Short Sleeve Shirts | | | | | | | | | | | | | | |
| | | | Patrol | 5.11-71183 | \$ 67.50 | \$ 3,375.00 | Blauer-8713 | \$ 49.99 | \$ 2,499.50 | 5.11-71183 | \$59.99 | \$ 2,999.50 | | | | |
| | | | Sgt. & Corporal | 5.11-71183 | \$ 69.50 | | | | | | | | | | | |
| 9 | 5 | Polo Shirts (long sleeve) | | 5.11-72049 | \$ 48.50 | \$ 242.50 | Blauer-8140 | \$ 70.99 | \$ 354.95 | 5.11-72049 | \$44.99 | \$ 224.95 | CMA-255 | \$ 94.99 | \$ 474.95 | |
| 10 | 6 | Polo Shirts (short sleeve) | | 5.11-71049 | \$ 46.50 | \$ 279.00 | Blauer-8130 | \$ 61.99 | \$ 371.94 | 5.11-71049 | \$39.99 | \$ 239.94 | CMA-255 | \$ 85.99 | \$ 515.94 | |
| 11 | 10 | Spring Jacket | | | | | | | | | | | | | | |
| | | | Patrol | Blauer | \$ 124.50 | \$ 1,245.00 | Blauer-6045 | \$ 109.99 | \$ 1,099.90 | | | | | | | |
| | | | Sgt. & Corporal | Blauer | \$ 128.50 | | | | | | | | | | | |
| 12 | 15 | Fleece Jacket | | NO BID | | | | Blauer-4600 | \$ 84.99 | \$ 1,274.85 | | | | | | |
| 13 | 5 | Raincoat (short & reversible) | | 5.11-02231 | \$ 129.00 | \$ 645.00 | Blauer-233R | \$ 129.99 | \$ 649.95 | | | | | | | |
| 14 | 10 | Leather Jacket | | | | | | | | | | | | | | |
| | | | Patrol | Taylor USA | \$ 450.00 | \$ 4,500.00 | Taylor-4476 | \$ 424.99 | \$ 4,249.90 | | | | | | | |
| | | | Sgt. & Corporal | | \$ 470.00 | Or | | | | | | | | | | |
| | | | Patrol | Taylor Imported | \$ 350.00 | \$ 3,500.00 | | | | | | | | | | |
| | | | Sgt. & Corporal | | \$ 370.00 | | | | | | | | | | | |
| 15 | 2 | K-9 (2) pocket BDU Shirts | | NO BID | | | | | | | | | Propper | \$ 49.99 | \$ 99.98 | |
| 16 | 8 | K-9 (4) pocket BDU Shirts | | NO BID | | | | | | | | | Propper | \$ 49.99 | \$ 399.92 | |
| 17 | 5 | K-9 BDU Pants | | NO BID | | | | | | | | | Propper | \$ 44.99 | \$ 224.95 | |
| Terms | | NET 30 | | | | NET 30 | | | | | | | | | | |
| Prices firm for one (1) year? | | YES | | | | YES | | | | | | | | | | |
| Delivery | | NOT STATED | | | | 7-10 A.R.O. | | | | | | | | | | |
| Special Note; Extended prices as Patrol | | | | | | | | | | | | | | | | |



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeau@ci.lewiston.me.us



to: Finance Committee
from: Norman Beuparlant, Purchasing Agent
subject: Bid 2011-064 Cold Patch
date: November 21, 2011

Bids were opened on November 10, 2011 for the seasonal requirement of Cold Patch material to be used by City crews.

The proposals have been evaluated and it is recommended that the bid be awarded to Pike Industries, Lewiston, with the mix plant located in Poland, at their bid price of \$109.50 (price/ton picked up by City) and \$113.50 (price/ton delivered to Op. Center).

NJB/syt



Department of Public Works

Jon Elie
Operations Manager



November 15, 2011

To: Norm Beauparlant, Director of Purchasing

RE: Bid 2011-064 for Plant Mixed Cold Patch

Norm,

For the past two years Public Works has not used a high performance cold patch material. This past year we experienced some stockpile and handling issues with the alternate bid material from C H Stevenson. Furthermore, the material looked dry and the aggregate did not appear to be adequately covered with liquid asphalt binder. A representative for C H Stevenson was called to look at our stockpile last year and basically agreed that not all of the aggregate was coated with liquid asphalt.

Dave and I reviewed the bid specifications and the supporting description of each product. We found Pike Industries and Crooker & Sons to be comparable in quality.

Because we are going to pick up the material rather than pay the delivered price, we checked the mileage to each facility and found that Pike Industries in Poland is 4 miles closer and the route has better roads and less urban traffic.

As a result, we recommend the award of the contract to Pike Industries.

