

`CITY OF LEWISTON  
STAFF REVIEW MEETING  
MINUTES for March 31, 2011

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- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 8:30 a.m.

**Staff In Attendance:** Jan Patterson, Project Engineer, Paul Ouellette, Fire Inspector, David Chick, Sergeant of Police, Gildace Arsenault, Director of Planning & Code, David Hediger, City Planner and Joline Boulay, Senior Principal Clerk

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

Mike Gotto of Stoneybrook Consultants gave a brief overview of the project.

Rick Michaud owner of 250 Main Street and 48 Bates Street was present.

Mike Gotto stated that the parking lot would be paved with recycled asphalt due to possible future development on that property. Rick stated there is a lack of parking in the area and will increase revenue for future development.

David would like to see delineations of parking spaces on the plan.

David stated that two deciduous trees need to be planted with a minimum caliper of 2 ½". David suggested that applicant speak with City Arborist for recommendations on tree type.

Gil stated that the plan must delineate net impervious area, providing pre and post impervious areas on the site.

Jan stated that the plan must delineate a 5' perimeter of paved area around the proposed catch basin.

There were no other concerns from staff.

**The following motion was made:**

**MOTION:** by Paul Ouellette **to accept the application submitted by Stoneybrook Consultants on behalf RW Properties to construct a 39 space parking lot at 250 Main Street and to reconfigure the existing parking spaces at 48 Bates Street with the following conditions:**

1. The plan must clearly delineate the planting of two deciduous trees with a minimum planting calliper size of 2 ½". Staff suggests the applicant speak with City Arborist for recommendations on the tree type.
2. The site plan must clearly delineate net impervious area, providing the pre and post impervious areas of the site.

3. The site plan must clearly delineate a 5' perimeter of paved area around the proposed catch basin.

Second by Jan Patterson.

**VOTED: 5-0 (Passed)**

**V. OTHER BUSINESS: None**

**VI. READING OF MINUTES:**

**Draft Meeting Minutes for February 10, 2011. The following motion was made.**

**MOTION:** by **Jan Patterson** to approve the draft minutes for February 10, 2011 as presented. Second by **Paul Ouellette**.

**VOTED: 5-0 (Passed)**

**VII. ADJOURNMENT:** The following motion was made to adjourn.

**MOTION:** by **Jan Patterson** that this meeting adjourns at 9:12 p.m. Second by **Paul Ouellette**.

**VOTED: 5-0 (Passed).**

There is no scheduled meeting at this time.

Respectfully Submitted:

Joline Boulay  
Senior Principal Clerk  
Planning & Code Enforcement