Sincerely,

Jon Elie
Operations Manager

Copy to: D. Jones, M. Bates

TABULATION

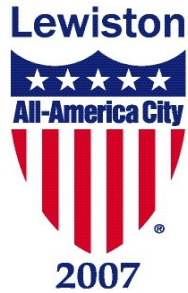
BID TITLE: PLANT MIXED COLD PATCH

BID #: 2011-064

OPEN DATE/TIME: NOVEMBER 10, 2011 @ 2:00 P.M.

REQUESTING DEPT: PUBLIC WORKS

| High Performance Cold Patch Mix | Pike Industries Lewiston ME | Crooker & Sons Topsham Me | C H Stevenson Wayne ME |
|--|--|--|-----------------------------------|
| Price/ton picked up by City | \$109.50 | \$110.00 | No Bid |
| Price/ton delivered to City Op. Ctr | \$113.50 | \$120.00 | No Bid |
| Alternate Bid: | | | |
| Price/ton picked up by City | No Bid | No Bid | N/A |
| Price/ton delivered to City Op. Ctr | No Bid | No Bid | \$106.75 |
| State Terms | | Net 30 Days | Net 30 Days |
| Location of Mixing Plant | Poland ME | Topsham ME | Livermore Falls ME |



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeau@ci.lewiston.me.us



to: Finance Committee
from: Norman Beuparlant, Purchasing Agent
subject: Change Order #1 & #2 to the contract with Pike Industries on the Ash Street Rehab & Sidewalk Reconstruction Project
date: November 7, 2011

Change Order #1 extends the completion date to July 15, 2012 due to the increased scope of work awarded to the contractor.

Change Order #2 calls for adjusting catch basins not carried as a line item in the bid form but called for in the Bid Specifications.

It is recommended that Change Orders #1 and #2 be approved.

Note: Funds are available from the City Bond account for this project.

NJB/syt



Department of Public Services
David A. Jones, P.E, Director

TO: Norman Beauparlant, Purchasing Agent/Budget Director
FROM: Janice E Patterson, P.E., Project Engineer
DATE: November 7, 2011
SUBJECT: Change Order #1 & # 2, Bid 2011-044 Ash Street Rehab & Sidewalk Reconstruction

1. Change order #1 resulted from a decision to increase the scope of work for this project causing it to go beyond the 2011 construction season. This change order extends the completion date to July 15, 2012 from October 15, 2011.
2. Change Order #2 is required due to an oversight in the original cost estimate which neglected to include a line item for adjusting catch basins and manholes to appropriate grade using the existing materials. The increase in cost is \$750 per each structure to be adjusted and ten structures are included, for a total cost increase of \$7500.
3. Please present this change order at the next Finance Committee meeting for approval.

AN EQUAL OPPORTUNITY EMPLOYER

CHANGE ORDER No. 1

BID No: 2011-044

BID DATE: June 30, 2011

CONTRACT DATE: July 22, 2011

PROJECT: ASH ST REHAB & SIDEWALK RECONSTRUCTION

OWNER: City of Lewiston

CONTRACTOR: Pike Industries

ENGINEER;

You are directed to make the following changes in the Contract Documents:

DESCRIPTION: Contract completion date as stated in Division 10 paragraph 10.02 shall be revised from October 15, 2011 to July 15, 2012

REASON FOR CHANGE ORDER: additional work added to scope

ATTACHMENTS:

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 468,843.93

Net Changes from previous Change Orders No. to No.

\$0

Contract Price prior to this Change Order

\$

Increase (decrease) of this change order

\$

Contract Price with all Change Orders

\$468,843.93

CHANGE IN CONTRACT TIMES:

Original Contract Times

Substantial Completion: October 15, 2011

Ready for final payment:

Net change from previous Change Orders No. to No. 0

0 Days or Dates

Contract Times prior to this Change Order

Substantial Completion: October 15, 2011

Ready for final payment:

Days or dates

Net Increase (decrease) of this change order

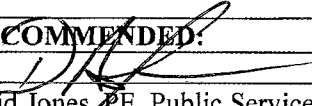
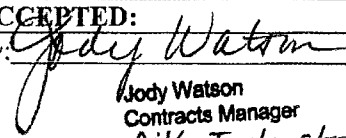
270 days

Contract Times with all approved Change Orders

Substantial Completion July 15, 2012

Ready for final payment:

Days or dates

| | | |
|---|---|---|
| RECOMMENDED: | APPROVED: | ACCEPTED: |
| By:  David Jones, PE, Public Services Director | By: _____ Edward Barrett, City Administrator | By:  Jody Watson Contracts Manager Pike Industries Inc. |
| Date: <u>11/7/11</u> | Date: _____ | Date: <u>11-7-11</u> |

CHANGE ORDER No. 2

BID No: 2011-044

BID DATE: June 30, 2011

CONTRACT DATE: July 22, 2011

PROJECT: ASH ST REHAB & SIDEWALK RECONSTRUCTION

OWNER: City of Lewiston
CONTRACTOR: Pike Industries
ENGINEER;

You are directed to make the following changes in the Contract Documents:

DESCRIPTION:

Add Bid Item 604.18 Adjusting Manhole or Catch Basin to Grade 10 EA @ \$ 750/EA for total of \$7500.

REASON FOR CHANGE ORDER: in field determination that existing frame and grate did not need to be replaced, but only needed to be adjusted for appropriate grade. No line item was included for this work.

ATTACHMENTS:

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 468,843.93

Net Changes from previous Change Orders No. to No.

\$0

Contract Price prior to this Change Order

\$ 468,843.93

Increase (decrease) of this change order

\$7500.00

Contract Price with all Change Orders

\$476,343.93

CHANGE IN CONTRACT TIMES:

Original Contract Times

Substantial Completion:

Ready for final payment:

Net change from previous Change Orders No. to No. 0

0 Days or Dates

Contract Times prior to this Change Order

Substantial Completion:

Ready for final payment:

Days or dates


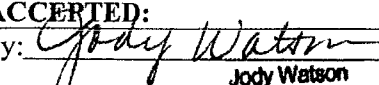
Net Increase (decrease) of this change order

Contract Times with all approved Change Orders

Substantial Completion

Ready for final payment:

Days or dates

| RECOMMENDED: | APPROVED: | ACCEPTED: |
|---|---|---|
| By:  David Jones, PE, Public Services Director | By: _____ Edward Barrett, City Administrator | By:  Jody Watson Contracts Manager Pike Industries, Inc |
| Date: <u>11/7/11</u> | Date: _____ | Date: <u>11-7-11</u> |



Department of Public Works

David A. Jones, PE
Director



DATE: July 13, 2011

TO: Norman Beauparlant, Director of Budget/Purchasing

FROM: Janice E. Patterson, P.E., Project Engineer

SUBJECT: Ash St Rehabilitation & Sidewalk Reconstruction
Bid 2011-044

We have reviewed the proposals submitted by Pike Industries, Glidden Paving, R C & Sons, Pratt & Sons and White Brothers for the above project. Pike Industries is the apparent low bidder meeting specifications, at \$368,295.53. Funds are available in account 701 7017305 in the amount of \$380,000 and CDBG account 51237 5152010 in the amount of \$200,000.

As the bids came in more favorably than expected and funds are available, we'd like to extend the project to Canal Street, to include mill, fill and overlay and reconstruction of asphalt sidewalks with granite curbing. This work, using the approved unit costs as agree to by Pike Industries, will increase the cost by \$100,548.40 for a new project total cost of \$468,843.93.

The department of Public Works recommends awarding the contract for Ash St Rehabilitation & Sidewalk Reconstruction, Bid 2011-044 to Pike Industries at the new project cost of \$468,843.93.

Please present for Finance Committee approval at next meeting schedule for July 18, 2011.



Finance Department

Heather Hunter
Director of Finance/Treasurer
hhunter@cl.lewiston.me.us



TO: Mayor Laurent F. Gilbert and Members of the City Council
FROM: Heather Hunter, Finance Director
SUBJECT: **Bond Issue Limitation Ordinance**
DATE: November 8, 2011

In October 2009, the City Council adopted a bond issue limitation ordinance (Article II. Sec. 2-34) that limits the amount of debt to be authorized for issuance. The limit is capped to 97% of the average amount of annual debt being retired over the three previous fiscal years unless the debt is financed through sources other than general property taxes. Since that ordinance was adopted, the Finance Committee, City Council members, and staff have expressed concern about the level of debt the City of Lewiston carries and the burden it places on the municipal operating budget.

At the October 4th Council meeting, a debt presentation was made on the City's historical and current capacity, current debt service percentage as a total of the operating budget, and annual future debt service requirements. Additionally, the Council was presented with an analysis of the impact of adjusting the debt limitation cap from its current 97%. Scenarios were provided for reduced levels of 90%, 85% and 80%.

Since this ordinance was initiated by the Finance Committee, as a courtesy I provided the same debt presentation to that committee at their October 17th meeting and discussed lowering the debt limitation percentage with them. At their November 7th meeting, the Finance Committee voted in favor (3-0, Members Mendros & Jean were absent) of reducing the debt limitation percentage to 80%.

I agree with the Finance Committee's endorsement of the reduced rate to 80%. This further bond limitation further emphasizes the need for the City to reduce its debt burden in future years, especially when utilized in concert with debt refundings and increased capital and infrastructure acquisition appropriations through the operation budget. At the same time, if there is a legitimate need to exceed the 80% limitation, the City Council still has the means to waive the provision with a 5 vote affirmation.